



THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

2016 Graduate Handbook



TE PIRINGA
Faculty of Law

*Whakāhi te hāhāe o te ngira e
hōhōne āi te mīro mā, te mīro
pūnā, te mīro wāhoro. I muri, kia
māui ki te awha, ki te ture, ki te
wāzaka pono.*

TE PIRINGA - FACULTY OF LAW

Welcome to Waikato

From modest beginnings in 1964, the University of Waikato is now one of the world's leading universities, and the university-of-choice for more than 12,000 students annually. Professor Neil Quigley joined the University as its fifth Vice-Chancellor in 2015 and has given fresh impetus to our continued development.

The University campus is undergoing significant enhancement, with construction of the new multi-million dollar Law and Management building well underway. It will provide state-of-the-art facilities for our staff and students.

Research is the University's lifeblood and we continue to produce research and researchers who are providing genuine answers to some of the key problems being faced by industries, governments and nations. One of New Zealand's major research organisations, the University of Waikato plays a key role in the regional economy and makes significant contributions to the national innovation system. We have six research institutes which enable our postgraduate students to continually contribute to regional, national and global research. This emphasis on producing meaningful research flows through to our students, who are committed to making a real difference for their employers.

To prepare students for the increasingly competitive job market, we provide work experience while they study, and many courses have components that mirror real-life situations so students are prepared for the challenges they face in the workplace. This creates graduates who are work-ready and attractive to employers.

The University of Waikato continues to provide a dynamic, culturally diverse and inspiring environment for our student population. When you graduate from this university you will be well prepared for the challenges that lie ahead.



Welcome to Te Piringa - Faculty of Law's Graduate programme

Te Piringa - Faculty of Law provides a range of different programmes to suit the needs of every student who wishes to further their undergraduate legal education. One of the founding principles of the Faculty is a commitment to the study of law in context.

The study of legal policy and law in its political, economic and social context is thus central to many of the courses in the postgraduate curriculum at the Faculty. Another strong commitment is to biculturalism, to the rights of indigenous peoples and to the development of culturally proficient legal professionals. However, Te Piringa means in te reo Māori a 'coming together' and the postgraduate programme provides a forum for the coming together of both teachers and students from diverse backgrounds and with diverse interests and approaches to the study of the law. The Faculty is committed to exposing students to as many different approaches to the study of law as we can from the critical to the analytical. We always bear in mind, however, the need to foster the professionalism of our students in whatever they choose to study. The main graduate pathways are through the Master of Laws and doctoral degrees.

Today's law graduates enter an extremely challenging and rapidly evolving public and private legal marketplace in which specialised knowledge and well-honed research and presentation skills play an increasingly important role. The Master of Laws (LLM) degree by coursework is designed to permit graduates to explore a selection of specific subject areas of law of their choice at an advanced level of study using more engaged methods of teaching in small groups. A spectrum of courses enables exposure to a range of different scholars working in their research areas and teaching to their research strengths. These courses are lead mainly by academic members of staff and there are particular strengths in Māori and Indigenous Governance and in Environmental, Resources and Energy Law. However, the Faculty includes courses offered by experts in a diverse selection of fields and the different courses available reflects this diversity. In addition, a smaller number of visiting scholars from institutions from around the world join the Faculty each year to teach short intensive courses on subject areas of their choice. Four courses are required for the LLM and an attempt is made each year to balance subject provision between private law oriented courses and public law oriented courses, but the courses on offer vary from year to year. Students wishing to concentrate in one specific area may pursue the LLM by part dissertation or by thesis alone.

The Faculty also provides opportunities for supervision to postgraduate researchers reading for the Doctor of Philosophy (PhD). Students entering the PhD may wish to pursue an academic career, or simply a particular research question of relevance to their specific carrier. Supervision teams of recognised experts drawn from among the academic staff provide supervision in a wide variety of legal and interdisciplinary areas, but again there are concentrations in Māori and Indigenous Governance and in Environmental, Resources and Energy Law. The programme has expanded rapidly with a significant number of Ph.D. students now engaged in research based in the Faculty. The Doctor of Juridical Science (SJD) complements the doctoral programme and may be of particular interest to applicants with an established professional or academic record. The Doctor of Laws (LLD) is of relevance for those with significant existing ties to the Faculty.

Professor Neil Boister

Associate Dean – Postgraduate, Te Piringa - Faculty of Law



Contents

Part 1: The Graduate and Postgraduate programmes 4

1. Purpose of this handbook 4

2. The Graduate and Postgraduate programmes 4

Information about Te Piringa - Faculty of Law 4

Enquiries 5

Enrolment 5

Supervision form 5

Orientation 5

Grades and completions 6

Student support structure and complaints procedure 6

Graduate representative 6

Part 2: Admission to Graduate and Postgraduate programmes 7

1. Admissions process 7

Objective 7

General rule 7

A legal background 7

Grade entry into LLM and LLM (Māori/Pacific and Indigenous Peoples) 7

Exceptions to the necessary grade for entry 8

2. Programmes of study 8

Master of Laws (LLM) 8

Master of Laws in Māori/Pacific and Indigenous Peoples' Law (LLM(Māori/Pacific and Indigenous Peoples)) 10

Graduate Diploma in New Zealand Legal Studies (GradDipNZLegSt) 11

Graduate Diploma in Law (GradDip(Law)) 11

Postgraduate Certificate in Law (PGCert(Law)) 12

Postgraduate Diploma in Law (PGDip(Law)) 13

3. International students 14

Code 15

Immigration 15

Eligibility for health services 15

Accident Insurance 15

Medical and travel insurance 15

4. Part-time study 16

5. Cross-credits 16

6. Programme changes, withdrawal and re-enrolment 16

Part 3: The teaching and supervision of LLM students 17

1. Teaching and supervision 17

The graduate teacher/supervisor (taught and research) 17

Quality assurance processes 17

2. Taught LLM Papers 17

Assessment 18

Research proposals 18

Content 18

Research proposal marking criteria 19

Ethics approval 19

Oral presentations of research project 19

Sample marking guide for graduate presentations 19

New Zealand law style guide 20

Feedback on drafts 20

Sample marking criteria for a written research work product 20

Internal assessment of assignments for taught papers 20

Presentation and submission of internal assessments 21

Final date 22

Extensions 23

Graduate assessment schedule 23

Assignment feedback 24

Review of mark 24

3. Research masters papers	24	Part 5: Plagiarism	46
Dissertation and theses	25	Assessment Regulations 2005 (excerpts)	46
LLM Students: dissertation or thesis?	25	Definition	46
Research options	26	Plagiarism and cheating	46
Structure of a dissertation or Thesis	27	Use of the same material for different assessment items	46
Language	28	Proof reading	46
Supervision	28	Part 6: Facilities, scholarships and employment	47
Monitoring	28	1. Facilities	47
Completion dates	29	Tea room	47
Completion – the technical form	29	Study space	47
90 and 120 point theses	29	Computers	47
Submission of dissertations	29	2. Scholarships and awards	47
Assessment	29	Law Scholarships	47
Assessment of dissertations and theses	30	Kamira Henry (Binga) Haggie Scholarship	47
Determining the grade	30	Scholarships offered by other organisations	47
Examiners' committee	30	3. Research account	48
Extensions	30	4. Employment	48
4. Review of LLM programmes	31	5. Sessional assistants	49
5. Completion and the award of honours	31	6. Professional Legal Studies programmes (IPLS or College of Law – New Zealand)	49
Part 4: Higher Degree study	32	7. Doctoral candidates	49
1. Introduction	32	Teaching and assessment periods 2016	52
2. Admission	32	Campus map	53
3. Programmes of study	33		
Master of Philosophy (MPhil)	33		
Doctor of Philosophy (PhD)	36		
Doctor of Juridical Science (SJD)	39		
Doctor of Laws (LLD)	43		
4. Responsibilities	44		
5. Quality assurance process	45		
6. Supervision	45		
7. General provisions applying to postgraduate students	45		

Front cover: Conceptual design of the new Law and Management building – Western façade.

Important notice: The information contained in this Handbook is correct at the time of publication. The University therefore reserves the right to change its policies, procedures, statutes, regulations, papers and any other content at any time. Any alterations and amendments to this Handbook will be reflected in the web version www.waikato.ac.nz/law/postgraduate

Part 1: The Graduate and Postgraduate programmes

1. Purpose of this handbook

Te Piringa - Faculty of Law welcomes students to University of Waikato. This handbook is designed to be a guide to assist students and supervisors to plan and to develop their studies, teaching, or supervision while they participate in the Graduate Studies Programme. It has been developed as part of Te Piringa - Faculty of Law's commitment to quality assurance.

2. The Graduate and Postgraduate programmes

The Graduate programmes consist of:

- a) The Master of Laws (LLM);
- b) The Master of Laws (Māori/Pacific and Indigenous Peoples);
- c) Graduate Diploma in Law (GradDip(Law));
- d) Graduate Diploma in New Zealand Legal Studies (GradDip(NZ Legal Studies));
- e) Graduate Diploma in Dispute Resolution (GradDipDR);
- f) Postgraduate Certificate in Law (PGCert(Law));
- g) Postgraduate Diploma in Law (PGDip(Law)).

Enquiries regarding the Graduate Diploma should be directed to Anna MacGillivray Te Piringa - Faculty of Law Reception, phone 0800 529 788 or email lawrecp@waikato.ac.nz

The Master of Laws qualification comprises 120 points at Level 5. Candidates may enrol in taught papers, a combination of taught and research papers, or if qualified, research only papers. Te Piringa - Faculty of Law offers 30 point taught papers (these papers may be taught intensively or over a semester); 30 point dissertations (one paper); 60 point dissertations (two paper); a Law thesis of 90 points, and a Law thesis of 120 points. Entry into dissertations and theses is subject to academic preparedness.

The Postgraduate programmes consist of:

- a) The Master of Philosophy (MPhil);
- b) The Doctor of Philosophy (PhD);
- c) The Doctor of Juridical Science (SJD);
- d) The Doctor of Laws (LLD).

Information about Te Piringa - Faculty of Law

General information about Te Piringa - Faculty of Law, academic staff, staff areas of expertise, and Faculty research resources is contained in *Te Piringa - Faculty of Law Undergraduate Handbook* and in this handbook. Information about the Law Faculty and University of Waikato is also available at: www.waikato.ac.nz/law and at: www.waikato.ac.nz

Enquiries

We welcome all enquiries. All initial enquiries should be forwarded to the Graduate Administrator, Anna MacGillivray, who will respond with information about the programme. Email amacgill@waikato.ac.nz, phone +64 7 838 4466 extn 6734, or freephone 0800 529 788 (from within New Zealand). Specific academic questions are referred to the Associate Dean – Postgraduate. Once students' enrolments are approved, queries regarding specific papers (courses) can be directed to the Paper Convenor/Lecturer.

