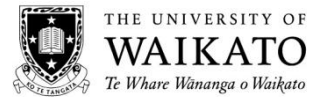


Common Confidential Reference Form



The applicant is to complete and sign this page. Please print clearly or type.

Applicant Details

Family Name: _____ First Name(s): _____
 Preferred Name: _____ Date of Birth: _____

Qualifications

Do you have: Literacy YES NO NCEA: L2 English 4 credits Reading/4 credits Writing CIE: AS English Grade E
 Numeracy YES NO NCEA: L1 Mathematics 14 credits CIE: IGCSE Mathematics Grade D

What is the highest educational qualification achieved (*probably studied in year 12*): _____
 (*list the subjects in the table below*) Year achieved: _____

National Certificate of Educational Achievement (NCEA)

	Subject	NCEA Level	Total Credits	Achieved AS* Credits	US*	Merit Credits	Excellence Credits	Scholarship S or O
1								
2								
3								
4								
5								
6								

*Please indicate whether assessment is by achievement standard (AS) or unit standard(US)

Cambridge International Examinations (CIE)

	Subject	Level AS or A	Percentage %
1			
2			
3			
4			
5			

Responsibilities and Awards

What positions of responsibility have you held? (eg prefect, hockey captain)

What awards have you received?

Institutions and Courses

List ALL institutions (e.g. Auckland) and Courses (e.g.BA) you intend to or have applied for in preferred order (including Waikato)

	Institution	Course
1		
2		
3		

Declaration

I hereby nominate, instruct and authorise (name of referee) _____ to provide the reference (overleaf) and in doing so understand and accept that the report shall remain confidential to the accommodation service of the tertiary institution(s) and/or their nominated agents to which I am making application

Signature of Applicant _____ Date _____

Common Confidential Reference Form



THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

The referee is to complete and sign this page. Please print clearly or type.

REFEREES – please note the following

- Photocopy this reference form for your information.
- This form is important in the selection process. Full and frank comments are appreciated.
- This confidential reference form for admission to Accommodation at the University of Waikato, including photocopies must be signed in a colour other than black, dated and stamped with the official school stamp to prevent forgeries.
- In order to be considered in the first selection round of offers this form should be received no later than 1 October.

1. Applicants Name in full

Family Name: _____ First Name(s): _____

2. Please make appropriate comments and then mark box with one of : 1 = Outstanding, 2 = Above Average, 3 = Average, 4 = Below Average

Attitude to independent study/self discipline/time management skills (1 – 4)

Ability to relate to and show concern for others (1 – 4)

Personal behaviour and social maturity (including drug and alcohol abuse) (1 – 4)

Self confidence/self reliance/adaptability to new situations (1 – 4)

Academic Ability (1 – 4)

3. Are there any concerns/special needs that we should be aware of so that appropriate support can be provided? (eg health problems, home situation, disability, eating disorders)

4. Anticipated overall NCEA level 3 outcome or other Year 13 qualifications

Mostly Excellent Mostly Merit Mostly Achieved or specify

5. This candidate's suitability for tertiary accommodation:

Highly Recommended Recommended Recommended with reservations other

6. General Comments

7. Name of Referee

Position/Relationship to applicant

School / Company

Name _____
Address _____
Phone _____ Fax _____

Signature _____
Date _____

SCHOOL STAMP HERE

Please send to:

ACCOMMODATION AND CONFERENCE SERVICES
THE UNIVERSITY OF WAIKATO
PRIVATE BAG 3105
HAMILTON 3240

Accommodation Office Use Only

Reference Received Changed Status
 Changed Department Photo Uploaded
Date _____ Signed _____