BACKGROUND

The Julia Sandford Scholarship was established in 2000 by Julia Sandford’s best friend, husband, and fellow student, Bruce Wallace. Julia entered the University of Waikato in 1965 as a student of Geography and died of hepatitis in her third year of study in 1967 at the age of 19.

1. Purpose
   1.1. The purpose of the Julia Sandford Scholarship is to provide financial assistance to a student who demonstrates academic potential as well as commitment to, and focus on, Geography as a field of study.

2. Eligibility
   2.1. To be eligible, applicants must:
       2.1.1. be enrolling/enrolled in honours- or masters-level study in Geography at the University of Waikato, in the year of tenure; and
       2.1.2. be a New Zealand citizen or permanent resident.

3. Value
   3.1. The Scholarship will have a value of up to $1,500, and will normally be paid in one lump sum directly to the recipient.
   3.2. In exceptional circumstances the Scholarship may be shared by more than one recipient.

4. Application
   4.1. The Scholarship will normally be offered every alternate year (e.g. 2018, 2020)
   4.2. Applications must be received on the prescribed online form by 15 July 2018.
   4.3. As part of the online application process, each applicant must:
       4.3.1. Complete and upload the prescribed Personal Statement form that includes (but is not limited to) the following subheadings:
           • Commitment to Geography
             o Community involvement; and
           • Financial circumstances.
       4.3.2. Upload a brief CV (maximum three A4 pages);
       4.3.3. Request the submission of a reference letter, to scholarships@waikato.ac.nz.
           • Your referee should be an academic, who is able to write about your commitment to, and focus on, Geography.

5. Selection Criteria
   5.1. In selecting a recipient, the Selection Panel will take particular note of academic potential and demonstrated commitment in the field of Geography.
6. Selection Panel
6.1. The Selection Panel will comprise:
   6.1.1. the Chairperson of the School of Social Sciences (or nominee)
   6.1.2. The Faculty of Arts and Social Sciences representative to the Scholarships Committee, and
   6.1.3. Either the Sponsor or their representative.
6.2. The Selection Panel may require applicants to attend an interview.
6.3. The Selection Panel may refrain from making a recommendation if it finds no applicant of sufficient merit.
6.4. The Selection Panel's decisions are final, and no correspondence will be entered into following the communication of the Panel's decision.

7. Awarding and Retention
7.1. The Scholarship will be awarded by the Scholarships Committee on the recommendation of the Selection Panel.
7.2. All applicants will be advised via email of the outcome of their application.
7.3. The offer of a Scholarship will be conditional on the recipient enrolling in an honours or masters degree, majoring in Geography, at the University of Waikato in the year of tenure.
7.4. The successful applicant will be advised of the offer of a Scholarship in writing, and must return their acceptance form by the prescribed date.
   7.4.1. If a candidate declines a Scholarship, or does not take it up, the Selection Panel may offer the Scholarship to another applicant.
7.5. The Scholarship will have a maximum tenure of one year.

8. Other Conditions
8.1. The recipient must provide a one-page report on their academic progress. The report must be submitted to the School of Graduate Research - Scholarships by 30 November in the year of tenure.
8.2. The Scholarship may be held with any other bursary, scholarship, or award, provided the regulations of the other award permit.
8.3. If a recipient is in receipt of a student allowance, another scholarship, or any type of financial assistance, it is their responsibility to check their entitlement to other income and any tax implications.
8.4. By accepting the Scholarship, the recipient agrees to participate in any publicity concerning the Scholarship arranged by the University of Waikato.
8.5. The Scholarships Committee may terminate a scholarship at any time and recoup any funds disbursed if the holder withdraws from the University during the tenure of the Scholarship, brings the University into disrepute, or is otherwise not complying with the regulations governing the Scholarship. The recipient of a scholarship will have the right to appeal any decision to terminate the award.
8.6. With the consent of the Sponsor or their nominee, the University may from time to time vary these regulations.