



The WSU John Houstoun Memorial Award was established in 1993 with donations from the University of Waikato, Waikato Students' Union, New Zealand University Students' Association, relatives, and staff / students of the University as a memorial to John Houstoun, an outstanding President of the WSU in 1993 until his death in a car accident on 9 July 1993.

1. Purpose

- 1.1. The purpose of the WSU John Houstoun Memorial Award is to celebrate outstanding academic diligence and contribution to the student, cultural and sporting life of the University of Waikato.

2. Eligibility

- 2.1. To be eligible, applicants must:
 - a) have **completed at least 120 points of study towards their degree at the University of Waikato**, at the time of application;
 - b) be enrolled part- or full-time in the second year or above of their qualification at the University of Waikato; and
 - c) be a New Zealand citizen, permanent residents and international student.
- 2.2. Current members of the Waikato Students' Union Executive, or employees of the Waikato Students' Union who hold a fixed-term or continuing contract, are not eligible to apply for this Award.

3. Value

- 3.1. The value of the Award will be **up to \$2,500** and will be paid directly into the recipient's bank account in one lump sum in the year of tenure.
- 3.2. It is expected that the Award will be used to help defray course and living costs.

4. Application

- 4.1. The closing date for applications is **30 May**.
- 4.2. Applicants must include the following information with their applications:
 - a) a brief CV (no more than 4 A4 pages in length);
 - b) a personal statement (using the prescribed template) addressing the selection criteria outlined in clause 5.2.;
 - c) a character reference (supporting their contribution to the student/cultural/sporting life of the University); and
 - d) an academic reference (supporting their academic diligence) to be sent directly to the Scholarships Office.

5. Selection Panel and Criteria

- 5.1. The Selection Panel will comprise the President of the Waikato Students' Union (in the Chair), the Vice President of the Waikato Students' Union, one Director of the Waikato Students' Union as nominated by the President, and a representative of the University of Waikato Scholarships Committee (as nominated by the Chair of the Scholarships Committee).
- 5.2. Selection will be based on the applicants' academic achievement and contribution to the student, cultural and sporting life of the University.
- 5.3. The Selection Panel's decision is final and no correspondence will be entered into following the selection meeting.

6. Awarding

- 6.1. The Award will have a maximum tenure of one year.
- 6.2. Applicants may receive the Award on one occasion only.
- 6.3. On the recommendation of the Selection Panel, the Award may be shared.
- 6.4. All applicants will be notified of the outcome of their application as soon as practicable following the selection meeting.

7. Other Conditions

- 7.1. The Award may not be held together with the WSU Scholarship for Cultural Contribution or the WSU Sole Parent/Caregiver Award but may be held with any other scholarship, award or prize, unless the conditions of the other award preclude this.
- 7.2. The Scholarships Committee may terminate this Award at any time, and recoup any funds disbursed, if the holder withdraws from the University of Waikato, brings the Award or the University into disrepute¹, or is otherwise not complying with the conditions governing the Award and/or the regulations of the University of Waikato. The holder of an Award shall have the right to appeal to the Scholarships Executive against any decision to terminate the Award.
- 7.3. By accepting an Award, the recipient agrees to participate in any publicity concerning the Award arranged by the Waikato Students' Union or the University of Waikato, and agrees to attend a presentation ceremony to collect the Award.
- 7.4. The Scholarships Committee may, from time to time, vary these regulations.

¹ See [Code of Student Conduct](#).