Changing your location

When you press [5] from the Main Menu you are sent to the Change Location Menu, where you are presented with the following options:

[*] Change availability
[1] Change location to In Office
[2] Change location to Away on Business
[3] Change location to At Home
[4] Change location to Meeting

[5] Change location to At Lunch
[6] Change location to Vacation
[7] Change location to User Defined location
[8] Review current availability and location
[9] Return to Locations Calendar
[#] Return to Main Menu