WELCOME

Welcome to the University of Waikato China Learning Centre located at Dalian University. We are delighted that you have decided to study at the University of Waikato.

Due to the global pandemic, New Zealand has closed its borders to all non-residents; therefore, the Centre has been established to allow you to study with Waikato while in China. Our China Learning Centre will provide you with an opportunity to have an on-campus experience along with high-quality teaching. I hope to welcome you to campus at some stage in the future.

We are proud to provide teaching and research of international standing across every one of the diverse academic programmes offered by the University. We place great emphasis on providing a high quality, flexible learning environment for all students that is responsive to your needs if circumstances change.

University of Waikato graduates are known for making a difference in the world around them and we look forward to helping you do the same as you embark on your learning and career goals with us.

Alister Jones
Senior Deputy Vice-Chancellor
The University of Waikato
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THE UNIVERSITY OF WAIKATO CHINA LEARNING CENTRE

The University of Waikato is dedicated to providing a high-quality student experience; therefore, we have developed this programme in collaboration with our valued teaching partner, Dalian University (DLU). At our China Learning Centre, you will be taught by University of Waikato academics. There will be additional academic support from DLU academics. This may include feedback on assessments, providing English language support and conducting advice sessions on referencing, plagiarism and more. The programme will be delivered in English and is only available to Chinese students living in China.

As a result of the COVID-19 pandemic, many students have been unable to begin or continue their University of Waikato study plan on-campus in New Zealand due to border entry and visa restrictions. Our China Learning Centre (CLC) at DLU will allow students to start or continue their studies online in China while New Zealand border and visa restrictions remain in place.

For more information about our CLC, please visit our websites:

English: waikato.ac.nz/international/china-learning-centre

Chinese: waikatouni.cn

When New Zealand’s border restrictions are lifted, the University of Waikato will assist students (who obtain a student visa) to enter New Zealand. For more details about student visas, please visit the Immigration New Zealand website:

immigration.govt.nz/

Please note as an international student studying outside of New Zealand, you do not need to hold a student visa to study at our CLC.
THE UNIVERSITY OF WAIKATO

The University of Waikato (Waikato) holds a special place in the New Zealand university system. Since its inception in 1964, the University has shown a commitment to innovation and to serving the needs of its community.

The University of Waikato has a strong reputation for delivering offshore programmes. Waikato was the first university in New Zealand to offer a joint programme in Malaysia in 1996; the first New Zealand joint programme in China in 1997 and the first Institute in China in 2017.

The University has an outstanding record in applied research, successfully generating commercial and industry-linked research funding. This has been achieved through a high level of engagement with the application of academic knowledge to the solution of practical, real-world problems. The University is proud to be in the top third of universities in the world in the latest QS World University Rankings.
DALIAN UNIVERSITY

Established in 1949, Dalian University is a public comprehensive university with three campuses. Currently there are over 16,000 students. Dalian University offers 64 undergraduate programmes and 20 master’s degrees. The university has first class facilities, including libraries, computer labs, gymnasiums and student dormitories. The University is well resourced to provide the facilities and support for a China Learning Centre of the University of Waikato.

Dalian is a well-developed city in North China. It has an easy outreach of a number of regions in North China, including Beijing, Tianjin, Heilongjiang, Jilin, Inner Mongolia and Hebei.

ORIENTATION

Students will receive a full programme orientation. The orientation will cover teaching, facilities and other support services. It will give you a clear picture of what to expect from the programme.

Online Orientation

You will be provided with an online orientation by University of Waikato advisors. This orientation will help you prepare to start your studies.

The advisors will:
• Introduce you to University services, e-tools and resources;
• Explain University expectations and academic culture;
• Allow you to practise using some of the key features of Moodle, and
• Help you adjust to studying online and in English at the University of Waikato.

Our digital orientation programmes have the necessary information that students need to start their programme successfully. A number of video resources are available (which can be viewed via YouKu).
For more information, please visit:
waikato.ac.nz/go/orientation

Online orientation will be conducted on Friday 4 March 2022 at 3:00 PM (New Zealand time)/10:00 (Beijing time). The further details will be shared with you via email.

Face-to-face Orientation
In addition to online orientation by the University of Waikato advisers, you will be provided face-to-face orientation by Dalian University advisers. The orientation will cover the areas associated with academic and non-academic support, campus and medical facilities, and other support services. The orientation will also cover and student activities and other events throughout the semester(s) to allow students to gain a full campus experience at DLU.

Face-to-face orientation will be conducted on the same day as online orientation i.e., (Friday 4 March 2022). Further details will be emailed to you closer to the event.

Arriving on-campus
You are required to report to School on Thursday 3 March 2022 between 8:00 AM to 9:00 AM (Beijing time).