The University of Waikato Postgraduate Studies Office has information on higher degrees (MPhil, PhD, SJD, LLD) and on the presentation of theses. The office is located in the Level 1 Student Centre at the University of Waikato or email postgrad@waikato.ac.nz Further information is available from the University's website: www.waikato.ac.nz/sasd/postgraduate

Enquiries and applications for scholarships should be forwarded to the Scholarships Office: www.waikato.ac.nz/research/scholarships Email scholarships@waikato.ac.nz

Enquiries regarding any sessional assistant employment opportunities should be addressed to Joan Reeves, PA to the Dean of Law, Te Piringa - Faculty of Law, email jreeves@waikato.ac.nz

Enrolment

The Graduate Studies Committee, by delegation from the Dean, acts as the Admissions Committee for the programme. It determines admissions policy, and makes admission decisions. Once a decision is made regarding admission, a letter is forwarded to the student. Conditions may be imposed or guidance offered to particular students regarding their choice of papers.

Supervision form

A student who is qualified and who wishes to undertake a dissertation or thesis should approach academic staff (in consultation with the Associate Dean – Postgraduate) for supervision, and complete the appropriate supervisory approval form (obtainable from the Graduate Administrator).

Orientation

The Faculty offers an orientation programme. The Graduate Administrator advises all first-time enrolled students of the dates and venues of the programme, **attendance at which is required**. The University offers a wide range of workshops, which students are welcome.

Part 1: The Graduate and Postgraduate programmes

Grades and completions

The Graduate Administrator enters the grades on the University database, and arranges an Examiners' meeting to confirm the grades. The Graduate Administrator, subject to approval from the Dean and the Chief Examiner, forwards the appropriate advice to the Academic Pathways and Assessment Office when a student has completed his/her programme of study.

Student support structure and complaints procedure

We encourage students concerned about issues relating to teaching, supervision, provision of facilities, etc in the graduate programmes, to raise these issues in the first instance with the staff member concerned. Serious concerns should be stated in writing, addressed in the first instance to the staff member concerned, or to the Associate Dean – Postgraduate.

Students should follow the procedures in the University brochure *Student Concerns and Complaints Policy* which provides details of the University processes for handling concerns and complaints. This is available from the University website: <http://calendar.waikato.ac.nz/policies/studentcomplaints.html> the Graduate Administrator, or The Student Centre. There is also a system of graduate student representation on the, Board of Studies and Academic Board.

Graduate representative

Each year graduate students elect one person to act as their Year Representative for the purposes of the Board of Studies and Academic Board, and also for general liaison purposes with Te Piringa - Faculty of Law, especially with the Associate Dean – Postgraduate and the Graduate Administrator. Nomination forms are circulated early in A Semester and can be obtained from the Graduate Administrator.

Part 2: Admission to Graduate and Postgraduate programmes

1. Admissions process

Objective

The objective of the process is to ensure that those admitted to the graduate programmes of the Faculty are academically prepared.

General rule

The Regulations for the Degree of Master of Laws (LLM) and for the Master of Laws (LLM(Māori/Pacific and Indigenous Peoples)) provide the criteria for admission into these graduate programmes. The regulations are to be found in the *2016 University of Waikato Calendar*. Students for the LLM and LLM(Māori/Pacific and Indigenous Peoples) must have completed the LLB degree, or a combined degree through Te Piringa - Faculty of Law, or a qualification considered to be equivalent by the Academic Board.

In exceptional circumstances, students may produce other evidence that they have adequate training and ability to be admitted to these graduate programmes. In these circumstances, and subject to any decisions made by the Academic Board, admission will be on such terms as the Graduate Admissions Committee may prescribe with respect to qualifying papers which must be passed or additional work which must be completed, either prior to admission or concurrently. Should a prospective student be accepted for a term but not enrol, they may reapply for the subsequent term. A subsequent admission cannot be guaranteed.

A legal background

In compliance with the regulations for the degree of Master of Laws (LLM) and for the Master of Laws (LLM(Māori/Pacific and Indigenous Peoples)) a legal background is the general requirement for entry. There are few cases where another qualification will be acceptable. As a minimum a non-law student would need:

- a) Good academic reasons for their entry;
- b) A qualification considered by the Academic Board to be equivalent to a Bachelor of Laws or combined law degree of the University of Waikato;
- c) The support of the Graduate Studies Committee and the Associate Dean – Postgraduate;
- d) Proficiency in English to a standard that will enable him/her to succeed in advanced studies in law. This entails strong reading, writing and oral capabilities. International students whose first language is not English can usually demonstrate that level of proficiency by obtaining an IELTS score of 6.5 overall, including a 6.0 in the writing band; a TOEFL score of 600 overall, with a TWE (test of Written English) of 5.5 or better, iBT (internet based TOEFL) score of 100 with a writing score of 22, or a B grade or better at Level 8 in the Certificate of Attainment in English Language. (See "International Students" in the *2016 University of Waikato Calendar*). Other evidence may be considered on a case-by-case basis. For PhD applicants, higher writing scores will normally be expected.

Grade entry into LLM and LLM(Māori/Pacific and Indigenous Peoples)

A 'B' grade point average (GPA), ascertained from undergraduate studies, is required for admission to the LLM and LLM(Māori/Pacific and Indigenous Peoples) programmes. For Waikato and other New Zealand Universities, a GPA is taken by scoring the grades on a standard form. The practice is to disregard pass marks and, where there is an extensive record of non-law grades, to take the best six of the non-law grades into the average. Fail grades are included in assessing a GPA.

Part 2: Admission to Graduate and Postgraduate programmes

Exceptions to the necessary grade for entry

Where a student does not have a 'B' average, the Graduate Studies Committee may take into account the student's professional experience and/or demonstrated academic ability in areas relevant to the proposed programme of study.

- a) Professional experience must be at a legal or policy research and analysis level of comparable rigour to graduate study. Law professional practice experience is not necessarily sufficient;
- b) Demonstrated academic ability includes a very strong performance in the final year of study for an undergraduate degree or alternatively a Graduate Diploma of New Zealand Legal Studies with a 'B+' average (75-79%). In the latter case, the Graduate Studies Committee reserves the right to refuse entry based on a review of the student's performance with the teachers of the Diploma.

2. Programmes of study

Master of Laws LLM

There are several ways to conduct research for your postgraduate degree at Waikato.

The Master of Laws has a flexible programme structure and suits the objective of a number of students; those who seek to upgrade their skills and knowledge through specialist taught papers, those who wish to combine taught papers with a significant piece of independent research or those students who wish to engage in research only.

Students who have already demonstrated strength in independent research may be permitted to complete the degree by thesis only, an alternative which comprises an advanced investigation under the guidance of a supervisor. This is appropriate for a qualified student who wishes to carry out intensive research in a specific area, and to build the skills necessary to contribute original ideas to legal thinking.

Regulations for the Degree of Master of Laws

1. The *Personal Programmes of Study Regulations* apply in these regulations.

Admission

2. Candidates for the Degree must have:
 - a) Qualified for the award of the degree of Bachelor of Laws or a combined Law degree of equivalent, and
 - b) Satisfied the prerequisite(s) for graduate study in the subject(s) being presented for the degree, at levels considered appropriate by the Academic Board.
3. In exceptional circumstances, based on academic merit and relevant experience, candidates who do not meet the requirements of Section 2 of these regulations may be considered for admission subject to the completion of any qualifying papers the Academic Board may prescribe which must be completed, either prior to or concurrently.

Requirements for the Degree

4. The normal minimum period of enrolment for completion of the Degree is one year. The requirements of the Degree must be completed within four consecutive years of first enrolling for the Degree.
5. Candidates must enrol in Te Piringa - Faculty of Law and follow an approved programme of study.
6. Candidates must gain 120 points at 500 level or above.
7. Candidates must complete the papers prescribed for the Degree in the Law entry in the *2016 University of Waikato Calendar*, including any compulsory papers.
8. Candidates may include:
 - a) A dissertation equivalent to 30 points, or
 - b) A dissertation equivalent to 60 points, or
 - c) A thesis equivalent to 90 points, or
 - d) A thesis equivalent to 120 points.
9. Candidates may take up to 30 points from outside the field of the Degree.
10. The field of the Degree comprises the papers prescribed for the Degree in the Law entry in the *2016 University of Waikato Calendar*.
11. If a candidate fails a paper or papers (worth not more than 30 points in total), he or she may repeat the paper or papers or take an alternative paper or papers with the same total points value on one occasion only. A candidate who fails a paper or papers worth more than 30 points in total will not be permitted to proceed with the Degree.

Award of Honours

12. The Degree may be awarded with: a) First Class Honours, or b) Second Class Honours (first division), or c) Second Class Honours (second division), or d) Without Honours.
13. Candidates who fail a paper will not be eligible for the award of honours.
14. Except with the approval of the Academic Board, the level of honours will be calculated on the basis of the grades of the first 120 points completed by the candidate while enrolled for the Degree, including any failed paper.
15. In order to be eligible for consideration for the award of honours, the requirements of the Degree must be completed in not more than 12 consecutive months of full-time study, or, in the case of part-time study, an equivalent period not exceeding two calendar years, from the date of first enrolment in the Degree.

Variations

16. Candidates who have qualified for the degree of Bachelor of Laws with Honours at the University of Waikato or for a qualification considered by the Academic Board to be equivalent, or who have otherwise provided evidence that satisfies the Academic Board of his or her ability to do so, may be permitted to take the Degree by 120 point thesis alone.
17. The Dean or delegated authority may vary or waive these regulations in individual cases.

Part 2: Admission to Graduate and Postgraduate programmes

Master of Laws in Māori/Pacific and Indigenous Peoples' Law LLM(Māori/Pacific and Indigenous Peoples)

Reflecting the University's geographical location, the LLM(Māori/Pacific and Indigenous Peoples') is a specialist degree designed to explore Pacific legal thought and practice.

It aims to provide candidates with the skills to participate actively in the development of Pacific jurisprudence and to enhance global understanding of Pacific legal systems.

Regulations for the degree of master of laws in Māori/Pacific and Indigenous Peoples' Law

1. The *Personal Programmes of Study Regulations* apply in these regulations.

Admission

2. Candidates for the Degree must have:
 - a) Qualified for the award of the degree of Bachelor of Laws or a combined Law degree of the University of Waikato or for a qualification considered by the Academic Board to be equivalent, and
 - b) Satisfied the prerequisite(s) for graduate study in the subject(s) being presented for the Degree, at levels considered appropriate by the Academic Board.
3. In exceptional circumstances, based on academic merit and relevant experience, candidates who do not meet the requirements of Section 2 of these regulations may be considered for admission subject to the completion of any qualifying papers the Academic Board may prescribe which must be completed, either prior to or concurrently.

