UNIVERSITY OF WAIKATO
ENVIRONMENTAL POLICY COMMITTEE

MINUTES OF MEETING HELD AT 10 AM ON 25TH MAY 2011
AT FACILITIES MANAGEMENT DIVISION

1. ATTENDEES AND APOLOGIES
Attendees: David Hamilton (DH), Priya Kurian (PK), Mark Thompson (MT), John Cameron (JC), Chris Eames (CE) (late)
Apologies: Jeff Hawkes (JH)

2. MINUTES OF PREVIOUS MEETING
Accepted pending circulation

3. MATTERS ARISING
   a) Sustainability Coordinator Position. Appointment of Rachael Goddard
   b) Committee expansion and new roles – see below
   c) Name changes – see below
   d) Environmental Policy Committee – documentation – see below

4. COMMITTEE EXPANSION AND NEW ROLES
Priya Kurian has agreed to co-chair the committee. She will share the role with David Hamilton (current chair) but take primary responsibility as required. PK put forward a vote of thanks for his role as chair over the past four years.

With the appointment of the Sustainability Coordinator it was agreed that the committee should take on an advisory capacity for that position. The Sustainability Coordinator would attend the meetings and may act as a scribe role (to be ratified later).

Chris Eames is now a member of the committee. Discussions about other positions were:
1) The PA to the V-C could become a member in order to facilitate more regular communication of EPC activities to the V-C and also to provide better linkage between the V-C and the new Sustainability Officer (in the absence of a Sustainability Office).
2. Linkage between University and Hamilton City Council Sustainability strategy, i.e., an appointment targeted to someone as a member of both.
3. Māori appointment. CE to follow up and then EPC to ratify with PVC Māori.
4. Seek some official position with EW. DH to talk with JH.

5. NAME CHANGE AND EPC DOCUMENTATION
There was discussion over a name change from Environmental Policy Committee to Sustainability Policy Committee. It was generally agreed that this would be a good alignment with the committee’s activities and the Sustainability Officer position. The University’s EPC document that outlines the role of the EPC could be updated accordingly to include reference to sustainability as opposed to environment.

6. CAMPUS LAKES
May be useful to get Sustainability Coordinator to begin to evaluate options for the lakes.

7. NEXT MEETING
August to coincide with attendance by Sustainability Officer.