1. **ATTENDEES AND APOLOGIES**
   Attendees: David Hamilton (DH), Priya Kurian (PK), Mark Thompson (MT), John Cameron (JC)
   Apologies: Jeff Hawkes

2. **MINUTES OF PREVIOUS MEETING**
   Accepted.

3. **MATTERS ARISING**
   a) Sustainability Officer Position. Position has approval and will now seek applicants.
   b) JC outlined provision for, and locations of, lockable bike racks.
   c) Some discussion on food scrap collection (JC maintains watching brief)

4. **ENVIRONMENTAL POLICY DOCUMENT**
   DH circulated the University’s outline of the Environmental Policy Committee. It was agreed that this document was largely in line with current activities of the EPC. A future revision should align the document away from ‘environment’ and towards ‘sustainability’.

5. **COMMITTEE MEMBERSHIP AND ROLE**
   There was discussion over replacement of the chair (to be formalised). There was also some discussion over committee membership. A Māori representative is required to replace Aroha Yates-Smith and this appointment requires approval from the PVC Māori.

6. **CAMPUS LAKES**
   Ongoing discussion on management options for the Campus lakes.

7. **REPORT TO V-C**
   It was suggested that DH write to provide an annual update of EPC activities to the V-C.

8. **TO BE ADVISED**