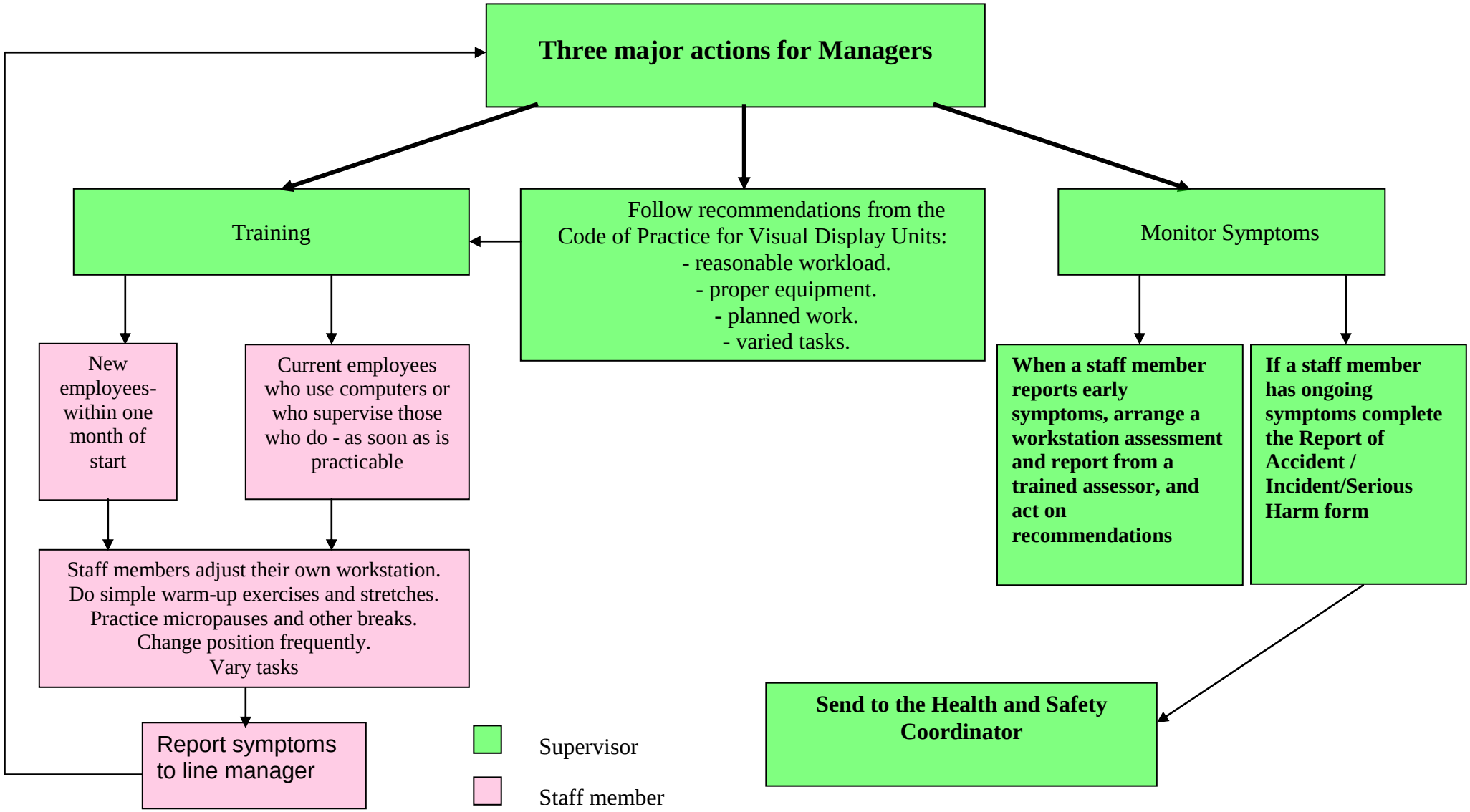SUMMARY OF PROCEDURES FOR THE PREVENTION OR MANAGEMENT OF WORK RELATED GRADUAL PROCESS