



APPLY ONLINE AT

[www.waikato.ac.nz/research/scholarships/SirEdmundHillaryScholarshipForm.shtml](http://www.waikato.ac.nz/research/scholarships/SirEdmundHillaryScholarshipForm.shtml)

## **SIR EDMUND HILLARY SCHOLARSHIP PROGRAMME REGULATIONS FOR 2012**

### **1.0 PURPOSE**

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The purpose of the Sir Edmund Hillary Scholarship is to provide support for students to achieve a high academic standard in a programme of study at the University of Waikato, excellence in a sporting code or the creative or performing arts, and to develop leadership qualities through a tailored leadership and personal development programme.

### **2.0 NUMBER OF SCHOLARSHIPS AVAILABLE**

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The University determines the maximum number of scholarships available annually.

### **3.0 ELIGIBILITY**

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- 3.1 The Sir Edmund Hillary Scholarship is open to both New Zealand citizens or permanent residents and international students<sup>1</sup>.
- 3.2 To be eligible for consideration for the award of the Scholarship, applicants must demonstrate:
  - (a) academic achievement, as defined under section 4 below, and
  - (b) significant achievement to date and potential to further excel in either
    - (i) a sporting code, or
    - (ii) a performing or creative art, and
  - (c) leadership qualities.
- 3.3 Consideration of applications will also be subject to an assessment of:
  - (a) the alignment of the sport, or performing or creative art concerned<sup>2</sup> to the University's *Vision* and to the Sir Edmund Hillary Scholarship Programme's Purpose, and
  - (b) the University's capability, in conjunction with relevant local agencies, to provide access to facilities and developmental support appropriate to the sport, or performing or creative art.
- 3.4 When selecting recipients, the Panel may take into account the applicant's willingness and ability to fully participate in, and contribute to, the Sir Edmund Hillary Scholarship Programme.

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<sup>1</sup> Restrictions on the funds awarded to international students do apply: see section 8.1

<sup>2</sup> For a list of the creative / performing arts and sporting codes currently supported, please refer to the Hillary Scholarship website ([www.waikato.ac.nz/about/hillary/partners.shtml](http://www.waikato.ac.nz/about/hillary/partners.shtml))



## 4.0 ACADEMIC CRITERIA

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- 4.1 Applicants who have not previously been enrolled at the University of Waikato or any other tertiary institution must, by 26 February 2012, have:
- (a) achieved University Entrance AND have achieved 60 credits at level 3 NCEA in three or four approved subjects, and at least 14 credits in each of those subjects OR
  - (b) achieved by other means, such as the Cambridge International Examinations or the International Baccalaureate examination, a standard of academic achievement deemed by the University to be equivalent to (a) above.
- 4.2 Applicants who have undertaken previous tertiary study must have achieved, in the most recent year of study, a standard deemed by the University to be equivalent to a minimum B average in a degree level full-time year of study or equivalent.
- 4.3 Applicants must attach an up-to-date copy of their NZQA Record of Achievement or academic transcript

## 5.0 APPLICATIONS

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- 5.1 Applications for the Scholarship must be received by the University of Waikato Scholarships Office on the prescribed form by 31 October in the year preceding the intended year of tenure.
- 5.2 Applications must be accompanied by a portfolio, as defined under subsection 5.3 below.
- 5.3 Applicants must include with their application:
- (a) a curriculum vitae (including a one-page summary of relevant achievements e.g. lists of awards and certificates received)
  - (b) where relevant, copies of creative works or recordings of performances (creative / performing arts applicants only). Please note that dance, screen and media, music and theatre studies students are required to submit a CD or DVD containing recordings of performances / examples of work. Other arts applicants may choose to do so if they feel such material would be helpful to the Selection Panel.
  - (c) an outline of the applicant's future aspirations for his or her creative or sporting endeavours
  - (d) a reference from an agency relevant to the sporting code, performing art or creative art concerned, attesting to the applicant's abilities in that sport or art, potential to further excel, and leadership qualities
  - (e) a second reference as follows:
    - a. **applicants currently enrolled in secondary school** must attach a completed Principal's assessment form
    - b. **all other applicants must attach a reference** attesting to the applicant's leadership qualities, and ability to maintain academic standards while pursuing his or her creative or sporting endeavours.

