



WAIKATO ACCOUNTING CAREERS EXPO

Friday 16 March 2012 (venue will be confirmed at a later date)

Contact Person:

Company:

Position/Title:

Mailing Address:

Contact Phone Number:

E-mail address:

Company Website:

Main Products or Services Supplied:

Approximate Staff numbers attending:

Any Special dietary requirements:

.....

I, the undersigned, being a duly authorised representative of the organisation named above, apply for a place and agree to the conditions applying to the allocation of a place at the Accounting Careers Expo at Waikato. I understand that there is a small fee involved in registering for the Accounting Careers Expo.

Registration cancellations must be sent in writing, to Samantha Whittle. Registration cancellations received up to 15 days prior to the Expo will receive a full refund. Registration cancellations received less than 15 days and up to seven days prior to the Expo will receive a 50% refund. No refunds will be given for registration cancellations received within seven days of the Expo.

Signed _____ Date _____

Please return your form by Monday February 27 2012 to the below address:

Accounting Careers Fair at Waikato
Careers & Employment Centre
The University of Waikato
Private Bag 3105
Hamilton 3240

Or by e-mail to samw@waikato.ac.nz

For further information, feel free to phone 07 838 4466 ext 6264

The 2012 pricing structure for attending our Accounting Expo will be as follows. Please make your selections below and provide a total cost for invoicing at the bottom of the page.

PRICING

There will be a cost involved to attend the 2012 Accounting Expo, for this cost you will be supplied with the following:

- A reserved car park (**if you need more than one, please let me know**)
- A table (2.4m x 1.2m) and chairs
- Electric cables and plugs (4 plugs)
- Catering: Lunch and Tea/Coffee/Juice all day (menu will be provided closer to the time, please let me know of any dietary requirements)

Company Attending:.....

- | | | |
|-------------------|--------------------------|--|
| 1 – 5 staff | <input type="checkbox"/> | \$250.00 |
| More than 5 staff | <input type="checkbox"/> | \$250.00 plus \$20.00 per extra staff member |

Power:

- | | | |
|---|-----|----|
| Do you require access to power (no extra charge) | Yes | No |
| If yes, do you require a 4 plug power board (no extra charge) | Yes | No |

SENDING MATERIAL TO US PRIOR TO THE EVENT

You can send brochures and posters etc directly to us before the event if you wish and we will bring them down to your stand first thing in the morning on March 16th. The address to send material to is:

Careers & Employment Centre
University of Waikato
Private Bag 3105
Hamilton 3240

Or by courier:

Careers & Employment Centre
Student Services, Chapel Building
University of Waikato
Gate 1 Knighton Road
Hamilton 3240

Please make your company name prominent and notify us by e-mail that your material will be arriving.