1. **Purpose**
   1.1. The Martha Morse Student Exchange Scholarships were established in 2013 to enhance awareness and foster interest in exchange programmes offered by the University of Waikato, Te Piringa–Faculty of Law. It is extremely beneficial for law students to acquire greater knowledge of substantive law and legal systems in other countries.

2. **Eligibility**
   2.1. To be eligible, applicants must:
   a) have completed at least two years of study at Te Piringa-Faculty of Law and be eligible to apply for exchange programmes;¹
   b) have been accepted into a University of Waikato exchange programme;
   c) be a domestic or international student; and,
   d) be enrolled full or part-time in a Bachelor of Laws (LLB) at Te Piringa-Faculty of Law.
   2.2. Preference will be given to students who have achieved a minimum of B+ grade average in the last two semesters and have at least one semester remaining at Te Piringa, after completion of the exchange programme.

3. **Value**
   3.1. The Scholarships will have a value of up to $1,000.
   3.2. The Scholarship will be paid as a lump sum prior to the student’s departure.

4. **Application**
   4.1. The Martha Morse Student Exchange Scholarship may be awarded once or twice a year. The closing dates for applications are 1 April for B Semester exchanges and 1 September for A Semester exchanges, annually.
   a) In addition to the prescribed online application form, applicants should also submit:
      - a Letter of Application outlining how they meet the selection criteria (see clause 5.1),
      - a Personal Statement;
      - a CV (no longer than four A4 pages in length).

5. **Selection Criteria**
   5.1. Awards will considered on the basis of academic performance, financial hardship, and clarity of purpose underlying the desire to pursue an overseas exchange.

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¹ For more information on the Law Exchange Programme and Study Abroad, and a list of approved host institutions, please visit: [http://www.waikato.ac.nz/law/undergraduate/exchange_programme_study_abroad](http://www.waikato.ac.nz/law/undergraduate/exchange_programme_study_abroad)
6. **Selection Panel**

6.1. The panel will comprise of the Dean of Law, a Faculty Academic Representative and the Faculty’s Scholarships Committee representative (or their nominees).

6.2. The Selection Panel may refrain from making a recommendation if it finds no applicant of sufficient merit.

6.3. The Selection Panel's decision is final and no correspondence will be entered into following the selection meeting.

7. **Awarding**

7.1. The offer of the Scholarship must be accepted by the date indicated in the letter of offer. If any candidate declines a Scholarship, or does not take it up, the Selection Committee may offer the Scholarship to another person. A Scholarship shall be taken up in the semester for which it is offered.

8. **Other Conditions**

8.1. Receipt of the Scholarship will be conditional on acceptance into the exchange programme by both Te Piringa and by the host University.

8.2. The Scholarship may be required to be repaid in full if the student withdraws from the exchange programme.

8.3. The Scholarship may be held together with any bursary, prize or student allowance, unless the conditions of the other award preclude this.

8.4. The Scholarships Committee may terminate the Scholarship at any time if it is not satisfied that the holder is following the approved programme of study or is not otherwise complying with the conditions governing the Scholarship and/or the University of Waikato. The holder of a Scholarship shall have the right to appeal to the Education Committee against any decision to terminate the Scholarship.

8.5. By accepting a Scholarship, the recipient agrees to participate in any publicity concerning the Scholarship arranged by the University of Waikato.