The Bartlett Scholarship was established in 2000 by the late Constance Bartlett (née Buckley), in memory of her husband John Bartlett. It is funded by interest earned on funds held by the University. The purpose of the award is to provide financial support to a first-year Accounting student at the Waikato Management School. One scholarship is offered each year.

1. Eligibility

1.1. To be eligible, candidates must:
   a) be completing Year 13 of their secondary schooling in the year prior to taking up the Scholarship (see also clause 1.2);
   b) be intending to enrol full-time (a full-time academic year comprises 120 points) in the first year of study at the Waikato Management School at the University of Waikato, in the year of tenure;
   c) be intending to enrol in at least one paper in Accounting, in the year of tenure;
   d) have performed at a high standard in the National Certificate in Educational Achievement (NCEA) Level 2 or equivalent, and
   e) be a New Zealand citizen or Permanent resident.

1.2. Candidates who are taking a ‘gap year’ in the year of application may also be considered, provided they meet the eligibility criteria.

1.3. A Scholarship offer will be conditional upon the recipient gaining University Entrance, or equivalent, and enrolling full-time in the first year of study at the Waikato Management School, with at least one paper in Accounting.

2. Value

2.1. The Scholarship will have a value of up to $1,500. The amount offered is at the discretion of the Selection Panel and will be based on criteria such as, but not limited to, period of enrolment, grades, financial need, number of credits enrolled, number of applicants.

2.2. The Scholarship will be paid directly into the recipient’s bank account in one lump sum in the year of tenure, after the withdrawal date for A Semester.

3. Application

3.1. The closing date for the online applications is 31 August each year.

3.2. As part of the online application process, each candidate must provide:
   - A CV (no more than two A4 pages in length);
   - A personal statement (using the template provided), which includes the following subheadings:
     - Secondary School Achievements; and
     - Financial circumstances.

3.3. Each candidate must also request the submission of two reference letters (one academic and one character), as stipulated in the application.
4. **Selection Criteria and Selection Panel**

4.1. The Selection Panel will comprise the Chairperson of the Department of Accounting (in the Chair), an academic staff member from the Department of Accounting (appointed by the Waikato Management School’s Associate Dean (Academic)), and the Waikato Management School’s representative on the Scholarships Committee (or nominees).

4.2. The Scholarship will be awarded on the basis of academic excellence. Financial need may also be taken into consideration.

4.3. The Selection Panel may refrain from making a recommendation if it finds no candidate of sufficient merit.

4.4. The Selection Panel’s decision is final and no further correspondence will be entered into following the selection meeting.

5. **Awarding**

5.1. In accepting the Scholarship, the recipient will be deemed to have read, understood, and accepted the conditions of the Scholarship and the Scholarships Policy.

5.2. The offer of a Scholarship must be accepted by the date prescribed in the offer letter.

5.3. If a successful candidate declines a Scholarship, or does not take it up in Trimester A in the year of offer, the Selection Panel reserves the right to offer the Scholarship to another candidate.

5.4. The Scholarship will have a maximum tenure of one year.

6. **Other Conditions**

6.1. The Scholarship may be held with any other award unless the conditions of the other award preclude this.

6.2. The Scholarships Committee may terminate this Scholarship at any time, and recoup any funds disbursed, if the holder withdraws from the University of Waikato, brings the Scholarship, University or Sponsor into disrepute \(^1\), or is otherwise not complying with the conditions governing the Scholarship and/or the regulations of the University of Waikato. The holder of a Scholarship shall have the right to appeal to the Scholarships Executive against any decision to terminate the Scholarship.

6.3. The Scholarships Committee has the power to amend or vary these regulations provided that there is no departure from the main purpose of the Scholarship.

6.4. By accepting a Scholarship, the recipient agrees to participate in any publicity concerning the Scholarship arranged by the University of Waikato.

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\(^1\) See [Code of Student Conduct](https://www.waikato.ac.nz).