



REGULATIONS 2010

BACKGROUND

The School of Law has, for a number of years, offered these fees Scholarships to encourage meritorious students to participate in the School's graduate programme by assisting them with the cost of Masters Tuition fees.

Applications are not restricted to graduates of the University of Waikato. Domestic and international students are welcome to apply.

REGULATIONS

1. The award shall be known as the School of Law Graduate Scholarship.
2. To be eligible for an award, the candidate must be eligible for admission, and enrol full- or part-time in a Master of Laws at The University of Waikato School of Law in the year of tenure.
3. Candidates for the Scholarship may have either domestic or international status.
4. Applicants will be assessed primarily on academic merit. Personal and financial circumstances may also be taken into account.
5. Assessment of academic merit will focus primarily on the applicant's last 240 points of study, i.e. the equivalent of two years' full-time enrolment.
6. Applicants who do not have very strong academic records, with a significant number of grades in the A range, are advised to include a one-page personal statement explaining any special circumstances related to their grades.
7. Applicants with international student status may like to provide a one-page statement explaining their academic record.
8. Scholars can hold a position as a sessional assistant. However, students employed on a non-casual or non-part-time basis by the University, will not normally be eligible for a Scholarship.
9. This fees Scholarship has a value of up to \$5,000. In any year, the sum may be divided between multiple recipients.
10. The Scholarship will be credited to the recipient's fees account in May of the year of tenure.
11. If the scholar withdraws from the programme, or fails to make progress deemed satisfactory by the Associate Dean (Graduate and Research) and/or the Scholarships Committee, they may be required to refund the Scholarship on a pro rata basis.
12. The Scholarship may be held together with another award unless the conditions of the other funding preclude this. Should a recipient also hold another fees scholarship, the School of Law Graduate Scholarship can be used to pay the balance of any fees (up to the maximum awarded); however, the scholar will forgo any amount of the Scholarship not credited to their fees.
13. The Scholarship will be offered by the Scholarships Committee, on behalf of the Academic Board, on the recommendation of the Selection Panel.
14. The Selection Panel will include the Associate Dean (Graduate and Research), the Dean of Law, and a representative of the Scholarships Committee, or their nominees.

School of Law Graduate Scholarship



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15. The offer of a Scholarship must be accepted by the date indicated on the accept/decline form. If an applicant declines a Scholarship, or does not take it up, the Scholarships Committee (on the recommendation of the Selection Panel) may offer it to another person.
16. The tenure of the award is one year. The Scholarship must be taken up in the year for which it is offered.
17. The Scholarship may not be awarded if the Selection Panel considers no candidate to demonstrate sufficient merit.
18. The Scholarships Committee may terminate a recipient's Scholarship at any time if it is not satisfied that the scholar is following the required programme or is otherwise complying with the conditions governing the Scholarship. The holder of a Scholarship shall have the right to appeal to the Academic Board against any decision to terminate the award.
19. The University may from time to time vary these regulations.
20. The due date for applications is **30 March 2010**.



APPLICATION FORM

This application must be submitted to: The Scholarships Office
B Block
The University of Waikato
Private Bag 3105
HAMILTON 3240

Applications close at 5.00 pm on **30 March 2010** annually.

Enquiries can be directed to: (07) 858 5136 or
(07) 858 5195 or
scholarships@waikato.ac.nz

Please ensure that all questions are answered and that all the required attachments accompany this application form. You may jeopardise your chances of success if you do not complete your application properly.

When preparing your application and any attachments, please do not use staples, special binding, coloured ink or paper. To fasten documents together, please use paper clips or bulldog clips. This is because all documents will be photocopied.

