



UNIVERSITY OF WAIKATO SUMMER RESEARCH SCHOLARSHIPS

BACKGROUND

The University of Waikato Summer Research Scholarships are intended as an initiative to support and enhance research at the University. The Scholarships provide promising students, particularly those considering further study, with the opportunity to experience the challenges and rewards of research work. Applications will be considered from students studying at up to, and including, final-year honours degree and first-year masters degree.

The Summer Research Scholarships are offered in various disciplines during the summer study break. The number of Scholarships offered in any one year will be determined by the availability of funding and appropriate supervision.

It is the recipient's and the Supervisor's joint responsibility to ensure that the project is completed on time. The Supervisor is responsible for obtaining Ethics Committee approval, should this be necessary.

REGULATIONS

1. The Awards will be known as the University of Waikato Summer Research Scholarships.
2. Each year, Summer Research Scholarships will be offered in specific areas of research approved by the University of Waikato's Research Committee. In approving specific projects, the Committee will take into consideration the subject area and will be influenced by the University's research strategy.
3. The Summer Research Scholarships will support a **ten-week period of full-time research** during the summer study break.
4. Recipients travelling to New Zealand must arrange their own health and travel insurance and, upon their arrival, provide the University of Waikato Scholarships Office with a copy of their full policy document(s).
5. Applicants should be currently enrolled in an undergraduate, a final-year honours or a first-year masters degree at a **New Zealand or Australian university** and are expected to have completed at least three years of undergraduate study. Students with an appropriate background may apply at the end of their second year.
6. Students not previously enrolled at the University of Waikato should also attach academic transcripts from their previous institution(s).
7. Applicants are required to ask two academic referees to send references directly to the Scholarships Office.
8. The Selection Panel for the Summer Research Scholarships will be a sub-group of the University's Research Committee and Scholarships Committee. The Selection Panel will consult with the staff member(s) responsible for each Scholarship.
9. Applicants will be assessed on the following criteria:
 - a. Academic merit
 - b. Expertise in one of the specific areas in which a Scholarship is being offered in a given year.
10. The offer of a Summer Research Scholarship must be accepted by the date stipulated on the acceptance form. If the candidate fails to accept the award within the prescribed period, the offer may lapse.
11. Awards will be expected to be taken up, and research commenced, no later than 1 December in the year that the Scholarship is offered.
12. The Scholarship will have a value of \$5,000. Students who live outside of the greater Waikato area (including Australia) may apply to the Research Committee for a contribution towards approved return travel costs. Where appropriate, assistance with accommodation may be available.



13. **The Scholarship will normally be paid in four instalments: the first (25%) on commencement, the second (25%) four weeks through the term of the Scholarship, the third (35%) 8 weeks through the term of the scholarship and the final (15%) following submission of the research report within four weeks of the completion of the Scholarship term. The payment of the third instalment will also be conditional upon receipt of a brief report from the supervisor confirming satisfactory progress.**
14. Recipients of a Summer Research Scholarship are required to submit a brief but comprehensive report at the conclusion of the Scholarship. Recipients should write their report, in collaboration with their supervisor, using the official template provided. The report should outline the work undertaken while funded by the Scholarship, as well as any outcomes resulting from the research (such as publications). The report must be submitted to the Scholarships Office of the University of Waikato within four weeks of completion of the term of the Scholarship.
15. Each year, there will be a social event to celebrate all of the Summer Research Scholarships awarded. Recipients of the Summer Research Scholarship are required to attend this event.
16. The Selection Panel may choose to formulate a reserve list. The Selection Panel may choose to refrain from making a recommendation if it finds no candidate of sufficient merit for a particular Scholarship.
17. The Scholarships Committee may terminate a Scholarship at any time and recoup any funds disbursed if it is not satisfied that the holder is following the required programme, is making satisfactory academic progress, or is otherwise complying with the conditions governing the Scholarship.
18. By accepting a Scholarship, the recipient agrees to participate in any publicity concerning the Scholarship arranged by the University of Waikato. The recipient may also be asked to present at a closing function.
19. The holder of a Scholarship shall have the right to appeal to the Academic Board against any decision to terminate a Scholarship.
20. **Applications for projects offered by the Faculty of Science & Engineering, the Faculty of Computing & Mathematical Science and the Faculty of Education close on 31 August annually**
21. **Applications for projects offered by all other Faculties / Schools close 30 September annually.**



YOUR PERSONAL DETAILS

NAME AND ID

Full name: _____

University of Waikato Student ID (if applicable): _____

POSTAL ADDRESS

For correspondence regarding this application

Street Number and Name: _____

Suburb: _____

Town/City: _____

Telephone: _____ (daytime)

Telephone: _____ (evening)

Email: _____

Cell Phone: _____

CITIZENSHIP / RESIDENCY

If you are not a citizen or permanent resident of New Zealand or Australia, please list the countries of which you are a citizen or hold residency.