## 6.0 SELECTION

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- 6.1 The Sir Edmund Hillary Scholarships Selection Panel is appointed by the Scholarships Committee

- 6.2 The Selection Panel considers the applications and may contact referees on a confidential basis for further relevant information.
- 6.3 The Selection Panel may consult with representatives of relevant sporting or creative agencies to assess the standing of any achievements listed in the applicant's portfolio.
- 6.4 The Selection Panel may, at its discretion, require the applicant to undertake an interview or audition.
- 6.5 The Selection Panel determines the awards and reports its decisions to the Scholarships Committee.
- 6.6 The Selection Panel reserves the right to award fewer scholarships than the maximum available in any year.
- 6.7 In exceptional circumstances, the Selection Panel may award a conditional Scholarship when an applicant cannot fully meet the requirements of the regulations. It is expected that the applicant's non-compliance will be temporary.  
A conditional Scholarship will normally be offered for a period of one semester. Should the recipient meet requirements imposed by the Selection Panel during this period (such as maintaining a certain level of performance or academic achievement) the conditional status of the Scholarship will cease, and the recipient will be subject to the normal criteria of the Sir Edmund Hillary Scholarship. Should the requirements imposed by the Selection Panel not be met during this conditional period, the Scholarship will be discontinued. Such requirements will be made clear to the recipient at the time at which the conditional Scholarship is offered.

## **7.0 AWARD AND RETENTION OF THE SCHOLARSHIP**

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- 7.1 Successful applicants will be advised of the offer of a scholarship in writing and must advise the University's Scholarships Office of their acceptance of the offer by the prescribed date.
- 7.2 Acceptance of the offer carries with it a commitment by the student to participate in a leadership and personal development programme provided by the University to assist the student to maximise performance in his or her sporting or creative endeavour, and develop leadership skills, while maintaining academic standards.
- 7.3 The Scholarship is awarded initially for one year. The Scholarship must be taken up in the year in which it is awarded. In exceptional circumstances, the Sir Edmund Hillary Executive Group may allow a candidate to defer their award for one year. Students wishing to defer their award must apply in writing to the Sir Edmund Hillary Executive Group, and applications for deferment will be considered on a case by case basis.
- 7.4 Tenure of the Scholarship may continue for the consecutive period of enrolment required to complete the relevant qualification, provided that the recipient
  - (a) achieves at least a B average across all papers taken each year, and
  - (b) sustains a level of performance in their sporting code or creative or performing art, to the satisfaction of the Sir Edmund Hillary Programme Executive Group, and
  - (c) participates in the leadership and personal development programme specified under 7.2, to the satisfaction of the Sir Edmund Hillary Programme Executive Group.
- 7.5 Should the recipient graduate and wish to enrol in a higher level qualification, they will be eligible to apply to the Sir Edmund Hillary Executive Group to receive permission to continue to receive the Scholarship for the



consecutive period of enrolment required to complete the new qualification, provided they continue to meet all other requirements of the Scholarship<sup>3</sup>.

7.6 Through the Scholarships Office, the University regularly monitors the student's performance, and reserves the right to impose further conditions where the student's progress, conduct or participation is unsatisfactory.