Requirements for the Degree

4. The normal minimum period of enrolment for completion of the Degree is one year. The requirements of the Degree must be completed within four consecutive years of first enrolling for the Degree.
5. Candidates must enrol in Te Piringa - Faculty of Law and follow an approved programme of study.
6. Candidates must gain 120 points at 500 level or above.
7. Candidates must complete the papers prescribed for the Degree in the Law entry in the *2016 University of Waikato Calendar*, including any compulsory papers.
8. Candidates may include:
 - a) A dissertation equivalent to 30 points, or
 - b) A dissertation equivalent to 60 points, or
 - c) A thesis equivalent to 90 points, or
 - d) A thesis equivalent to 120 points.
9. Candidates may take up to 30 points from outside the field of the Degree.
10. The field of the Degree comprises the papers prescribed for the Degree in the Law entry in the *2016 University of Waikato Calendar*.
11. If a candidate fails a paper or papers (worth not more than 30 points in total), he or she may repeat the paper or papers or take an alternative paper or papers with the same total points value on one occasion only. A candidate who fails a paper or papers worth more than 30 points in total will not be permitted to proceed with the Degree.

Award of Honours

12. The Degree may be awarded with:
 - a) First class honours, or
 - b) Second class honours (first division), or
 - c) Second class honours (second division), or
 - d) Without honours.
13. Candidates who fail a paper will not be eligible for the award of honours.
14. Except with the approval of the Academic Board, the level of honours will be calculated on the basis of the grades of the first 120 points completed by the candidate while enrolled for the Degree, including any failed paper.
15. In order to be eligible for consideration for the award of honours, the requirements of the Degree must be completed in not more than 12 consecutive months of full-time study, or, in the case of part-time study, an equivalent period not exceeding two calendar years, from the date of first enrolment in the Degree.

Variations

16. The Dean or delegated authority may vary or waive these regulations in individual cases.

Graduate Diploma in New Zealand Legal Studies GradDipNZLegSt

This programme gives candidates with overseas legal qualifications the opportunity to gain an understanding of New Zealand law. The Graduate Diploma is also ideal for international applicants wishing to enter the University of Waikato Master of Laws programme, but who first need to improve their familiarity with the New Zealand legal system.

Graduate Diploma in Law GradDip(Law)

The Graduate Diploma is available to graduates who have not included Law at an advanced level in their first degree.

Graduate diplomas are generally a one year full-time programme consisting of undergraduate papers. Graduate diplomas are intended to provide the equivalent of a major in a subject other than that in which the student has majored for their first degree. Admission to these programmes generally requires a B average in the applicant's first degree.

Students need to gain 120 points at 100 level (first year papers) or above, including at least 80 points at 300 level (third year papers) or above, in the graduate diploma subject to complete the qualification.

Regulations for the Graduate Diploma

1. The *Personal Programmes of Study Regulations* apply in these regulations.

Admission

2. Candidates for the Graduate Diploma must have:
 - a) Qualified for a bachelors degree of the University of Waikato, or a qualification considered by the Academic Board to be equivalent, or
 - b) Demonstrated to the satisfaction of the Academic Board that they have adequate training, experience and ability to proceed with the proposed programme.

Part 2: Admission to Graduate and Postgraduate programmes

3. In exceptional circumstances, based on academic merit and relevant experience, candidates who do not meet the requirements of Section 2 of these regulations may be considered for admission subject to the completion of any qualifying papers the Academic Board may prescribe which must be completed, either prior to or concurrently.

Requirements for the Graduate Diploma

4. The normal minimum period of enrolment for completion of the Graduate Diploma is one year.
5. Candidates must enrol in a Faculty or School of Studies and follow an approved programme of study.
6. Candidates must gain 120 points at 100 level or above, including at least 80 points at 300 level or above, in the Graduate Diploma subjects.
7. Candidates must gain at least 80 points from one of the subjects listed in Schedule A.
8. The Graduate Diploma subjects are:
 - a) Schedule A;
 - b) Law (GradDip(Law));
 - c) New Zealand Legal Studies (GradDip(NZLegSt)).
9. The Graduate Diploma awarded will be endorsed in the subject in which at least 80 points are gained.

Variations

10. The Dean or delegated authority may vary or waive these regulations in individual cases.

Postgraduate Certificate in Law PGCert(Law)

Regulations for the Postgraduate Certificate

1. The *Personal Programmes of Study Regulations* apply in these regulations.

Admission

2. Candidates for the Postgraduate Certificate must have:
 - a) Qualified for a bachelors degree of the University of Waikato or a qualification considered by the Academic Board to be equivalent, and have completed study at an advanced level in the subject to be taken for the Postgraduate Certificate, or
 - b) Demonstrated to the satisfaction of the Academic Board that they have adequate training, experience, and ability to proceed with the proposed programme and
 - c) Satisfied the prerequisite(s) for graduate study in the subject being taken for the Postgraduate Certificate.
3. In exceptional circumstances, based on academic merit and relevant experience, candidates who do not meet the requirements of Section 2 of these regulations may be considered for admission subject to the completion of any qualifying papers the Academic Board may prescribe which must be completed either prior to or concurrently.

Requirements for the Postgraduate Certificate

4. The normal minimum period of enrolment for completion of the Postgraduate Certificate is one semester.
5. Candidates must enrol in a Faculty or School of Studies and follow an approved programme of study.
6. Candidates must gain 60 points at 500 level or above in one of the Postgraduate Certificate subjects.
7. The Postgraduate Certificate subjects are:
 - a) Law (PGCert (Law)).
8. The Postgraduate Certificate awarded will be endorsed in the subject in which it is gained.
9. If a candidate fails a paper or papers (worth not more than 30 points in total), he or she may repeat the paper or papers or take an alternative paper or papers with the same total points on one occasion only. A candidate who fails a paper or papers worth more than 30 points in total will not be permitted to proceed with the Certificate.

Variations

10. The Dean or delegated authority may vary or waive these regulations in individual cases.

Postgraduate Diploma in Law PGDip(Law)

Regulations for the Postgraduate Diploma

1. The *Personal Programmes of Study Regulations* apply in these regulations.

Admission

2. Candidates for the Postgraduate Diploma must have:
 - a) Qualified for a bachelors degree of the University of Waikato or a qualification considered by the Academic Board to be equivalent, and have completed study at an advanced level in the subject to be taken for the Postgraduate Diploma, or
 - b) Demonstrated to the satisfaction of the Academic Board that they have adequate training, experience and ability to proceed with the proposed programme and
 - c) Satisfied the prerequisite(s) for graduate study in the subject(s) being taken for the Postgraduate Diploma.
3. In exceptional circumstances, based on academic merit and relevant experience, candidates who do not meet the requirements of Section 2 of these regulations may be considered for admission subject to the completion of any qualifying papers the Academic Board may prescribe which must be completed either prior to or concurrently.

Requirements for the Postgraduate Diploma

4. The normal minimum period of enrolment for completion of the Postgraduate Diploma is one year.
5. Candidates must enrol in a Faculty or School of Studies and follow an approved programme of study.
6. Candidates must gain 120 points at 500 level or above in the Postgraduate Diploma subjects.
7. Candidates must gain at least 90 points in one subject.

Part 2: Admission to Graduate and Postgraduate programmes

8. The Postgraduate Diploma subjects are:
 - a) Law (PGDip(Law)).
9. The Postgraduate Diploma awarded will be endorsed in the subject in which at least 90 points are gained.
10. If a candidate fails a paper or papers (worth not more than 30 points in total), he or she may repeat the paper or papers or take an alternative paper or papers with the same total points on one occasion only. A candidate who fails a paper or papers worth more than 30 points in total will not be permitted to proceed with the Diploma.

Award of Honours

11. The Postgraduate Diploma may be awarded with Distinction.

Variations

12. The Dean or delegated authority may vary or waive these regulations in individual cases.

3. International students

In response to queries from international students a standard reply letter is forwarded from the University Enrolment Office. Waikato International provides advice on immigration, fees, and scholarships, and provides the Faculty with an assessment of the appropriate evidence of the student's competence.

Te Piringa - Faculty of Law makes all of the academic decisions relating to the admission of international students to the programmes. The Faculty informs Waikato International of the specific conditions for admission.

With regard to academic entry requirements, the same academic standards that apply to New Zealand students apply to international students. When the student has a qualification from an overseas university, a number of considerations are taken into account. These are:

- a) The academic standing of that university;
- b) The nature of the student's programme of study;
- c) References and GMAT scores;
- d) The advice of Student and Academic Services Division and of Waikato International;
- e) The student's command of the English language.

International students whose first language is not English must supply evidence that they are capable of oral and written work in English at a standard that is appropriate for advanced studies in law. This entails strong reading, writing and oral capabilities. International students can usually demonstrate that level of proficiency by obtaining an IELTS score of 6.5 overall, including a 6.0 or better in the writing band, a TOEFL score of 600 overall, with a TWE (test of Written English) of 5.5 or better, an iBT (internet Based TOEFL) score of 100 with a writing score of 22, or a B grade or better at Level 8 in the Certificate of Attainment in English Language (See "International Students" in the *2016 University of Waikato Calendar*). Other evidence may be considered on a case-by-case basis. However, in individual circumstances, the Faculty may accept other means of proof as proficiency of English, which may include completion of tertiary degrees in English. Applicants for the PhD programme will normally be expected to have higher writing scores.

Depending on their background, international students may be advised to spend one year studying the Graduate Diploma in New Zealand Legal Studies in order to prepare them with the research, language and writing skills needed to study law in New Zealand. Occasionally, a student may be asked to attend the University's Language Institute as a condition of attaining enrolment.

Under the Ministry of Education's Code of Practice for the Pastoral Care of International Students there are statutory requirements in regards to the information we must include in our publications. These are:

Code

The University of Waikato has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students. Copies of the Code are available from the New Zealand Ministry of Education website at: www.minedu.govt.nz/international

Immigration

Full details of immigration requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available from Immigration New Zealand, and can be viewed on their website at: www.immigration.govt.nz

Eligibility for health services

Most international students are not entitled to publicly funded health services while in New Zealand.

If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly funded health services are available through the Ministry of Health, and can be viewed on their website at: www.moh.govt.nz

Accident insurance

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at: www.acc.co.nz

Medical and travel insurance

International students (including group students) must have appropriate and current medical and travel insurance while in New Zealand.

