To request a book/thesis through Interlibrary Loan

On the library homepage (http://www.waikato.ac.nz/library/) click on Place/track interloans on the right hand side of the screen.

Log in using your university username and password.

In the resulting search screen, type in the title, or part of the title of the book (use double speech marks) and click Search

From the resulting list of titles, click on the one you need (it may take a few seconds for the results to appear) – this will result in a full record for the book.

In the full record for the book, at the top right of the screen click on Get it
This will result in a screen with the details of the book.

Check the details are correct and click on Request

Your interloan request will be submitted and assigned an id number.

When the book arrives, you will be notified by email.

You can check on the status of your interloan requests by clicking on My Requests on the left of the screen once you have logged in to My Interloan.