Here is the process:
• Send the scanned copy of the University of Waikato offer letter and National ID card to the official mailbox (dlgj@dlu.edu.cn) of School by the end of February 2022.
• Report to the Student Office of Dalian University with ID card and the University of Waikato offer letter.
• Staff members of Student Office of Dalian University will guide students to complete admission process.
• Counsellor will assign dormitories to the students according to their majors.
• Next day, on Friday 4 March 2022, Counsellor will give a campus tour to students.

Classes will begin in the week starting Monday 7 March 2022.

Whether or not Covid test results are needed will be determined according to the epidemic prevention and control requirements at that time. Students will be provided more information nearer to the time.
MOODLE

Moodle is the primary online learning environment at the University of Waikato. It connects lecturers and students together to work on a range of online teaching and learning activities. Moodle training and ongoing support will be provided.

There are a number of benefits of using Moodle including:

• Accessing teaching material and course information;
• Downloading course material;
• Checking details of assessments including instructions, marking guide and due dates;
• Completing online tests;
• Contacting your lecturers and tutors;
• Checking announcements; and
• Viewing grades.

waikato.ac.nz/go/moodle

MYWAIKATO

MyWaikato is a mobile-friendly system for managing your enrolments, enquiries, timetable, final grades, research progress, graduation, academic record and much more.

What can you do in MyWaikato?

MyWaikato is designed to support you during your entire University journey from application right through to graduation.

Here are some of the things you can do in MyWaikato:

• Enrol to study, choose papers, or change your enrolment;
• View your University account balance and pay your fees;
• View your timetable (lectures only);
• View your final grades;
• Update your personal and contact details;
• Request a copy of your Academic Record;
• Submit your research progress reports (higher degree students only);
• Apply to graduate (students near the end of their qualification only); and
• Access MyWaikato Enquiries to ask a question or browse FAQs.

Setting up your MyWaikato login

Once you have applied to study and accepted your Offer of Place, you will receive an email with your username. Your username will be a combination of letters and numbers.

For more information about setting up MyWaikato, please visit: waikato.ac.nz/ict-self-help/apps/mywaikato
STUDENT FACILITIES

Students will have access to a number of facilities provided by DLU, including the university library, gym, sports facilities, accommodation and the student food outlets.

Dormitory

There are a number of accommodation options available for students. The following table shows the types of rooms and the prices.

<table>
<thead>
<tr>
<th>ROOM TYPE</th>
<th>PRICE PER SEMESTER</th>
</tr>
</thead>
<tbody>
<tr>
<td>School dormitory-Single room</td>
<td>¥4400 /person</td>
</tr>
<tr>
<td>School dormitory-Double room</td>
<td>¥2200 /person</td>
</tr>
<tr>
<td>School dormitory-Four-bed room</td>
<td>¥1000 /person</td>
</tr>
<tr>
<td>School Hotel -Single room</td>
<td>¥ 6000 /person</td>
</tr>
<tr>
<td>School Hotel -Double room</td>
<td>¥ 3000 /person</td>
</tr>
</tbody>
</table>

Each room has one bathroom. If a student opts for single room, they will have a separate bathroom but if a student opts for double-bed room/four-bed room, then student has to share bathroom. The School has a student life service centre, equipped with bathing other necessary facilities. No deposit is required for the booking the accommodation; however, accommodation needs to be booked before Thursday 3 March 2022. Students are required to carry their luggage.

In you require more information about accommodation, please contact:

Xiao Xinmin
Email: xiaoxinmin@vip.126.com
Phone: +86 13842895968

Teaching Rooms

The University has modern classrooms to meet the teaching requirements. The classrooms can accommodate up to 100 students. Each classroom is equipped with advanced multimedia technology and modern audio and video facilities. In addition, there are computer labs to enhance the learning experience.
Canteens/Food Outlets

The life service centre at DLU integrates leisure and learning activities. The total area of centre is 23995.4 square meters. There are a number of food outlets that provide high quality food. The canteens use self-service system. The charges are based on quantity and type of food. Breakfast costs about 10 yuan while the lunch costs about 15 yuan. There are a number of payment methods such as WeChat and Alipay. In addition, students can also use rechargeable canteen cards.

Library

The library has an area of 21550.6 square meters. There are 15 reading rooms in the library including electronic reading room and the multimedia reading rooms. The library services are facilitated by 71 staff members. The library has significant resources for students including books and electronic databases.

Sports Facilities

The University has eight indoor and outdoor basketball courts, two swimming pools, four football fields, two tennis courts and three badminton courts at the University for students. There are also training tracks and indoor fitness facilities available for students.
WIFI Network & IT Support

The computer network at the University assists with resource sharing and information exchange for teaching and scientific research. CLC students will have access to WIFI on campus. A wireless connection is available in all the areas on campus.

Health Facilities

There are many hospitals around the University and three provincial hospitals are affiliated to the University. The University has also its own hospital that provides healthcare services to students and staff members.
STUDENT EXPERIENCE

Students will have an opportunity to study online while enjoying an on-campus experience with their peers at DLU.