Part 2: Admission to Graduate and Postgraduate programmes

4. Part-time study

Part-time study generally consists of the equivalent of 30 points per semester. In accordance with the University Regulations relating to their particular masters degree programme, qualified part-time students can enrol for LAWS591 dissertation (30 points), LAWS592 dissertation (60 points), LAWS593 thesis (90 points) and LAWS594 thesis (120 points) on a part-time basis. In order to be eligible for consideration for the award of honours, the requirements for the degree must be completed within one year of full-time study, or within two consecutive years of part-time study.

5. Cross-credits

The University Regulations relating to the particular masters degree programmes make it possible for students to be admitted with credit for graduate level papers taken at another university, provided that the paper has not been counted towards another completed qualification. It is the policy of the Faculty to consider a credit toward the LLM for one graduate level paper taken at another university for which the student has earned at least a B grade, or with another School/Faculty within Waikato University, in place of one Level 5 Law paper. Application should be made to the Credit Office, SASD using the form "Application for Transfer Credit, Cross Credit and External Enrolment" including a payment of \$50. Please allow four weeks for processing.

6. Programme changes, withdrawal and re-enrolment

The regulations relating to programme changes are outlined in detail as part of the preamble to the masters degree regulations in the *2016 University of Waikato Calendar*. The following points should be noted:

- a) A paper may be added or deleted from a student's programme up until the end of the second week of the relevant semester. Students may withdraw from a Level 5 paper at any time before the due date for the final item of assessment. Intensive papers must be deleted by 5pm on the first Friday of the relevant teaching period.
- b) The deadline for the submission of a dissertation (LAWS591C or LAWS592C) required for a graduate degree is 52 weeks. LAWS593C (90 point thesis) or LAWS594C (120 points thesis) are normally studied over 52 weeks, but can be studied on a part-time basis over a longer period of time.
- c) Students who expect that they will not submit their dissertation or thesis by the due date, may apply to the Chief Examiner for an extension of time without the requirement for re-enrolment, provided that the application for an extension is lodged prior to the deadline for submission.
- d) Extensions will not normally be awarded for periods of more than 21 days beyond the relevant due date. Students who do not submit their dissertation or thesis by the end of this extension, will be liable for re-enrolment and a further payment of tuition and other fees for a period of at least one semester, and any other enrolment charges including the late enrolment charge, if appropriate.

Part 3: The teaching and supervision of LLM students

1. Teaching and supervision

A goal of Te Piringa - Faculty of Law is to promote excellence in teaching, supervision and research at the graduate level. It strives to create an environment that encourages students to develop critical thinking and advanced research skills. To do so, only the most able teachers and supervisors in the Faculty are selected to teach at the graduate level. It is the responsibility of the Dean to assign academic staff to the programme. It is also the Dean's responsibility to ensure that the papers are taught and assessed effectively. The Dean may delegate part of this responsibility to the Associate Dean – Postgraduate, and the Graduate Studies Committee.

The graduate teacher/supervisor (taught and research)

To ensure that high academic standards are achieved in the teaching and supervision in all graduate programmes, those teaching or supervising on graduate programmes must have adequate graduate qualifications. Adequate qualifications are deemed to be high quality LLM or doctoral qualifications, or alternatively, sufficient teaching and professional experience combined with sufficient publications to satisfy the Dean of that staff member's ability to teach or to supervise in the graduate programmes.

Quality assurance processes

The Graduate Administrator, in liaison with the Associate Dean – Postgraduate, maintains a file on each student, which will include copies of the Application and Approval form by the Graduate Studies Committee:

- a) Supervision records, if applicable;
- b) Progress reports, suspensions, extensions, and changes of conditions;
- c) Recommendations for appointment of examiners.

Teachers or supervisors maintain records of the progress of the student, including a brief summary and record of any major research meetings.

2. Taught LLM papers

Teaching methods used may vary across the Level 5 papers offered but the work expected is comparable to a 30 point dissertation (12,500 word work product) and the following are guidelines for all papers.

- a) **Paper outline**
Paper outlines will normally be provided to students at the first meeting of a taught paper. The paper outline includes a description of the objectives, content, complaints mechanisms, prerequisite(s), required texts, workload, due dates for research proposals and assignments, and method of assessment. The Graduate Administrator will also be supplied with a copy.
- b) **Duration of instruction**
30 point taught papers consist of a total of 24 contact hours.
- c) **Staff availability**
Teachers should make themselves available by appointment or set consultation hours to see students about their work in addition to the class contact hours of instruction and, where possible, should advise students of these arrangements in their paper outlines.

Part 3: The teaching and supervision of LLM students

Assessment

The workload in Level 5 papers of comparable weighting should be broadly comparable. Accordingly, for 30 point papers, there will normally be at least two, but not more than four, written assignments totaling 12,000-12,500 words. Alternatively, some Level 5 papers may include diaries, seminars, or a component for the oral presentation of the student's work, attendance and participation.

Research proposals

Research proposals are required for all taught research papers and should be identified as assessable work in paper outlines. Before beginning a research assignment in earnest, students must submit a research proposal for approval, and, if necessary, for discussion. The purpose is to ensure that students embark on research that will lead to useful results. It is a safeguard, for both teachers and students, and helps avoid research efforts that are overbroad (a common problem), or ones that will 'bottom out' too quickly. It will reveal the existence of underlying issues, perhaps theoretical or contextual ones, that did not appear at first sight, but that require exploration. It requires students to become familiar with the existing literature on the subject, so that they do not repeat work that has already been done, and so that student's work is current. It requires students to consider what material they will need. Some material may not be available through the Law Library, or may be held confidentially.

Content

Research proposals are likely to include the following:

- a) A one-paragraph statement – the purpose of the proposed paper.
 - The exercise of writing a simple sentence stating what the purpose is, compels you to identify with precision just what you intend to do – or what your central proposition or 'thesis' is. This is quite different from a general enthusiasm for work in an area of law.
- b) An outline of the parts and sections of the proposed paper:
 - This takes the form of an expanded, annotated draft table of contents.
- c) An interim bibliography:
 - It should be annotated as to the availability, content, and usefulness of each item. It should be sufficient to demonstrate that you have come to grips with the basic materials.
- d) In some circumstances, additional material will be required, eg a timetable for the attainment of different objectives, a section on methodology, or an outline of ethical issues. A research proposal will often be 1,000 words long.

The research proposal is not binding. Research work inevitably keeps changing, right up to its completion. The process of putting a proposal together verifies that you have found at least one project that appears to be viable, and have begun to think systematically about the issues it raises.

Research proposal marking criteria

Focus and Structure: Clarity in the definition of the topic; Conciseness and accuracy in the identification of issues; Logic and clarity of organisational structure.

Scholarship and Analysis: Use of theoretical and contextual scholarship; Legal analysis; Evidence of wide ranging independent research; Relevance of sources and quality of annotations.

Presentation and Style: Lucidity and cogency of the discussion of the material; Precision of language and of style guide compliance. Compliance with page limits, appropriate spacing and font, etc.

Note(s): *Human Subject Research Ethics Approval needed.*

Ethics approval

The Faculty is supportive of human research, which includes the surveying or interviewing of individuals, members of various groups, or the wider community. However, those who wish to engage in such research require the prior approval of the Faculty's Human Research Ethics Committee. Please contact the Graduate Administrator for application forms or you may access the appropriate forms from the Law Faculty website. Those who wish to conduct research involving the Māori community must consult with the Faculty's Te Piringa Committee and adopt such steps as are recommended by it to obtain approval for such research. In cases of doubt or difficulty, the Faculty's Human Research Committee may refer the matter to the University Human Research Ethics Committee. All applications for ethics approval are generally reviewed and responses returned within two weeks.

Oral presentations of research project

Many taught LLM papers include a requirement that the student prepare and deliver an oral presentation of the work of their research project. These help hone the students focus on their work, develop collegial research skills, and develop communication skills.

Sample marking guide for graduate presentations

Focus and structure of presentation

Introduction: Introduction of the subject, preview of main ideas.

Content: Development of the main points with supporting facts, examples, ideas and/or arguments you want to give. Quality of Information and Depth of Scholarship. Use of transitions to help the audience follow the development of ideas. Logical flow.

Conclusion: Provision of a crisp clear summary of main points, extent to which central idea was re-emphasised in a memorable way, provision of closure, ability to motivate the audience to respond with questions/comments.

Presentation delivery: Lucidity of the discussion of relevant material; ability to hold interest and help with understanding, extent to which thesis statement and question was made memorable; confidence with material showing evidence of preparation. Time-keeping and management of discussion.

Part 3: The teaching and supervision of LLM students

New Zealand Law Style Guide

Assignments, dissertations and theses layout must comply with the *New Zealand Law Style Guide*, which is available from Bennetts, at an approximate price of \$24.29. An online copy is linked from the Law Student homepage www.waikato.ac.nz/law/student

Feedback on drafts

Lecturers will provide students with feedback on one draft of their work. Students must leave sufficient time for the teacher/supervisor to do so, two weeks as a minimum. Lecturers cannot be expected to edit or rewrite student work. Any review of work completed does not provide a guarantee of any particular grade. The student bears full responsibility for the final work submitted for assessment.

Sample marking criteria for a written research work product

Focus and Structure: Clarity in the definition of the topic; conciseness and accuracy in the identification of issues; logic and clarity of organisational structure.

Scholarship and Analysis: Appropriate use of theoretical and contextual scholarship; skilful legal analysis; evidence of wide ranging and thorough independent research; originality.

Presentation and Style: Lucidity of the discussion of the material; cogency of prose and argument; precision of compliance with the New Zealand style guide.

General: Work submitted for masters papers must demonstrate: the ability to engage in critical analysis of the law, in the particular context relating to the question posed; the ability to recognise and to make appropriate comparisons, and the ability to identify and discuss core legal concepts in a thoughtful, supported and original manner.

Internal assessment of assignments for taught papers

The teachers of the Level 5 papers should deliver around 25% of a representative sample of the course work from students in their Level 5 papers to the Graduate Administrator no later than five working days after the due date for students completing the work. A copy of the cross-assessment report shall be delivered back to the Graduate Administrator no later than five working days from the date the assignments were delivered to the cross-assessor. Any significant disparities in marks between the teacher/ supervisor and cross assessors shall be referred to the Associate Dean – Postgraduate.

Presentation and submission of internal assessments

Unless otherwise directed, work is submitted by the specified deadline, online via Moodle. Students must ensure:

- a) Unless the student is otherwise advised, all work submitted includes the following information, clearly marked on the first page:
- Assignment title – where the assignment allows the student a choice of question or topic, the question or topic must appear on the cover sheet along with:
 - Name of student
 - Student ID
 - Paper number and name
 - Stream (if applicable)
 - Tutorial group (if applicable)
 - Name of lecturer/tutor
 - Due date
 - A template for the first page is available at www.waikato.ac.nz/law/online/resources/compile
 - (Additional requirements on eg length by pages or by word count (and for instance if footnotes are to be included) can be inserted here or in the assignment handout).