Citizenship: _____

Residency: _____

APPLICATION DETAILS

ACADEMIC DETAILS

List your current enrolment details.

University: _____

School / Faculty: _____

Department: _____

Current programme of study: _____

Expected date of completion: _____

Major: _____



PROPOSED RESEARCH PROJECT

Please refer to our website for a list of available research projects (www.waikato.ac.nz/scholarships).

Please indicate the research project(s) number for which you are applying. The Project number can be found in the top right hand corner of the project abstract. **Please list projects in order of preference.**

Research Project

1) Project Number #

Supervisor/s:

2) Project Number #

Supervisor/s:

3) Project Number #

Supervisor/s:

Please provide a brief summary of your relevant background, experience, and interest in the research area(s).

Background, experience, and interest in the research area(s):

ACADEMIC REFEREES

Please provide the names and addresses of two persons you have asked to forward academic references to the Scholarships Office. Referee reports should be received by 31 August 2011 for students from the Faculty of Science & Engineering, the Faculty of Computing and Mathematical Sciences and the Faculty of Education, or 30 September 2011 for students from all other Faculties/Schools.

Title and Name of Referee

Address:

Telephone:

Email:

Title and Name of Referee

Address:

Telephone:

Email:



ATTACHMENTS

*These documents MUST reach the University of Waikato Scholarships Office by **31 August for students applying for projects with the Faculty of Science & Engineering, the Faculty of Computing and Mathematical Sciences and the Faculty of Education, or by 30 September for all other Faculties/Schools***

All applicants

- Two referee's reports commenting on academic achievements. Please use the **Referees Report Template**
- A brief **curriculum vitae** of no more than four A4 pages in length which highlights, among other things, your academic merit and your expertise in the area in which the Scholarship project is being offered.
- Verified copies of academic transcripts from the other tertiary institution(s) you have attended (please attach a grade scale if possible)

Students who are new to the University of Waikato or are NOT citizens or permanent residents of New Zealand or Australia

Please check that you have done the following:

- Attached verified proof of current citizenship, e.g. a verified copy of your passport.

▼ PRIVACY DECLARATION

The information provided in this application will be used solely for the purposes of assessing your eligibility and suitability for this Scholarship. Personal information contained in this application will be made available to members of the Selection Panel, members of the Scholarships Committee and staff of the Scholarships Office.

The University of Waikato undertakes to store your application in a secure place in the event that you are successful in gaining a Scholarship or are selected as a reserve candidate for a Scholarship. The University of Waikato undertakes to destroy your application to preserve its confidentiality, in the event that you are unsuccessful in gaining a Scholarship.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

The Selection Panel or University may contact for further information any persons or groups you have named in support of your application. Any such direct contact with these persons or groups will be made on a strictly confidential basis. The University may not divulge details to you about the content of such confidential communication without the written authorisation of the persons or groups concerned.

▼ SIGN HERE

Signature: _____ Date: _____



REFEREE'S REPORT

Applicant's Name: _____

Student ID: _____

(if known)

Please provide an **academic reference** on, or attached to, this form for the above-named applicant for a University of Waikato Summer Research Scholarship. This reference will be used by the Selection Panel in determining the applicant's eligibility for the Scholarship.

Please send your reference to the following address by **31 August 2011 (for students from the Faculty of Science & Engineering, the Faculty of Computing and Mathematical Sciences and the Faculty of Education)** or **30 September 2011 (for students from all other Schools / Faculties)**:

The Scholarships Office
The University of Waikato
Private Bag 3105
HAMILTON 3240

Or email your reference as a Word document to scholarships@waikato.ac.nz

Referee's Name: _____

University / Dept: _____

Signature: _____

Date: _____



REFEREE'S REPORT

Applicant's Name: _____

Student ID: _____

(if known)

Please provide an **academic reference** on, or attached to, this form for the above-named applicant for a University of Waikato Summer Research Scholarship. This reference will be used by the Selection Panel in determining the applicant's eligibility for the Scholarship.

Please send your reference to the following address by **31 August 2011 (for students from the Faculty of Science & Engineering, the Faculty of Computing and Mathematical Sciences and the Faculty of Education)** or **30 September 2011 (for students from all other Schools / Faculties)**:

The Scholarships Office
The University of Waikato
Private Bag 3105
HAMILTON 3240

Or email your reference as a Word document to scholarships@waikato.ac.nz

Referee's Name: _____

University / Dept: _____

Signature: _____

Date: _____