

WSU John Houstoun Memorial Award - 2024



THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

The WSU John Houstoun Memorial Award was established in 1993 with donations from the University of Waikato, Waikato Students' Union, New Zealand University Students' Association, and relatives and staff / students of the University as a memorial to [John Houstoun](#). John was an outstanding President of the WSU in 1993 until his death by car accident on 9 July of that year. Up to one award is made each year.



1. Purpose

- 1.1. The purpose of the Award is to celebrate outstanding academic diligence (e.g., ongoing excellence; continuing improvement) coupled with contribution of the student to cultural and/or sporting life at the University of Waikato.

2. Eligibility and Selection Criteria

2.1. To be eligible, applicants must:

- 2.1.1. have **completed at least 120-points** (i.e., one full-time year of academic study) towards their degree at the University of Waikato, at the time of application;
- 2.1.2. be enrolled (part- or full-time) in the second year or above of their qualification at the University of Waikato; and
- 2.1.3. be a NZ Citizen, NZ Permanent Resident, NZ Resident Class Visa holder, or Australian Citizen/Permanent Resident domiciled in NZ or international student.

- 2.2. Current members of the Waikato Students' Union Executive, or employees of the Waikato Students' Union who hold a fixed-term or continuing contract, **are not eligible** to apply for this Award.

- 2.3. The Award may only be held once, and previous recipients are not eligible to apply.

2.4. Selection is based on:

- 2.4.1. the applicants' academic achievement(s); and
- 2.4.2. contributions from the student towards the cultural and/or sporting life of the University.

3. Value, Tenure and Awarding

- 3.1. The value of the Award will be **\$2,500** and will be paid directly into the recipient's bank account in one lump sum as soon as practicable after acceptance of the Award.
- 3.2. It is expected that the Award will be used to help defray course and living costs.
- 3.3. The Award will have a maximum tenure of one year.
- 3.4. In accepting the Award, the recipient will be deemed to have read, understood, and accepted the conditions of the Award and the [Scholarships Policy](#).

4. Application

- 4.1. The closing date for applications is **31 May** annually.
- 4.2. As part of the online application process, each applicant must provide information on:
 - 4.2.1. academic diligence(s); and
 - 4.2.2. contribution to the student, cultural and/or sporting life of the University.
- 4.3. Each applicant must also:
 - 4.3.1. provide a brief CV (no more than two A4 pages in length);
 - 4.3.2. request submission of two references from two different people who are **not a family member**, who can confirm/provide:
 - a) a character reference supporting their statements about their contribution to the student/cultural/sporting life of the University; and
 - b) an academic reference that supports their academic diligence.

5. Selection Panel and Criteria

- 5.1. The Selection Panel will comprise a representative of the University of Waikato Scholarships Committee (as nominated by the Chair of the Scholarships Committee) in the Chair, the President of the Waikato Students' Union, the Vice President of the Waikato Students' Union, one Director of the Waikato Students' Union (nominated by the President) and the General Manager of the Waikato Students' Union.
- 5.2. The Selection Panel may refrain from making a recommendation if it finds no applicant of sufficient merit.
- 5.3. The Selection Panel's decision is final and no correspondence will be entered into following the selection meeting.

6. Other Conditions

- 6.1. The Award may not be held together with the WSU Scholarship for Cultural Contribution or the WSU Sole Caregiver Award, but may be held with any other scholarship, award or prize, unless the conditions of the other award preclude this.
- 6.2. Recipients should seek independent financial advice about any tax implications of their Award.
- 6.3. The Scholarships Committee may terminate the Award at any time, and recoup any funds disbursed, if the holder withdraws from the University of Waikato, brings the Award, the University or Sponsor into disrepute¹, or is otherwise not complying with the conditions governing the Scholarship and/or the regulations of the University of Waikato. The holder of the Scholarship shall have the right to appeal to the Scholarships Executive against any decision to terminate the Scholarship.

¹ See [Code of Student Conduct](#).

- 6.4. By accepting an Award, the recipient agrees to participate in any publicity concerning the Award arranged by the Waikato Students' Union or the University of Waikato, and agrees to attend a presentation ceremony to collect the Award.
- 6.5. The Scholarships Committee, in consultation with the WSU, has the power to amend or vary these regulations provided that there is no departure from the main purpose of the Scholarship.