- b) Handing in, marking time and collection Assignments must be submitted electronically through Moodle <http://elearn.waikato.ac.nz>

If you require assistance with Moodle, or encounter any problems, please contact the Help Desk. You can send a message to Help Desk by using the instant message service in your paper (from the participants list within the People block). Alternatively, you can email them directly at help@waikato.ac.nz or phone +64 7 838 4008.

Important Note(s): Emailing of assignments directly to lecturers is not permitted. Assignments MUST BE SUBMITTED through Moodle, emailing of assignments to lecturers will not count AS SUBMISSION.

- c) **Electronic submission of assignments**

- All assignments are to be submitted electronically. To submit your assignment electronically, follow these five easy steps:
 1. **Login**
 - Go the Moodle website <http://elearn.waikato.ac.nz>
 - You will need to log on to the Moodle site using your university login and password.
 - A list of all your law papers will be displayed.
 2. **Navigate**
 - Click on the appropriate paper.
 - You will see the "Assignment Post Box".
 - Click on the Assignment title. You will see a description of the assignment.

Part 3: The teaching and supervision of LLM students

3. Upload

- Click "Choose File".
- Browse the available files and select your assignment.
- Click "Choose".
- Click "Upload this File". The file is uploaded to "Submission Draft".
- Click edit under "Notes" and enter a word count in the notes field, and click "Save Changes". This information will be added to your cover sheet.

4. Submit for Marking

- The assignment name will appear under "Submission Draft".
- You should open the file and check it is the correct file and version you wish to submit for marking.
- You can delete and change the file at this stage.
- Students must click "Send for Marking" under heading "Final Submission for Assignment Marking".
- Students may be required to add additional information for the automatically generated cover sheet, please follow the online instructions.
- Students will be required to accept the following statement relating to plagiarism:

I certify that this assignment is all my own work and does not include any copying or paraphrasing of another person's work. Where I have referred to another person's work I have referenced appropriately. I understand that this assignment may be submitted to a web-based plagiarism detection tool and give permission for the assignment to be used in that way. I certify that no part of this assignment has already been counted for assessment in this paper or any other paper. Once the assignment is sent for marking, you will no longer be able to delete or attach file(s). Do you want to continue?

To submit electronically you must accept this statement and should be aware that in accepting this, you are allowing your assignment to be submitted to, and become part of, a web-based plagiarism database. You are not required to submit a printed copy of your assignment. If you do not accept this plagiarism statement by clicking the "Yes" button your assignment will not be submitted for marking.

5. Receipt

- Upon submission for marking, students will receive an email receipt which will contain a unique alphanumerical identifier. Save or print this email as it is proof of receipt of the assignment.
- It is this Faculty's policy to mark course work within five weeks. All assessed course work is to be collected from the Law Faculty Resource Room.

Final date

All course work must be completed by the dates specified in the relevant Level 5 paper outlines.

Extensions

Students are required to complete and submit all work by specified dates. Deadlines for work will be ordinarily up to 10 days and no later than twenty-one days after the last teaching day of the semester in which the paper is taught. Unless an extension in writing has been granted, a lecturer may refuse to accept a piece of work which is submitted after the specified date, and automatically award it no mark, or may lower the mark as a penalty for lateness.

Applications for extension are made via the blue extension form available from Law Reception or downloaded from the law student webpage (Course Resources: Forms). Submit the completed form to Law Reception where it will be assessed by the Chief Examiner (not the Associate Dean). Applicants will be notified by Law Reception (usually by email) of the extension status. Extension will be granted only on evidence of illness, accident, bereavement or special circumstances. Students are required to submit satisfactory documentary evidence with any application for an extension.

Note(s): *The assignment still needs to be submitted via Moodle. The process for dissertations will remain as pre-Moodle ie paper copies submitted to the Graduate Administrator.*

Graduate assessment schedule

The following is the grade structure and numerical equivalence operation at the University of Waikato:

A+	90-100	D	40-49
A	85-89	E	0-39
A-	80-84	F	Ungraded fail
B+	75-79	RP	Restricted pass
B	70-74	P	Ungraded pass
B-	65-69		
C+	60-64		
C	55-59		
C-	50-54		

A) Written work:

1. **A+, 90-100%:** Clear evidence of significant reading beyond basic texts of first reference; originality or new interpretation; all major points identified and responded to in a convincing and persuasive manner, alternative arguments are canvassed and convincing reasons advanced for their not being favoured; nearly all difficult issues are identified; flawless prose and organisation. Attention may be paid to the scope of the project undertaken (credit may be given for attempting more challenging projects).
2. **A, 85%:** Most of the requirements for an A+.
3. **A-, 80%:** As for B+, together with several of the requirements of an A+.
4. **B+, 75%:** As for B, but with more difficult issues solved and a good standard of writing.

Part 3: The teaching and supervision of LLM students

5. **B, 70%:** Presents the main points in a manner that indicates understanding and a degree of confidence and control over the subject matter. No confusion over core concepts. Some difficult issues identified and answered. Good prose. Dissertation is well organised, structural headings and sub-headings make sense and are informative. No irrelevant material.
6. **B-, 65%:** As for B, but inferior in one or two respects. No confusion.
7. **C+, 60%:** As for C, but with little confusion and more issues identified and answered. Some irrelevant material tolerated.
8. **C, 55%:** Essential points identified and presented. Some confusion tolerated. Probably half of the relevant issues identified.

B) Oral presentation:

1. **Form:** Voice, language, confidence, timekeeping, adherence to protocol, and perceived effect of presentation.
2. **Substance:** Issue analysis, structure, order of priorities, ability to respond to questions, and perceived validity of presentation.

Assignment feedback

Students may reasonably expect their marked assignments returned within five weeks of due dates. Graded assignments may be accompanied by comments explaining the grade awarded. The teacher or supervisor should also be available for discussion.

Review of mark

If a student requires a re-mark on an internal assessment, clear reasons must be stated. A form for this purpose is available from Law Reception. The re-marking will be undertaken by another lecturer; if no lecturer is available, the matter will be referred to the Chief Examiner/Associate Dean. A student who prefers not to approach the lecturer of the paper about a re-mark should submit the form and research paper to the Graduate Administrator. For University policy and procedure on appeals against grades, see the *2016 University of Waikato Calendar*.

3. Research masters papers

These consist of:

- a) Dissertation LAWS591C (1-paper, 30 points) and LAWS592C (2-paper, 60 points)
- b) Thesis LAWS593C (3-paper, 90 points) and LAWS594C (4-paper, 120 points)

The Regulations for the Degree of Master of Laws allow dissertations (the equivalent of one (30 points) or two (60 points) Level 5 taught papers) and a thesis (the equivalent of three (90 points) or four (120 points) Level 5 papers).

A dissertation may be taken in place of one or two of the four taught papers. In either case, enrolment will be subject to the definition of a research subject that can be adequately supervised in the Faculty.

In the thesis-only option, the research findings are presented in the form of a major thesis which is weighted as equivalent to either three or four Level 5 papers and is, therefore, considered as the result of the equivalent of one year's work by a research student. Students are required to enrol for a minimum of two semesters of full-time study, or a maximum of four consecutive semesters of part-time study.

There are academic preparedness and other restrictions which apply to research masters papers.

Exceptional circumstances are required for students to enrol in more than one dissertation to meet the requirement of their LLM. Such circumstances could include student interest in several widely divergent topics which are not covered by taught papers.

Dissertation and theses

Masters degrees pursued through Te Piringa - Faculty of Law may involve coursework as well as a dissertation, or it may be by thesis only. The term 'dissertation' and 'thesis' essentially mean the same thing – the differences between them are in scope, depth, or length. At this University, the term 'dissertation' refers to the smaller piece of work, and the term 'thesis' to a more substantial project. Apart from the difference in the length, depth, and scope of work, the requirements and format for dissertations and theses are generally the same.

An LLM thesis is the outcome of independent research and scholarship conducted under qualified supervision with the aim of introducing the student to the collection, extension and/or analysis of knowledge.

It is distinguished by the relevance of the arguments to the student's discipline, the quality of the evidence collected, how it is employed, and the light it sheds on current disciplinary concerns and interests.

The final results of an LLM thesis should demonstrate the student's ability to:

- Master the theoretical paradigms of the discipline;
- Identify and evaluate relevant literature and other forms of information;
- Design a well-structured, relevant and integrated plan of research;
- Implement a research plan using appropriate methods of research and analysis;
- Reach logical conclusions informed by a combination of the student's own investigations and other available information.

The thesis shall be presented in a clear, accurate and succinct form suitable for examination. A copy of the thesis should be deposited in hard copy or electronic form in an appropriate archive of the educational institution.

Dissertation and thesis research in law can vary. The best way to become familiar with this form of scholarship is to read examples of theses or dissertations. Students are strongly advised to do this before embarking on their research proposals.

LLM students: dissertation or thesis?

For LLM students, the first decision is whether to write a thesis or a dissertation. Students should consider a 120 point (four-paper) thesis if: they have an LLB(Hons); the project is large; they are very focused, committed as a scholar and passionate about their topic; they are an independent scholar; or they wish to pursue an academic career.

Students should consider a 60 point (two-paper) dissertation if: they have a B average in the LLM or a B+ average in the LLB; their project is smaller; or they want to include more coursework.

Part 3: The teaching and supervision of LLM students

Research options

There are several ways to conduct research for your LLM:

- 120 point (4 paper) thesis
- 90 point (3 paper) thesis
- 60 point (2 paper) dissertation
- 30 point (1 paper) dissertation.

120 point thesis

Maximum 50,000 words.

The LLM degree thesis requires completion of a full-length research thesis on a topic approved by the Graduate Studies Committee.

Approval to undertake the degree by thesis is normally given only where the student has completed the LLB degree and has a grade point average of B+ or equivalent.

Approval from the Law Graduate Admissions Committee is required prior to enrolling.

90 point thesis

Maximum 38,000 words.

The LLM degree may be completed by one 30 Level 500 taught paper and a 90 point thesis (LAWS593) on a topic approved by the Graduate Studies Committee.

Approval to undertake the degree by thesis is normally given only where the student has completed the LLB degree and has a grade point average of B+ or equivalent.

Approval from the Law Graduate Admissions Committee is required prior to enrolling.

60 point dissertation

Maximum 25,000 words.

Students may complete a 60 point dissertation as part of the LLM degree.