Student adviser at DLU will provide counselling on educational issues and personal development. Students will also have opportunity to get involved in student clubs and social activities.

Student Buddy Programme

There will be two kinds of student buddy programmes for Waikato students:

• A student buddy activity will be coordinated by DLU to pair Waikato CLC student(s) with a DLU student(s) to allow better integration of Waikato students into DLU campus life.

• A student buddy activity will be coordinated by the University of Waikato to pair Waikato CLC student(s) with the Waikato student(s) in our Hamilton or Tauranga campus. It will help Waikato CLC students to improve English and learn about life in New Zealand.

English Language Support

There will be an additional English language support for students from both the University of Waikato and Dalian University. The University of Waikato organises English language conversation groups that students will be able to join.

ONLINE RESOURCES AT THE UNIVERSITY OF WAIKATO

In addition to facilities at DLU, you will have access to online resources of the University of Waikato, including library and other learning resources. From the library and learning resources, you can access many electronic resources such as e-journal articles and e-books. You can access electronic resources anytime with your MyWaikato username and password.

Please refer to the following link for more information:

waikato.ac.nz/library/for/overseas#resources

STUDENT SUPPORT

Any questions? Reach out to Student Adviser (Xiao Xinmin) on email address: xiaoxinmin@vip.126.com or Waikato support team on email address: gowaikato@waikato.ac.nz. If you wish to know more about the University, the Waikato or Bay of Plenty regions or New Zealand more generally, visit our website at waikato.ac.nz.

We also have a dedicated International Student Support team at the University of Waikato. For more information about the services they provide, please visit:

waikato.ac.nz/go/international-support
REGULATIONS AND POLICIES

Students attending courses at the China Learning Centre will be enrolled with the University of Waikato; therefore, students will be subject to Waikato’s policies and regulations. All the matters including complaints will be dealt according to regulations and policies of the University of Waikato.

For more information on regulations of the University of Waikato, please visit:

calendar.waikato.ac.nz

Given students will study on-campus at Dalian University, they will also be subject to DLU’s code of conduct.

CHANGE OF ENROLMENT REGULATIONS

If you want to change your enrolment, add or substitute paper(s), please visit the following link for the guidelines and timeframe.

calendar.waikato.ac.nz/admission/change-of-enrolment

UNIVERSITY OF WAIKATO KEY DATES

Key university dates for the academic year include trimester dates, public holidays and University holidays.

For more information about key dates, please visit:

https://www.waikato.ac.nz/study/key-university-dates

IMPORTANT CONTACTS

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<thead>
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<td>0411-39259002</td>
<td>SHENG JING HOSPITAL</td>
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<td>0411-87409800</td>
<td>IT HELP DESK</td>
</tr>
<tr>
<td>0411-87402853</td>
<td>LIBRARY</td>
</tr>
</tbody>
</table>
INFORMATION ABOUT NEW ZEALAND

When New Zealand’s border restrictions are lifted, the University of Waikato will assist students (who obtain a student visa) to enter New Zealand. The following information will be helpful when you come to New Zealand.

New Zealand is located approximately 1,500km east of Australia and about 1,000km from the Pacific Islands. The country is made up of some of the world’s most spectacular landscapes, from vast mountain ranges, steaming volcanoes to sweeping coastlines.

Māori Culture in New Zealand

Māori are the tangata whenua (the indigenous people) of New Zealand. They came to New Zealand more than 1000 years ago from Hawaiki. Their history, language and traditions are central to New Zealand’s identity. Māori culture is an integral part of Kiwi life and adds a unique and dynamic experience for visitors.

Driving in New Zealand

You can legally drive in New Zealand for up to 12 months if you have either a current driver’s licence from your home country or an International Driving Permit (IDP). After 12 months, you are required to convert to a New Zealand licence. Make sure your driver’s licence is current. If your licence is not in English, you must bring an English translation with you. A translation of your overseas licence or permit can be issued by:

• The New Zealand Translation Service, or
• A diplomatic representative at a high commission, embassy or consulate, or the authority that issued your overseas licence (an international driving permit may be acceptable as a translation).

The common legal age to rent a car in New Zealand is 21 years.

New Zealanders drive on the left-hand side of the road. Drivers give way (or yield) to all traffic crossing or approaching from the right. For more information, please visit nzta.govt.nz/resources/roadcode/

Money Matters

New Zealand’s unit of currency is the New Zealand dollar (NZ$). Coins have values of 10, 20 and 50 cents and $1 and $2. Notes have values of $5, $10, $20, $50 and $100. There is no restriction on the amount of foreign currency that can be brought in or taken out of New Zealand. However, every person who carries more than NZ$10,000 in cash in or out of New Zealand is required to complete a Border Cash Report. Foreign currency can easily be exchanged at banks, New Zealand Post shops, some hotels and bureau de change kiosks, which are found at international airports and most city centres. All major credit cards can be used in New Zealand.