Gallagher Academy of Performing Arts
University of Waikato
2017

www.waikato.ac.nz/academy

All costs quoted ex GST (15%)

<table>
<thead>
<tr>
<th>Venue Hire hourly charges</th>
<th>Commercial or Private</th>
<th>Community or Educational (subsidised by Hamilton City Council)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Venue Lockout (exclusive use of whole building)</td>
<td>$350 ph</td>
<td>$175 ph</td>
</tr>
<tr>
<td>Dr John Gallagher Concert Chamber (incl CC Foyer)</td>
<td>$196 ph</td>
<td>$95 ph</td>
</tr>
<tr>
<td>Playhouse Theatre (incl PH Foyer)</td>
<td>$170 ph</td>
<td>$85 ph</td>
</tr>
<tr>
<td>Te Whare Tapere Iti</td>
<td>$104 ph</td>
<td>$52 ph</td>
</tr>
<tr>
<td>Dance Studio</td>
<td>$82 ph</td>
<td>$41 ph</td>
</tr>
<tr>
<td>Upstairs Lounge</td>
<td>$140 ph</td>
<td>$70 ph</td>
</tr>
<tr>
<td>Concert Chamber Foyer</td>
<td>$92 ph</td>
<td>$46 ph</td>
</tr>
<tr>
<td>Perry Foundation Playhouse Foyer</td>
<td>$170 ph</td>
<td>$85 ph</td>
</tr>
<tr>
<td>Lake Stage</td>
<td>$100 ph</td>
<td>$50 ph</td>
</tr>
<tr>
<td>Tailored Use (by arrangement)</td>
<td>poa</td>
<td>poa</td>
</tr>
</tbody>
</table>

Please contact Academy Manager on jjbell@waikato.ac.nz or 07 858 5105 for further information

Eligibility for “Community/Educational” Use venue hire rates is at the discretion of the Academy Manager.

**Discounts**

The following discounts apply for all venue hire charges:
- 15% discount for more than 5 hours use in any one day
- 25% discount for more than 12 hours use in one day

**INCLUDED in Venue Hire:**
- Power (excluding generator hire for additional external lighting)
- Cleaning (venue/room must be returned to a clear stage by Hirer, and lighting rig reset)
- Consultation with Academy technical staff, prior to and during event regarding design, planning, set-up, operation and pack-out for Hirer's event
- White "gymnasium" lighting
- Use of Dressing Rooms (by arrangement)
Equipment:
- Chairs
- Standard lighting rig (see Tech Specs for more information on each venue's standard rig on our website: http://www.waikato.ac.nz/academy/venues/drawings-and-plans
- Standard venue sound system + one vocal microphone
- Stage Risers
- Up to 12 rectangular tables (1800mm x 750mm) (depending on availability)
- Up to 16 round tables (1800mm diameter) (depending on availability)
- Whiteboard
- Portable projection screen on tripod (2m x 1.5m)
- DVD/VHS player & monitor (by arrangement)

**NOT INCLUDED in Venue Hire**
- "Function" lighting (specially designed and focused lighting rig for individual functions)
- Radio mics (handheld, lapel, headset)
- Data projector
- Projection Screen
- Grand Piano (Steinway Model D, Yamaha C7 or Bösendorfer)
- Piano tuning
- Subs, amplifier & driverack
- Foldback wedges
- Additional microphones
- Haze or smoke machine
- Followspots
- Onstage Monitor
- Staff costs for constructing and dismantling stage risers

**Staffing Costs (ex GST)**

**Front of House Staff**
- Front of House Manager $23.50 per hour Required for full length of hire
- Front of House Assistant $23.50 per hour
- Cashier $21.50 per hour 3 hour minimum call
- Head Usher $17.50 per hour 3 hour minimum call
- Usher $16.50 per hour 3 hour minimum call
- Security Staff $31.00 per hour

**Technical Staff**
- House Technician $27.00 per hour

Please note staffing rates are subject to change.
Ushering

The safety evacuation procedure plan for the Academy requires that we have ushers in place in rooms where a public performance is taking place.

The Dr John Gallagher Concert Chamber requires four ushers in total, one for each of the main doors to the room.

The Playhouse Theatre requires two ushers, one for each of the main ground floor doors to the room. An additional usher is required if the Balcony is occupied by audience for a performance.

The Dance Studio and Te Whare Tapere Iti each require one Head Usher for public performances, and this usher will be an Academy employee.

For Venue Lockout bookings we normally require at least four Academy usher staff depending on the nature of the function.

The Academy reserves the right to employ Academy ushers at its discretion at cost to the client.

Jeremy Bell
Manager of Academy
14th December 2016