## **8.0 VALUE OF THE SCHOLARSHIP**

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- 8.1 The Scholarship covers the costs of domestic tuition fees and associated charges and is paid direct to the student's fees account with the University at the time of enrolment. Should an international student be awarded the Scholarship, the Scholarship will cover the equivalent of the recipient's tuition fees at domestic rates. It will be the responsibility of the student to pay the balance of their fees.
- 8.2 Recipients of the Scholarship who reside at one of the University Halls of Residence may request that the Scholarship be applied as an accommodation credit (equivalent to the cost of their domestic tuition fees) in lieu of a fees credit. Students wishing to make such an arrangement should contact the Scholarships Office.
- 8.3 The student may be eligible for further benefits, tailored to suit his or her pursuits. These benefits will be negotiated on a case by case basis with the University's High Performance Student Manager, and defined in the student's annual plan. Such benefits may comprise:
- (a) full or partial access to relevant University and/or community services and facilities
  - (b) subsidised participation in particular development or training opportunities.

## **9.0 CONDITIONS**

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- 9.1 The Scholarship is not transferable for cash.
- 9.2 Normally, the Scholarship may not be held in conjunction with any other tuition fee scholarships awarded by the University of Waikato. In exceptional cases the Selection Panel may choose to allow the recipient to hold other tuition fee awards. Exceptional applicants already in receipt of (or offered) an award which precludes a full Sir Edmund Hillary Scholarship may be offered a place on the Programme, but would not receive the tuition fees component of the award.
- 9.3 Recipients of the Scholarship who are also in receipt of a Prime Minister's Scholarship will not be eligible to receive the fees component of the Sir Edmund Hillary Scholarship. They will, however, be invited to receive all other benefits of the Sir Edmund Hillary Scholarship Programme.
- 9.4 The student should enrol in at least 40 points per Semester during the tenure of the award. Should a student wish to enrol in less than 40 points in any Semester, they must obtain the Sir Edmund Hillary Executive Group's approval to do so.
- 9.5 If, during the tenure of the award, a student withdraws from any paper(s) after the University's withdrawal deadline, they will be liable for the relevant fees.

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<sup>3</sup> Application forms for students wishing to apply for such an extension of their Scholarship are available from the Scholarships Office.



- 9.6 Students withdrawing due to circumstances beyond their control should be aware that they are able to apply in writing to the Director of Student and Academic Services for withdrawal on compassionate grounds.
- 9.7 In special circumstances (such as unavoidable withdrawal from study due to commitments directly associated with the student's sporting, creative or performing art endeavours consistent with the intent of the Scholarship), the Sir Edmund Hillary Executive Group may offer an exemption or waiver in respect of the provisions of these regulations if an appeal for withdrawal on compassionate grounds is unsuccessful.
- 9.8 Hillary Scholars should represent their sport in the area in which they are studying; Waikato for students at the Hamilton campus or the Bay of Plenty for students studying at the Tauranga campus. However, a Hillary Scholar may, by agreement of the Hillary Programme Executive, continue to represent his/her 'home' (or existing) region, if it is within the University's primary recruitment area<sup>4</sup> if;
- a) The scholar is in receipt of a Prime Minister's Scholarship
  - b) The existing support structures available to the scholar are such that it would be a disadvantage for the Hillary Scholar to change representative status.

Where approval is given for a Hillary Scholar to represent their 'home' (or existing) region a condition of this approval will be that the scholar will be asked to support the sport in the area that they are studying. This will be discussed as part of the Leadership and Personal Development Programme.

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<sup>4</sup> For further information on the University's primary recruitment area, please refer to the Hillary Scholarship Programme website ([www.waikato.ac.nz/hillary/](http://www.waikato.ac.nz/hillary/))

# Sir Edmund Hillary Scholarships 2012



THE UNIVERSITY OF  
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This application must be submitted to: The Scholarships Office  
B Block  
The University of Waikato  
Private Bag 3105  
HAMILTON.

Applications close at 5.00 pm on **31 October 2011**

Enquiries can be directed to: (07) 858 5136 or  
(07) 858 5195 or  
[scholarships@waikato.ac.nz](mailto:scholarships@waikato.ac.nz)

Please ensure that all questions are answered and that all the required attachments accompany this application form. You may jeopardise your chances of success if you do not complete your application properly.