YOUR PERSONAL DETAILS

NAME AND ID

Full Name: _____ Student ID: _____

POSTAL ADDRESS

For correspondence regarding this application

Street Number and Name: _____

Suburb: _____ Town/City: _____

Country: _____ Telephone: _____

Email: _____ Cell Phone: _____



APPLICATION DETAILS

PREVIOUS STUDY

A. AT THE UNIVERSITY OF WAIKATO

If you are, or have been, a student at the University of Waikato, please give details of study undertaken that provides evidence of your academic eligibility for the award of a School of Law Graduate Scholarship.

B. AT ANOTHER INSTITUTION

If you have transferred, or will transfer, from another tertiary institution, please give details of the institution(s) and study undertaken to provide evidence of your academic eligibility for the award of a School of Law Graduate Scholarship.

You must attach verified copies of your academic transcripts. Please also attach grade scales where available.

STUDY INTENTIONS

Please indicate the qualification for which you intend to be / are enrolled in 2010

Qualification: _____

School / Faculty: _____

Are you enrolled, or do you intend to enrol, as a full-time or part-time student? (please tick the appropriate box)

Full-time

Part-time



ACADEMIC REFEREE

Please provide the name and address of the person you have asked to forward a reference to the Scholarships Office.

Your referee should be **either** your Supervisor **or** a member of the academic staff at the institution at which you obtained the qualification that defines your eligibility to enter the graduate programme.

Title and Name of Referee: _____

Address: _____

Telephone: _____ Email: _____

FINANCIAL SUPPORT

Are you employed? (please tick the appropriate box)

Yes

No

If yes, how many hours a week do you work? _____

If yes, please name your employer(s): _____

Have you applied for, or received, other funding for this programme of study? (please tick the appropriate box)

Yes

No

If yes, please name the funding provider(s): _____

ATTACHMENTS

All applicants please attach the following to this application form:

A one-page statement setting out your reasons for applying to study in the graduate programme at the University of Waikato School of Law. This statement may include any personal circumstances that you would like to bring to the attention of the Selection Panel

A one-page summary of your income sources and employment, including any other Scholarships that you may hold or applications in progress.

All applicants are welcome to attach the following:

A one-page statement explaining their academic record.

Students new to the University of Waikato please also attach the following:

Verified copies of academic transcripts from the other tertiary institution(s) you have attended (please attach a grade scale if possible).



CONDITIONS

I understand that if I am offered a School of Law Graduate Scholarship, and accept it, I will only be eligible to be formally awarded the Scholarship if I meet all of the following criteria:

- Anticipated or provisional grades used in calculating my eligibility are confirmed by the final grades awarded
- I am enrolled in a Master of Laws degree programme at the University of Waikato in the year of tenure
- The Scholarships Committee may terminate my Scholarship at any time if it is not satisfied that I am following the required programme or am otherwise complying with the conditions governing the Scholarship. I shall have the right to appeal to the Academic Board against any decision to terminate the award.

▼ PRIVACY DECLARATION

The information requested in this application form will be used solely for the purposes of assessing your application for the School of Law Graduate Scholarship. Personal information contained in this application will be made available to members of the Scholarships Committee, Selection Panel, and staff of the Scholarships Office.

The University of Waikato undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award. The University of Waikato undertakes to destroy your application to preserve its confidentiality, in the event that you are unsuccessful in gaining an award. Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

The University may contact the persons you have named in your application as referees for further information. Any such direct contact with these referees will be made on a strictly confidential basis. The University may not divulge details to you about the content of such communication without the written authorisation of the referee concerned.

▼ SIGN HERE

Signature: _____ Date: _____

School of Law Graduate Scholarship



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REFEREE'S REPORT

Applicant's Name: _____

Student ID: _____

Please provide a reference on, or attached to, this form for the above-named applicant for a School of Law Graduate Scholarship. This reference will only be used by the Selection Panel in determining the applicant's suitability for the Scholarship.

Please give the reference to the applicant, or send it to the following address by **30 March 2010**:

The Scholarships Office
The University of Waikato
Private Bag 3105
HAMILTON 3240

Referee's Name: _____

Signature: _____ Date: _____