1. ATTENDEES AND APOLOGIES
Present: David Hamilton (DH), John Cameron (JC), Brennan Allen (BA), Aroha Yates-Smith (AY-S), Priya Kurian (PK), Katie Laurence (KL), Mark Thompson (MT), Jeff Hawkes (JH)
No apologies.

2. MINUTES OF PREVIOUS MEETING
Accepted.

3. MATTERS ARISING
Matters arising are included in the points listed below.

4. CAMPUS LAKES (DH)
DH briefed the committee on the Campus Lakes sediment monitoring. A small-scale trial will be initiated by DH’s lake group in collaboration with FMD, to examine potential for removal of sediments and application to adjacent fields and gardens. A layer c. 10 cm is envisaged to be removed. A full-scale lake remediation would need to be conducted alongside other operations (e.g. pest fish removal).

5. CAMPUS PARKING (INITIATED BY DH)
DH briefed the committee on his desire to see campus parking being a costed activity. JC and KL have been working through this issue in relation to ‘how to’. Aspects such as differential charging (staff vs students), secure parking areas, duration (e.g. annual vs semester vs daily) and short-term metered parking have been considered in a complex logistical issue with inherent set-up costs.

6. ENVIRONMENTAL OFFICER (JC)
An application for an Environment Coordinator destined for the Appointments Committee was intercepted by Raymond McNickle because the salary had not been budgeted for
Action: JC will initiate the creation of such a position through the next budget round in approximately one month.

7. ENVIRONMENTAL AUDIT (DH/JC)
A small-scale environment audit has been initiated by FMD through a small contract with an environment consultant (AQUAS). This initiative is designed to examine aspects such as fleet vehicles, procurement, water use, energy use, waste management, organic food waste etc. where there may be some easy environmentally beneficial and economically sound gains for the university.

8. UNIVERSITY DISTINCTIVENESS DOCUMENT (DH)

The University is about to launch a consultation with staff on its ‘distinctiveness’ strategy which will include a strategy designed to promote the university in leadership, Maori and sustainability.

9. RECYCLING (KL)

A prototype recycling bin order has been sent to the manufacturers. Seven locations are planned around the university for recycling. Can crusher options will be considered for part of the set-up.

10. ANY OTHER BUSINESS

10.1 ENERGY SAVING (JC)

The university PR team is to initiate an energy saving campaign (c. late August).

10.2 ENVIROMARK (JC/KL)

The Enviromark Bronze Audit is in August. A pest management strategy is a recommended item for this audit.

10.3 ORGANIC RECYCLING (PK)

The committee expressed support for the idea of setting up organic recycling on campus. Descriptions of organic recycling efforts in several US university campuses were circulated. Noted that organic recycling could be easier for Waikato if coordinated with external organizations in Hamilton city.

11 NEXT MEETING

Next meeting likely to be in October.