

# Casual and Sessional Assistant Pay Rates from April 2023

## Casual Pay Rates

<b>Nature of Work</b>	<b>Hourly Rate</b>
<b>Administrative Support</b> - basic administrative work, photocopying, filing, data entry - basic word processing, reception/telephone work - more complex administrative duties	\$22.75 \$22.75 to \$24.00 \$24.50 to \$30.00
<b>IT Support</b> - IT Student Support, IT Support	\$22.75 to \$24.00
<b>Technical Support</b> - rate should reflect level of job complexity	\$22.75 to \$36.00
<b>Māori Mentor</b> - First year as a Māori Mentor - Second year as a Māori Mentor - Third year as a Māori Mentor	\$23.00 \$24.00 \$26.00
<b>Research Support</b> - primarily basic administrative or processing work (includes data entry) - work that is 50:50 administrative/research support - primarily research support	\$22.75 \$22.75 to \$30.00 \$31.50 to \$36.00
<b>Library Support</b>	\$22.75 to \$24.00
<b>Facilities Support</b> Cleaner/Housekeeper Tea Attendant Porter Gardening	\$22.70 \$22.70 \$22.70 \$22.70
<b>Other Rates</b>	At discretion of the Senior Manager in consultation with your HR Advisor

## Sessional Assistants Pay Rates

<b>Level 1</b> – Undergraduate without experience	\$22.70
<b>Level 2</b> - Undergraduate with experience, or postgraduate without experience	\$24.50
<b>Level 3</b> - Postgraduate with experience or other appointee with the approval of the Dean  <b>Note:</b> Postgraduate means eligible to graduate as well as having graduated and also includes a final year student in a four year degree.	\$27.50

**For both Casual and Sessional Assistants remember to allow for an additional 8% holiday pay on total earnings. This is a legal entitlement and is paid at the end of the appointment.**