BACKGROUND

The 499/599 Scholarship was established in 2017, to encourage students to consider the New Zealand local government sector when selecting a topic for their Report of an Investigation (499 or 599) paper.

REGULATIONS

1. Eligibility
   1.1. To be eligible, applicants must be enrolled, or intending to enrol, in their 499 or 599 Report of an Investigation in the current year in the Waikato Management School.
      1.1.1. Applicants who have not yet completed their final report and are enrolled at the Scholarship application closing date are still eligible to apply.
      1.1.1.1. Completion of the report is defined as the final report having been submitted to their Supervisor for review.
      1.1.2. Applicants who submit their final report to their Supervisor for review before the Scholarship closing date are ineligible, so should not apply.

2. Value
   2.1. The Scholarship will have a value of $2,000
   2.2. One award will be available annually.

3. Application
   3.1. Applications must be submitted on the prescribed online forms by 31 August 2017.
   3.2. Along with the prescribed application form, each applicant must provide:
      - A Personal Statement (using the template provided) that includes the following subheadings:
        - Name of research sponsor (if applicable)
        - Outline of 499/599 project
        - Academic merit, and personal character and qualities.
      - A brief CV of no more than four pages in length; and
      - Two references (one academic and one character)
        - A referee cannot be an immediate family member.
4. Selection Criteria
   4.1. The Scholarship will be offered on the basis of:
   - The anticipated relevance of the research outcomes to the Tauranga City Council;
   - The candidate’s academic merit, which will be assessed primarily on the last two years’ full-time study, or equivalent; and
   - The candidate’s personal character and qualities.

5. Selection Panel
   5.1. The Selection Panel will comprise the Waikato Management School’s Director of Academic Programmes, a Department Chairperson (nominated by the Director of Academic Programmes), and the Faculty’s representative on the Scholarship Committee (or nominees).
   5.2. The Selection Panel may refrain from making a recommendation if it finds no candidate of sufficient merit.
   5.3. All applicants will be advised, via email, of the outcome of their application.
   5.4. The Selection Panel’s decision is final; no further correspondence will be entered into following communication of the Panel’s decisions.

6. Awarding and Tenure
   6.1. The Scholarship offer must be accepted within three weeks of the date the offer is made. If a recipient-elect fails to accept the Scholarship offer within this timeframe, the offer will lapse.
   6.2. The Scholarship offer is conditional on the recipient-elect enrolling or being enrolled in the 499 or 599 Report of an Investigation, without having completed their report (see regulations 1.1.1.1).
   6.3. The Scholarship must be taken up within six months of the offer documents being sent to the successful applicant.
   6.4. If any successful applicant declines a Scholarship or does not take it up, the Selection Panel, may offer the Scholarship to another person.

7. Other Conditions
   7.1. The Scholarships Committee may terminate a Scholarship at any time, and recoup any funds awarded, if it is satisfied that the recipient is not following the required programme or is not otherwise complying with the conditions governing the Scholarship and/or the regulations of the University of Waikato.
   7.2. The recipient of a Scholarship shall have the right to appeal against any decision to terminate an award: to the Education Committee in the case of a 499 candidate, or to the Research Committee in the case of a 599 candidate.
   7.3. By accepting a Scholarship, a recipient agrees to participate in any publicity concerning the Scholarship arranged/requested by the University of Waikato.
   7.4. The Scholarships Committee may, from time to time, vary these regulations.