## **YOUR PERSONAL DETAILS**

### **PERSONAL DETAILS**

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Last name: \_\_\_\_\_ First name(s): \_\_\_\_\_

University of Waikato ID Number (if known): \_\_\_\_\_

Date of birth: \_\_\_\_\_

Male  Female

Are you: \_\_\_\_\_

a New Zealand citizen or permanent resident  an international student

### **POSTAL ADDRESS**

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*For correspondence regarding this application*

Street number and name: \_\_\_\_\_

Suburb: \_\_\_\_\_ Town/City: \_\_\_\_\_

Country: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_ Cellphone: \_\_\_\_\_



## APPLICATION DETAILS

### PREVIOUS STUDY

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What is your current status (tick one and complete relevant section) :

**A school leaver**

Please indicate which school you are currently attending:

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Please indicate which subjects you are currently studying:

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**A current student at the University of Waikato**

**Transferring from another tertiary institution**

Please indicate which tertiary institution:

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Please indicate details of current study:

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Fulltime     Part-time

**Applying after a break in your studies**

Please indicate your highest level of secondary study, and any previous tertiary study:

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## **STUDY INTENTIONS**

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Faculty / School at the University of Waikato you intend to enrol / are enrolled in:

Intended qualification: \_\_\_\_\_ (first choice)

\_\_\_\_\_ (second choice)

How long do you intend to remain enrolled in order to complete this qualification (years/months):

Are you intending to study:

Fulltime     Part-time

What campus will you be studying at:

Hamilton     Tauranga     Other (e.g. online) \_\_\_\_\_

## **SPORT OR CREATIVE / PERFORMING ART**

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Please indicate your sport or creative / performing art:

What is your best performance / achievement to date?

Why?

If available, please attach an independent review of this performance / achievement.

## **ACADEMIC AWARDS**

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Please list any academic awards which you wish the Selection Panel to be made aware of:

# Sir Edmund Hillary Scholarships 2012



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## **FINANCIAL SUPPORT**

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Please list all scholarships / prizes received in the last two years (please include values).

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Please list all other scholarship applications currently in process (include information on international scholarship applications).

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## REFEREES

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Please provide the names and addresses of two persons you have asked to provide references for you.

### Sport / Creative or Performing Art Referee

All applicants need to supply this reference.

This referee should be from an agency relevant to the sporting code, performing art or creative art concerned, attesting to your abilities and potential to further excel, and leadership qualities.

(Note: this reference can also be sent confidentially by the writer to the Scholarships Office, the University of Waikato, Private Bag 3105, HAMILTON).

Name: \_\_\_\_\_ Title: Mr / Mrs / Ms / Dr / Other (please indicate)

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Cellphone: \_\_\_\_\_

Email: \_\_\_\_\_

This reference is  attached to my application  to be sent directly to the Scholarships Office

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### Academic / Leadership referee

All applicants except current secondary school students need to supply this reference. Current secondary school students should arrange for their Principal to supply a completed Principal's assessment form instead.

This referee should be a professional who can attest to your leadership qualities and ability to maintain academic standards while pursuing your creative or sporting endeavours.

(Note: this reference can also be sent confidentially by the writer to the Scholarships Office, the University of Waikato, Private Bag 3105, HAMILTON).

Name: \_\_\_\_\_ Title: Mr / Mrs / Ms / Dr / Other (please indicate)

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Cellphone: \_\_\_\_\_

Email: \_\_\_\_\_

This reference is  attached to my application  to be sent directly to the Scholarships Office

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## ATTACHMENTS

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**Please attach the following to your application form:**

- Sporting or creative / performing art reference (see previous page)
- A second reference (see previous page). (Please note that students currently studying at secondary school do not need to provide this second reference, as the Principal's assessment form fills this requirement)
- Curriculum Vitae (including a one-page summary of relevant achievements e.g. lists of awards and certificates received)
- Copies of creative works or recordings of performances where relevant (creative / performing arts applicants only). Please note that dance, screen and media, music and theatre studies students are required to submit a CD or DVD containing recordings of performances / examples of work.
- An outline of your future aspirations for your creative or sporting endeavours