Approval to undertake part of the degree by dissertation is normally given only where the student has completed the LLB degree and has a grade point average of B+ or equivalent.

Approval from the Law Graduate Admissions Committee is required prior to enrolling.

30 point dissertation

Maximum 12,500 words.

Students may complete a 30 point dissertation as part of the LLM degree.

Approval to undertake part of the degree by dissertation is normally given only where the student has completed the LLB degree and has a grade point average of B+ or equivalent.

Approval from the Law Graduate Admissions Committee is required prior to enrolling.

Structure of a dissertation or thesis

A thesis or dissertation shall be a carefully written exposition of the research a student undertook under supervision. It should:

- Critically investigate the topic;
- Demonstrate an appropriate level of expertise in the methods of research and scholarship;
- Demonstrate the independent development of ideas relevant to the topic;
- Present the results lucidly in a manner that makes a contribution to the subject area concerned.

It should normally include the following:

- A clear outline of the research question to be addressed and the theoretical, contextual, or disciplinary basis of the student's research, and provide an overview of the rest of the thesis;
- It should also develop the arguments in a sustained and coherent manner, and these should be brought to a conclusion.

It is important for students and their supervisors to realise that the written thesis, with careful argument and presentation, is a fundamental part of the evidence that the student is, or is not, worthy of the award of the degree. No matter how good the student's research may be, it is an essential condition for the award of the degree that the research be presented in a well-written thesis that clearly justifies the student's research methods and conclusions.

In addition to the above, the student's written thesis will normally contain:

- An abstract;
- A table of contents;
- A table of cases and statutes considered;
- A detailed description of the student's research, findings, data, and overall conclusion of the thesis;
- A bibliography;
- Indices (of important words, phrases, and symbols) and/or glossaries as appropriate.

A 120 point thesis has a maximum of 50,000 words; a 90 point thesis not more than 38,000 words; a 60 point dissertation not more than 25,000 words and a 30 point dissertation not more than 12,500 words. These word limits include the proposal, the research paper and footnotes. They exclude the bibliography and appendices.

Full information concerning the form and style of theses is given in the booklet *Guide to the Presentation of Theses at the University of Waikato* available from the Library or on its website. Refer also to the regulations set out in the *2016 University of Waikato Calendar*.

Part 3: The teaching and supervision of LLM students

Language

Theses will normally be written in English, but a student may request permission to submit a thesis written in Māori.

Students may submit a thesis in a language other than English or Māori only with the permission of the Faculty. Such permission will normally be given only where the use of the language is appropriate to the topic of the thesis, and examiners can be appointed who will examine in that language.

Theses submitted in any language (including English) are expected to conform to the normal standards of presentation (grammar, spelling, and style) in that language.

Supervision

The Associate Dean – Postgraduate shall obtain from the Dean the list of staff potentially available to be supervisors at the commencement of each semester based on workload considerations. The Faculty does not warrant that it can provide supervision in all areas of law. Student decisions about enrolling for a thesis or dissertation, and about their research plans, must be taken in the light of the Faculty's capability to provide appropriate expert supervision.

Students are encouraged to begin a process of discussion about finding a suitable supervisor for their work with likely staff members as soon as possible and then discuss their supervision with the Associate Dean – Postgraduate. Once a research proposal has been completed by students, they must complete the appropriate supervisory approval form to be signed by both supervisor and student. This form and research proposal is placed on the student's file. If the student changes supervisors, the form must be amended.

Monitoring

Aside from the more specific obligations determined by the student and the supervisor through the research proposal or their own negotiated agreement, the basic points Te Piringa - Faculty of Law insists upon are:

- a) In general, students should consult their supervisors regularly (normally at least monthly) concerning the progress of their research;
- b) While academic staff have significant supervisory obligations, ultimate responsibility for the personal programme of study lies with the student. It is the obligation of the student to come to the supervisor for discussions and review of work;
- c) The chief supervisor shall take the initiative in establishing regular supervision meetings with the student, and shall report at the end of each semester to the Graduate Studies Committee on progress of the student.

Academic staff and students shall use the meeting agreement form as the basis for establishing a supervisory relationship. Flexibility in the actual use of forms is quite acceptable based on an agreement between the supervisor and the student.

The requirements for Research Proposals, Ethics Approval, if necessary, feedback on drafts and other supervisory matters are identical to those outlined previously in relation to research undertaken in taught LLM papers.

Completion dates

The completion dates of dissertations and theses are covered by the Regulations for the Master of Laws in the Calendar. Broadly, dissertations and theses are due 26 weeks (for a 30 point paper over one semester of study) or 52 weeks (one year) after enrolment is approved by the Faculty, although a 21-day extension may be obtained by formal application and approval by the Chief Examiner. A student who fails to submit a dissertation or thesis within this time-frame, will be required to re-enrol.

Completion – the technical form

The preparation of dissertations and theses must follow the Regulations Governing the Presentation of Theses and Dissertations, as prescribed in the *2016 University of Waikato Calendar*. To assist this process, a *Guide to the Presentation of Theses at the University of Waikato* is available from the Reference Desk of the University Library. It is the student's responsibility to pay for and organise copies of dissertations and theses, and to complete copyright and confidentiality formalities for the University Library.

90 and 120 point theses

When a thesis is ready for examination, three bound copies must be submitted by the student to the Assessment Office, if it is a first masters thesis, or to the Postgraduate Studies Office, if it is an MPhil or doctoral thesis. The thesis must be accompanied by a declaration, signed by the student's chief supervisor, stating:

- a) Whether the thesis is, in the supervisor's opinion, ready for examination; and
- b) That the thesis embodies the student's own work, carried out under the supervisor's direct supervision.

At the time of submission of the thesis in fully-bound form, the student must also submit a digital copy of the thesis.

After examination, one copy is lodged in the University Library and one copy is retained by the Faculty. The third copy is returned to the student.

Submission of dissertations

As students are individually supervised and submit assignments on different dates the Law Faculty automated print service is not available for this paper. The students are required to submit their research proposal and research paper in both hard copy and electronically.

Electronic submission to the Graduate Administrator, email amacgill@waikato.ac.nz

Two hard copies of a dissertation must be submitted to the Graduate Administrator. Dissertations are not required to be bound, (black spiral binding and plastic covers acceptable) but must be formatted and presented in accordance with Faculty policy. The supervisor examines one copy, and the other copy is forwarded to the external examiner.

Assessment

The marking (including external cross-assessment) of a dissertation or thesis should take no longer than eight weeks.

Part 3: The teaching and supervision of LLM students

Assessment of dissertations and theses

30 and 60 point dissertations and 90 and 120 point are externally assessed. The member of staff who has been supervising a dissertation or thesis, is responsible for making a recommendation for approval to the Associate Dean – Postgraduate of a particular person to act as external examiner. They should also make preliminary enquires about the willingness of the external person to examine the work in question. All supervisors should give timely advice on the names of possible external examiners to the Graduate Administrator and Associate Dean – Postgraduate.

Although the supervisor is likely to make initial contact with a prospective external examiner, it will be the responsibility of the Associate Dean – Postgraduate and Graduate Administrator to write to the external examiner to confirm and formalise the arrangement. The external examiner must have either adequate qualifications or experience. This process should, as far as possible, be done with confidentiality between the student and the external examiner.

The assessment criteria are the same as those set out in previous pages.

Determining the grade

The external examiner(s) and the internal examiner (supervisor) are required to provide independent reports to the Associate Dean – Postgraduate. If there is any difference in the grades recommended, the Associate Dean – Postgraduate negotiates a compromise. No indication of grade should be given to the student until any unresolved difficulties over the mark are resolved. If the examiners are unable to agree on a grade, and the Associate Dean – Postgraduate is unable to mediate a consensus, the matter is referred to the Graduate Examiners' Meeting.

Examiners' committee

On receipt of the reports from the examiners, an Examiners' Committee comprising the Associate Dean – Postgraduate, the supervisor and the Chief Examiner will be convened to decide on a grade for the paper. At the discretion of the Associate Dean – Postgraduate, other members of the Graduate Studies Committee may be made members of the examining committee. The examining committee should comprise of at least three individuals. If the Examiner's Committee is unable to reach a consensus, the matter should be referred back to the Graduate Studies Committee.

Extensions

A maximum 21-day extension may be obtained by formal application and approval by the Chief Examiner unless there are exceptional circumstances. A student who fails to submit a dissertation or thesis within this time frame, will normally be required to re-enrol or given an IC.

4. Review of LLM programmes

The academic programmes of study taken by all students are systematically reviewed. Reviews shall consist of three parts:

- a) Each staff member must provide all students with a paper evaluation opportunity. TDU are the recommended source for the necessary evaluations. Each staff member should review and evaluate their papers;
- b) Prior to the end of each academic year, the Associate Dean – Postgraduate, in consultation with Level 5 teachers and supervisors, reviews the personal academic programmes of all LLM and LLM(Māori/Pacific and Indigenous Peoples) students taught in that year;
- c) An overall LLM and LLM(Māori/Pacific and Indigenous Peoples) review by the Associate Dean – Postgraduate will be conducted of all Law 5 taught papers. The report of the Associate Dean is presented to the Graduate Studies Committee and includes information relating to the number of Level 5 papers offered, the number of staff and students involved, and the overall grade distribution. The qualitative information provided also includes the Associate Dean's comments on the programme as a whole and any comments made by external moderators. The overall review considers the deletion, and/or the addition of new papers to the graduate programmes.

The Graduate Studies Committee considers any issues arising, and any suggestions for revision of policy and procedures relating to the Level 5 papers.

5. Completion and the award of honours

The following procedures apply to the grading and completion for all LLM programmes:

- a) Provisional grades should be submitted to Examinations as soon as possible after the paper(s) is/are completed. These grades are recommended by the Chief Examiner, and approved by the Graduate Studies Committee Examiners' meeting;
- b) Before submission to Examinations, provisional grades are to be reviewed and confirmed by the Graduate Studies Committee Examiners' meeting and a decision is made on the award of Honours;
- c) The LLM degrees are awarded with Honours. The grade average across all papers required for the different classes is:

• First Class Honours	A- to A+ grade	(80-100%)
• Second Class (first division)	B+ grade	(75-79%)
• Second Class (second division)	B grade	(70-74%)
- d) The Graduate Administrator co-ordinates the submission of grades to Examinations. All grades in taught courses must be submitted before the end of the academic year (mid-July or mid-December). Grades must be submitted before the advertised deadline in January if the student is to take part in the May graduation ceremony.

