1. **PRESENT**

   Claire Taylor (WSU), Aroha Yates-Smith (SMPD), Priya Kurian (Political Science), David Hamilton (Sci&Eng)

2. **APOLOGIES**

   Katie Dimmendaal (WSU), John Cameron (FMD)

3. **MINUTES OF PREVIOUS MEETING**

   The minutes of the previous meeting were accepted.

4. **MATTERS ARISING**

   Brennan Allen has indicated his intent to remain on the Environmental Policy Committee.

5. **CAMPUS PARKING AND TRANSPORT**

   Meeting to be held with Hamilton City Council (HCC), WSU representatives and John Cameron to establish out long-term plans for transport in the campus area. Contact at HCC has been passed on to John Cameron from David Hamilton/

   Aroha suggested that there may be an opportunity to survey options for parking, including both students and staff.

   Priya suggested that there is a possibility to include a research project on feasibility of various options. This would fit well with aligning research and practical environmental initiatives.

6. **CAMPUS LAKES**

   David Hamilton has composed some text relating to establishing posters adjacent to lakes to make community better informed on their ecology, history etc. Currently awaiting additional text on history and photos to include in the posters.

   David Hamilton is due to provide John Cameron with a review of the documentation he has received on the campus lakes and a recommendation on management.

7. **STUDENT INITIATIVES**

   Claire outlined some of the WSU activities, including:
   - Recycling bins based on design initiated in School of Science and Engineering. The ‘Keep Hamilton Beautiful’ fund will assist with their manufacture.
   - A check will be made on the contract with Coca Cola as it is understood that this is to include provision for recycling bins.
   - Management School conducted a Waste Audit. This audit clearly identified the relevance of recycling bins for drinks (see above); these appear to be an important contributor of solid landfill.
- Wednesday 16th May is Campus Environment Day, with free breakfast for cycling to work, Wilhem de Lange speaking on climate change and other lunchtime (12-2 pm) activities on that day.

8. IMPLEMENTATION OF ENVIRONMENTAL MANAGEMENT PLAN

David Hamilton circulated a letter sent recently to the Vice-Chancellor. The letter included notification of the Environment Policy Committee membership, request for an Environmental Policy Officer position, a copy of the letter sent to the V-C in May 2006, also requesting consideration of the Environmental Policy Officer, and an invitation to attend one of the EPC’s meetings later in the year. There had been no response to the earlier letter. The ability to implement an effective environmental management plan (plan was circulated at meeting) is considered to be closely linked to an effective allocation of time by a person dedicated for this purpose – the Environmental Policy Officer.

9. NEXT MEETING

No date was set for the next meeting. David Hamilton will be on study leave (overseas) from 1st June to 10th October. A chair is required for a meeting within this time frame.