**If you are currently attending secondary school, please also attach:**

- A copy of your up-to-date NZQA Record of Achievement (including NCEA Level 2 results)

Please note that your completed Principal's assessment form should have been sent directly to the Scholarships Office

**If you have previously studied at another tertiary institution please also attach:**

- A copy of your academic record

**If you are applying after a break in your studies please also attach:**

- Records of study undertaken in the past

## IMPORTANT NOTES

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All applications are photocopied to be distributed to Selection Panel members. Therefore, please do not bind your application or present it in a folder, as this will be of no benefit to you. Preferably, your application should consist of loose pages clipped in one corner by a bulldog clip (if you use staples, these will need to be removed, which can damage your application). Colour printing is also unnecessary, as all applications will be copied in black and white.

Please do not include original documents with your application as they will not be returned; verified photocopies are acceptable.

All documents included in your application should be A4 size. If you have smaller documents, copy them to an A4 piece of paper and include this in your application. Documents of other sizes may not be copied and distributed to the Selection Panel with the rest of your application.

## PRIVACY DECLARATION

The information provided in this application will be used solely for the purposes of assessing your eligibility and suitability for the Sir Edmund Hillary Scholarship. Personal information contained in this application will be made available to members of the Sir Edmund Hillary Selection Panel, members of the Sir Edmund Hillary Executive Group, members of the Scholarships Committee and staff of the Scholarships Office. The Selection Panel may

# Sir Edmund Hillary Scholarships 2012



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*Te Whare Wānanga o Waikato*

consult on a confidential basis with representatives of relevant sporting or creative agencies to assess the standing of any achievements listed in your portfolio. Should you be offered a Sir Edmund Hillary Scholarship, information on your academic achievements will be made available to members of the Sir Edmund Hillary Executive Group during the tenure of your Scholarship.

The University of Waikato undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award. The University of Waikato undertakes to destroy your application to preserve its confidentiality, in the event that you are unsuccessful in gaining an award. Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

The University may contact the persons you have named in your application as referees for further information. Any such direct contact with these referees will be made on a strictly confidential basis. The University may not divulge details to you about the content of such confidential references without the written authorisation of the referee concerned.

## **CONDITIONS**

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I understand that:

1. If I am offered, and accept, a Sir Edmund Hillary Scholarship, I will only be eligible to be formally awarded the Scholarship if I enrol at the University of Waikato in the year for which the offer is made and comply with all other requirements of the Scholarship.
2. The Scholarships Committee may terminate a Scholarship at any time and recoup any funds awarded, if it is not satisfied that I have complied with the conditions governing the Scholarship.

**▼ SIGN HERE**

Signature:

Date:

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# Sir Edmund Hillary Scholarships – Principal's Assessment Form



THE UNIVERSITY OF  
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## ▼ PRINCIPAL'S ASSESSMENT FORM

Applicants for the Sir Edmund Hillary Scholarship who are currently attending secondary school should arrange for their Principal to complete this form. The completed form can be sent confidentially to the Scholarships Office, the University of Waikato, Private Bag 3105, HAMILTON by **31 October 2011**.

Enquiries can be directed to: (07) 838 4964 or  
(07) 858 5195 or  
[scholarships@waikato.ac.nz](mailto:scholarships@waikato.ac.nz)

**Please ensure that all questions are answered fully.**

### APPLICANT'S DETAILS

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Last name: \_\_\_\_\_ First name(s): \_\_\_\_\_

Date of birth: \_\_\_\_\_

Contact telephone number: \_\_\_\_\_

### PRINCIPAL'S DETAILS

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Name: \_\_\_\_\_ Title: Mr / Mrs / Ms / Dr / Other (please indicate) \_\_\_\_\_

Secondary School: \_\_\_\_\_

Street number and name: \_\_\_\_\_

Suburb: \_\_\_\_\_ Town/City: \_\_\_\_\_

Country: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_ Cellphone: \_\_\_\_\_