Part 4: Higher Degree study

1. Introduction

The academic requirements, standards, process of supervision and the administration of higher degrees (MPhil, PhD, SJD and LL.D) are overseen by the Postgraduate Studies Committee of the University. Reference may be made to the "Regulations for the Degrees of Master of Philosophy, Doctor of Philosophy, Doctor of Juridical Science, and Doctor of Laws" in the *2016 University of Waikato Calendar*; and to the *Higher Degrees Handbook* which is available from the Postgraduate Studies Office, email postgrad@waikato.ac.nz

2. Admission

To qualify to enrol in a research degree all candidates are expected to:

- a) Have qualified for the award of a bachelors degree with honours or a masters degree, and must have achieved first or second class honours (first division) or distinction; or
- b) Have passed qualifying papers at a satisfactory level; or
- c) In exceptional circumstances have produced other evidence to the satisfaction of the Postgraduate Studies Committee that he or she has adequate skills and knowledge to proceed with the proposed research.

Alternatively, a candidate for a PhD may:

- a) Have met the academic requirements for the award of the degree of Master of Philosophy; or
- b) Have enrolled for the degree of Master of Philosophy and during the period of enrolment in that degree demonstrated the ability to transfer to the PhD.

Candidates should provide with their application:

- a) A 10 page proposal including a two-three page bibliography of their area of proposed research;
- b) copies of their transcripts of previous tertiary education with degrees and grades for courses clearly presented;
- c) A curriculum vitae;
- d) At least two confidential referee reports commenting on the applicant's scholarly capabilities for doctoral studies;
- e) Supporting references from employers, if appropriate;
- f) A statement of their reasons for doing a PhD/SJD/LLD.

Candidates are also expected to be able to demonstrate sufficient research experience and knowledge of research methodology.

3. Programmes of study

Master of Philosophy (MPhil)

The MPhil degree is appropriate for students who wish to develop their capability for sustained and advanced scholarly research, and who already possess the ability to carry out research on an independent basis. The MPhil normally requires three years of full-time study, although it may be completed part-time.

Entry criteria

The University's Higher Degrees Committee administers the MPhil degree, and enrolment requires that committee's approval. The subject for an MPhil thesis must be defined and developed in close consultation with relevant staff in the Faculty. Enrolment is available to candidates who have completed an LLB(Hons) or LLM degree.

Course requirements

The research findings are presented in the form of a major thesis. MPhil research is conducted under the supervision of a panel which includes members of the academic staff, and in some cases, others from outside the university who have special expertise in the particular thesis topic.

Regulations for the Degree of Master of Philosophy (MPhil)

1. The Degree is awarded to candidates who have successfully completed approved and supervised research, and presented the results lucidly in a thesis which:
 - a) Critically investigates an approved topic of substance and significance, and
 - b) Demonstrates expertise in the methods of research and scholarship, and
 - c) Displays intellectual independence, and
 - d) Makes a substantial original contribution to the subject area concerned and is of publishable quality.
2. To qualify to enrol for the MPhil, an applicant must: a) Have qualified for the award of a bachelors degree with honours or a masters degree, and must have achieved at least second class honours (first division) or distinction, or b) Have passed qualifying papers at a satisfactory level, or c) In exceptional circumstances have produced other evidence to the satisfaction of the Postgraduate Studies Committee that he or she has adequate skills and knowledge to proceed with the proposed research.
3. Applicants for the MPhil must apply on the prescribed form which is available from the Postgraduate Studies Office.
4. Applications for admission to the MPhil and the conditions of enrolment are subject to approval by the Postgraduate Studies Committee under delegated authority of the Academic Board.
5. As one of the preconditions for the approval of an application, the Postgraduate Studies Committee will establish that the necessary supervision and resources can be provided for the chosen topic.

Part 4: Higher Degree study

6. If at any time subsequent to the approval of an applicant the University encounters staffing or resource difficulties which impact on the availability of resources or supervision for his/her MPhil research, it will make all reasonable efforts, within budget and staffing constraints, to provide satisfactory arrangements so as not to cause any disadvantage. Because of the specialist nature of research and supervision at this level, under such circumstances a candidates conditions of enrolment may be subject to change.
7. For each MPhil candidate, the Postgraduate Studies Committee appoints a supervisory panel, each MPhil candidate must have a minimum of two supervisors, one of whom is a continuing staff member of the University and the chief supervisor.
8. Applicants whose applications to enrol for the MPhil are approved by the Postgraduate Studies Committee must enrol in the relevant Faculty or School of Studies and, subject to satisfactory progress, pursue their research for:
 - a) At least one year, if they are enrolled on a full-time basis, or
 - b) At least two years, if they are enrolled on a part-time basis, or
 - c) A term approved by the Postgraduate Studies Committee which represents a combination of full-time and part-time study.
9. Enrolment is approved, in the first instance:
 - a) For a maximum of two years if the candidate is enrolled on a full-time basis, or
 - b) For a maximum of four years if the candidate is enrolled on a part-time basis, or
 - c) A term approved by the Postgraduate Studies Committee which represents a combination of full-time and part-time study.
10. Candidates are required to maintain continuous enrolment throughout the entire period of their degree.
11. Candidates may apply to the Postgraduate Studies Committee for extensions of enrolment.
12. The Postgraduate Studies Committee has authority to terminate the enrolment of a candidate at any time if the candidate fails to demonstrate satisfactory progress or comply with any regulations or policies which relate to enrolment for the Degree.
13. A candidate may apply to the Postgraduate Studies Committee for a suspension from enrolment for a maximum of one year. A candidate is not entitled to access to supervision or any University resources during a period of suspension.

14. Candidates must submit six-monthly reports on the progress of their research work.
15. An MPhil thesis may consist of either published or unpublished material, or a combination of both and must be presented within the term of enrolment.
16. A candidate must indicate in the thesis any part that has been used or presented for any other degree.
17. Candidates must comply with the *Dissertations and Theses Regulations 2006* which set out the University's requirements with respect to the submission and presentation of theses.
18. The Postgraduate Studies Committee appoints an examiner who is external to the University and not directly connected with the candidate or the candidate's research.
19. The Postgraduate Studies Committee makes a final decision on the award of the Degree. On the basis of the final report of the examiner, the Postgraduate Studies Committee will resolve:
 - a) That the thesis be accepted in its present form as fulfilling the requirements for the degree of Master of Philosophy, or
 - b) That the thesis be accepted as fulfilling the requirements for the degree of Master of Philosophy subject to the candidate undertaking minor amendments and/or correcting typographical errors as required by the examiner, to the satisfaction of the chief supervisor, or
 - c) That the thesis be accepted subject to the candidate completing substantial amendments to the satisfaction of the examiner or the chief supervisor, provided that these amendments are not so substantial as to necessitate re-submission and are completed within 10 weeks, or
 - d) That an oral examination of the candidate be conducted, and a further report, based on the oral examination, be provided by the examiner to the Postgraduate Studies Committee, or
 - e) That the thesis is not acceptable in its present form and will be returned to the candidate, who may revise it and re-submit it for examination after a re-enrolment for a minimum period of six months, or
 - f) That the candidate has failed to meet the required standard and that no degree be awarded.
20. A candidate will be permitted to revise and re-submit a thesis only once.
21. Applicants or candidates for the MPhil who wish to appeal a decision by the Postgraduate Studies Committee, or who have a concern about supervision or any other aspect of their candidature, may raise the matter under the *Higher Degree Appeals and Complaints Regulations*.
22. The Postgraduate Studies Committee may vary or waive these regulations in individual cases. The Postgraduate Studies Committee is required to report any decisions under this authority to the Research Committee.

Part 4: Higher Degree study

Doctor of Philosophy (PhD)

The PhD degree is appropriate for students who wish to develop their capability for sustained and advanced scholarly research, and who already possess the ability to carry out research on an independent basis. The PhD normally requires three years of full-time study, although it may be completed part-time.

The research findings are presented in the form of a major thesis. PhD research is conducted under the supervision of a panel which includes members of the academic staff, and in some cases, others from outside the university who have special expertise in the particular thesis topic.

The regulations below set down the requirements for award of the PhD degree.

Formal policies and procedures related to enrolment and examination for the PhD are set out in the *Higher Degrees Handbook*, which also includes information about administration matters and is available at www.waikato.ac.nz/sasd/postgraduate

Both regulations set out below and the formal policies and procedures set out in the Handbook for the Master of Philosophy and Doctorates at the University of Waikato are administered by the University's Postgraduate Studies Committee by delegated authority of the Academic Board. Any changes to these regulations, or to the formal policies and procedures, are subject to approval by the Academic Board.

Regulations for the Degree of Doctor of Philosophy (PhD)

1. 1. The Degree is awarded to candidates who have successfully completed approved and supervised research, and presented the results lucidly in a thesis which:
 - a) Critically investigates an approved topic of substance and significance, and
 - b) Demonstrates expertise in the methods of research and scholarship, and
 - c) Displays intellectual independence, and
 - d) Makes a substantial original contribution to the subject area concerned and is of publishable quality.
2. 2. To qualify to enrol for the PhD, an applicant must:
 - a) Have qualified for the award of a bachelors degree with honours or a masters degree, and must have achieved at least second class honours (first division) or distinction, or
 - b) Have qualified for the degree of Master of Philosophy, or
 - c) Have enrolled for the degree of Master of Philosophy and demonstrated that he or she is able to transfer to the PhD, or
 - d) Have passed qualifying papers at a satisfactory level, or
 - e) In exceptional circumstances have produced other evidence to the satisfaction of the Postgraduate Studies Committee that he or she has adequate skills and knowledge to proceed with the proposed research.
3. Applicants for the PhD must apply on the prescribed form which is available from the Postgraduate Studies Office.
4. Applications to enrol for the PhD and the conditions of enrolment are subject to approval by the Postgraduate Studies Committee under delegated authority of the Academic Board.

