

FACILITATION

FMD, University of Waikato

Issue No: 1 - August 2002

Invited Comment

Welcome to the inaugural copy of what we hope to be a fortnightly newsletter for FMD staff. The intention behind this newsletter is to pass on a wide range of information amongst all staff within the division and we hope that many people will feel free to contribute. If you believe you have some information that could be added to this newsletter please see Judy Brighting and she will assist. At the moment the kinds of topics we have thought could be included are represented by the headings in each of the boxes on these two pages, and others such as: Visitors, Uni Policy, suggestions for improvements; environmental matters, etc.

At the end of this newsletter there is a little section for you to respond with your thoughts on the idea of the newsletter and I would ask that you do give us some feedback. We believe this newsletter is a good idea but it is only of value if you also think it's a good idea. Additionally, I repeat again that we would like contributions from as many people as possible within the division.

John Cameron

Health & Safety Matters

Susan Jensen is the Health & Safety Coordinator for the division and she has recently done the annual report to the Vice Chancellor on health and safety matters within Facilities Management.

In her report she lists the objectives and achievements of the division and if you wish further detail a copy is available from Susan.

FMD Services - New Staff

Laurie Drummond, Support Services Supervisor, commenced 12 Aug 2002, taking over from Mark Woolley. Previous job - Crown Relocations (10yrs). Interests - Police volunteer community patrols, fishing, reading. Married, 2 adult children.

Karleen Smith, Administration Assistant (FMD Service Desk), commenced 22 July 2002. Previous job - Donovan Chocolates (8 yrs). Waikato University graduate 2000 Bachelor Social Science (Geography). Interests - travel, socialising, chocolate addict.

off the mark by Mark Parisi www.offthemark.com



Statistics

From the *list of useless information you might be interested in knowing file* comes the following:

- Did you know that the University of Waikato consumes twice as much water per effective full time student (EFTs) than any other university in the country except Massey. We don't know why this is but we are hoping to look into this over the next year.
- The Library has an excess of 590,000 books with a value in excess of \$17 million.
- In the first 6 months this year we had 330 intruder alarm activations.



An optimist thinks this is the best of all worlds. A pessimist fears the same may be true.
--- Doug Larsen

Fitness Trail

What's happening out on the sports fields boundary?

All is revealed - last year a combined application (being FMD, Campus Services, and Human Resources) successfully received the Vice Chancellor's Environmental Initiative Award, which provided funding within the 2001 and 2002 years. The project involved the establishment of a Fitness Trail which aims at improving University staff and community health and wellness by promoting the use of our open spaces for outdoor activities on campus.

The trail is 1.6 km long or 1 mile and hosts four exercise bays at 100 metre intervals. A number of specimen trees will be planted in certain areas and the labelling of trees.

The Uni Rec Centre will shortly be promoting the use and benefit of the trail by having walk groups at various times of the day and showing people how to use the trail. *Possible ideas*, FMD mile record holder, University mile record holder, possibilities are endless!



Contractor, John Roberts

Social Club News

The next meeting of the Social club is scheduled for 10.30am on Tuesday 27th August in the FMD tearoom.

Thanks to everyone for supporting the raffles - the funds from these go towards subsidising social club events.

We are currently running an additional \$2 raffle which could win you \$100.



BUS TRIP



DON'T FORGET TO PUT YOUR NAME ON THE BOARD FOR THE "BUS TRIP" TO ROTORUA ON SATURDAY 5TH OCTOBER.

Further details (price, times) will be put in next newsletter. Any queries contact a social club rep.

*A man walks into a bar.
OUCH it was an iron bar!!!*



Feedback from other Departments

An email of gratitude was received from SMPD, Matoroa Dodd on 13th August ... "Peter Duggan-Tuisini did some excellent work that he completed in the School of Maori & Pacific Development, specifically the Office AG.14. Peter carried out the work very professionally and the standard of workmanship was excellent."



*The stupid neither forgive nor forget;
the naïve forgive and forget;
the wise forgive but do not forget ...
Thomas Szasz*

TMA Statistics

For those who don't know TMA is the computerised maintenance management software (CMMS) used by FMD since mid 1999. TMA was purchased from a company of the same name in Tulsa Oklahoma and is used by over 200 Universities in the USA and worldwide as well as many other large corporations such as Motorola and American Airlines.

Some interesting figures

The package has requested and produced 34,615 Work orders since 1999. It holds information on 239 buildings, 8773 Spaces, 3152 Pieces of plant and equipment. The release of TMA information through a software package called Iservice is planned for this year, allowing our clients to request work to be undertaken through the internet, also to track those tasks and to see final costs.

More interesting info next time!

Drew McDonald has recently been promoted to the position of Technical Services Supervisor. Drew joined the University in 1988 as a Fitter. Congratulations Drew, we wish you all the best with your new challenge!



Questionnaire (your feedback on this newsletter would be appreciated - please complete and return this portion to Judy Brighting - thanks!)

1. Do you think the idea of a fortnightly newsletter for FMD staff is a good idea? *Yes/No*
2. Can you think of some additional topics for inclusion in the newsletter and if so what?

3. Do you wish to contribute to the newsletter? *Yes/No*

Name: _____ (not essential)