5. As one of the preconditions for the approval of an application to enrol, the Postgraduate Studies Committee will establish that the necessary supervision and resources can be provided for the chosen topic.
6. If at any time subsequent to the approval of an application the University encounters staffing or resource difficulties which impact on the availability of resources or supervision for his/her PhD research, it will make all reasonable efforts, within budget and staffing constraints, to provide satisfactory arrangements so as not to cause any disadvantage. Because of the specialist nature of research and supervision at this level, under such circumstances a candidate's conditions of enrolment may be subject to change.
7. For each PhD candidate, the Postgraduate Studies Committee appoints a supervisory panel. Each PhD candidate must have a minimum of two supervisors, one of whom is a continuing staff member of the University and the chief supervisor.
8. Applicants whose applications to enrol for the PhD are approved by the Postgraduate Studies Committee must enrol in the relevant Faculty or School of Studies and, subject to satisfactory progress, pursue their research for:
 - a) At least three years, if they are enrolled on a full-time basis, or b) At least six years, if they are enrolled on a part-time basis, or c) A term approved by the Postgraduate Studies Committee which represents a combination of full-time and part-time study.
9. Enrolment is approved, in the first instance for:
 - a) A maximum of four years if the candidate is enrolled on a full-time basis, or
 - b) A maximum of eight years if the candidate is enrolled on a part-time basis, or
 - c) A term approved by the Postgraduate Studies Committee which represents a combination of full-time and part-time study.
10. Candidates are required to maintain continuous enrolment throughout the entire period of their degree.
11. Enrolment of all new candidates for the PhD approved by the Postgraduate Studies Committee is conditional for an initial period of six months. Confirmation of enrolment by the Postgraduate Studies Committee after the initial period of six months is subject to the submission by the candidate of:
 - a) An acceptable research plan, and
 - b) A report by the supervisors recommending confirmation of enrolment, and
 - c) Evidence of ethical approval or a statement confirming that it is not required, in accordance with the *Ethical Conduct in Human Research and Related Activities Regulations 2008*, and
 - d) A presentation about the proposed research to a confirmation of enrolment panel.
12. Candidates may apply to the Postgraduate Studies Committee for an extension to the conditional enrolment period of up to six months. If the candidate's enrolment is not confirmed within 12 months of initial enrolment it will be terminated, unless approved otherwise by the Postgraduate Studies Committee.
13. The Postgraduate Studies Committee has authority to terminate the enrolment of a candidate at any time if the candidate fails to demonstrate satisfactory progress or comply with any regulations or policies which relate to enrolment for the Degree.
14. A candidate may apply to the Postgraduate Studies Committee for a suspension from enrolment for a maximum of one year. A candidate is not entitled to access to supervision or any University resources during a period of suspension.

Part 4: Higher Degree study

15. Following confirmed enrolment, candidates must submit six-monthly reports on the progress of their research work.
16. A PhD thesis may consist of either published or unpublished material, or a combination of both, and must be presented within the term of enrolment.
17. A candidate must indicate in the thesis any part that has been used or presented for any other degree.
18. Candidates must comply with the *Dissertations and Theses Regulations 2006* which set out the University's requirements with respect to the submission and presentation of theses.
19. The Postgraduate Studies Committee appoints at least two examiners for the candidate's thesis who are external to the University and not directly connected with the candidate or the candidate's research. At least one of the external examiners is based overseas.
20. Provided that at least half of the examiners recommend that the thesis be accepted, an oral examination of the candidate is conducted.
21. The Postgraduate Studies Committee makes a final decision on the award of the Degree. On the basis of the final report of the examiners following the oral examination, the Postgraduate Studies Committee may resolve:
 - a) That the thesis be accepted in its present form as fulfilling the requirements for the degree of Doctor of Philosophy, or
 - b) That the thesis be accepted as fulfilling the requirements for the degree of Doctor of Philosophy, subject to the candidate undertaking minor amendments and/or correcting typographical errors as required by the examiners, to the satisfaction of the chief supervisor, or
 - c) That the thesis be accepted subject to the candidate completing amendments to the satisfaction of the examiners or chief supervisor, provided that these amendments are not so substantial as to necessitate re-submission and are completed within 10 weeks of the oral examination, or
 - d) That the thesis is not acceptable in its present form and should be returned to the candidate, who may revise it and re-submit it for examination after a re-enrolment for a minimum period of six months, or
 - e) That the thesis not be accepted for the degree of Doctor of Philosophy, but be accepted as fulfilling the requirements for the degree of Master of Philosophy, or f) That the candidate has failed to meet the required standard and that no degree be awarded.
22. A candidate may revise and re-submit a thesis only once.
23. A candidate may apply to the Postgraduate Studies Committee at any time between enrolment and submission of the thesis to transfer from a PhD to an MPhil.
24. Applicants or candidates who wish to appeal a decision by the Postgraduate Studies Committee, or who have a concern about supervision or any other aspect of their candidature may raise the matter under the *Higher Degree Appeals and Complaints Regulations*, which can be found at the end of these Regulations.
25. The Postgraduate Studies Committee may vary or waive these regulations in individual cases. The Postgraduate Studies Committee is required to report any decisions under this authority to the Research Committee.

Doctor of Juridical Science (SJD)

The Doctor of Juridical Science (SJD) provides a structured approach to doctoral work that is designed to achieve mastery of content, acquisition of skills and the development of attributes appropriate to senior positions in academia, law, and related professions. Learning experiences are incorporated into the programme to bring about these desired outcomes, and the programme is structured to ensure that students have optimal supervision to contribute to these outcomes. The University has developed strong relationships and networks with national and international communities of researchers to ensure that its doctoral programmes and qualifications are relevant and responsive to our students' needs as well as to the needs of the professions.

Structure of programme

The SJD components are in two parts.

Part 1

Part 1 requires fulfilment of an individually tailored programme that comprises LAWS995 Research Portfolio which counts for 120 points.

This programme includes:

- Attendance at selected seminars to be determined with the Chief Supervisor's guidance; and attendance and presentations at cohort meetings; and
- The production of two publishable quality 20,000 word research papers; and
- The production of a research proposal, based on these papers, at the same level of a PhD proposal, and
- An oral presentation on the student's research and research proposal to confirm enrolment in Part 2.

The Research Portfolio ensures a sustained and rigorous approach to a specific area of law. This coursework is at the doctoral level, requiring supervised research projects in particular areas of specialisation that meet a similar criteria to the thesis. Candidates must demonstrate expertise in an area of law and intellectual independence through the production of their research papers in that area, as well as demonstrating their ability to identify and develop an original topic at an appropriate level in the same area through their thesis proposal.

In order to proceed to Part 2 of the degree, candidates must gain a minimum grade of Pass, as confirmed by an external examiner, in the Research Portfolio, and must have prepared a suitable research proposal approved at the confirmation presentation.

Part 2

Part 2 requires the completion of a maximum 60,000 word thesis at the doctoral level with a value of 240 points.

Candidates must undertake approved and supervised research, and present the results lucidly in a thesis which:

- Critically investigates an approved topic of substance and significance; and
- Demonstrates expertise in the methods of research and scholarship; and
- Displays intellectual independence, and
- Makes a substantial original contribution to the subject area and is of publishable quality.

Part 4: Higher Degree study

Regulations for the Degree of Doctor of Juridical Science

The regulations below set down the requirements for award of the SJD degree.

Formal policies and procedures related to enrolment and examination for the SJD are set out in the *Higher Degrees Handbook*, which also includes information about administration matters and is available from the Postgraduate Studies Office and online. Both the regulations set out below and the formal policies and procedures set out in the handbook are administered by the University's Postgraduate Studies Committee.

1. The Degree is awarded to candidates who have successfully completed a programme of coursework and research in two parts as follows:
 - 1.1 Part 1 – Research Portfolio**

Candidates must gain a pass grade in the paper LAWS995 Research Portfolio.
 - 1.2 Part 2 – Thesis**

Candidates must undertake approved and supervised research, and present the results lucidly in a thesis which:

 - a) Critically investigates an approved topic of substance and significance, and
 - b) Demonstrates expertise in the methods of research and scholarship, and
 - c) Displays intellectual independence, and
 - d) Makes a substantial original contribution to the subject area and is of publishable quality.
2. To qualify to enrol for the SJD, applicants must:
 - a) Have qualified for the award of a bachelors degree with honours or a masters degree, and must have achieved at least second class honours (first division) or distinction, or
 - b) Have qualified for the award of the degree of Master of Philosophy, or
 - c) Have passed qualifying papers at a satisfactory level, or
 - d) In exceptional circumstances have produced other evidence to the satisfaction of the Postgraduate Studies Committee that he or she has adequate skills and knowledge to proceed with the proposed research.
3. Applicants for the SJD must apply on the prescribed form which is available from the Postgraduate Studies Office.
4. Applications to enrol for the SJD and the conditions of enrolment are subject to approval by the Postgraduate Studies Committee under delegated authority of the Academic Board.
5. As one of the preconditions for the approval of an application to enrol, the Postgraduate Studies Committee will establish that the necessary supervision and resources can be provided for the chosen topic.
6. If at any time subsequent to the approval of an application the University encounters staffing or resource difficulties which impact on the availability of resources or supervision for his/her SJD research, it will make all reasonable efforts, within budget and staffing constraints, to provide satisfactory arrangements so as not to cause any disadvantage. Because of the specialist nature of research and supervision at this level, under such circumstances a candidates conditions of enrolment may be subject to change.

7. Candidates whose applications to enrol for the SJD are approved by the Postgraduate Studies Committee must enrol in the Faculty of Law and, subject to satisfactory progress, pursue their coursework and research for:
 - a) At least three years, if they are enrolled on a full-time basis, or
 - b) At least six years, if they are enrolled on a part-time basis, or
 - c) A term approved by the Postgraduate Studies Committee which represents a combination of full-time or part-time study.
8. Enrolment is approved, in the first instance for
 - a) A maximum of one year in Part 1 and a maximum of four years in Part 1 and Part 2 if the candidate is registered on a full-time basis, or
 - b) A maximum of two years in Part 1 and a maximum of eight years in Part 1 and Part 2 if the candidate is registered on a part-time basis, or
 - c) A term approved by the Postgraduate Studies Committee which represents a combination of full-time and part-time study.
9. Initial enrolment is in Part 1. When the Dean of the Faculty of Law has confirmed that candidates have passed Part 1 to the prescribed standards, candidates may apply for enrolment in Part 2.
10. On the recommendation of the Dean of the Faculty of Law, candidates who have completed Part 1 but whose results are not yet confirmed may be permitted to apply to the Postgraduate Studies Committee for conditional enrolment in Part 2. Confirmation of enrolment by the Postgraduate Studies Committee is subject to confirmation that the candidate has passed Part 1 to the prescribed standards.
11. For each candidate who proceeds to Part 2 of the SJD, the Postgraduate Studies Committee appoints a supervisory panel. Each SJD candidate must have a minimum of two supervisors, one of whom is a continuing staff member of the University and the chief supervisor.
12. Candidates are required to maintain continuous enrolment throughout the entire period of their degree.
13. Notwithstanding section 12 of these regulations, candidates may apply to the Postgraduate Studies Committee for three-month periods of suspension of enrolment up to a maximum of one year in Part 1 and one year in Part 2. Candidates are not entitled to access supervision or any University resources during a period of suspension.
14. Candidates may apply to the Postgraduate Studies Committee for extensions of enrolment.
15. The Postgraduate Studies Committee has authority to terminate the enrolment of a candidate at any time if the candidate fails to demonstrate satisfactory progress or comply with any regulations or policies which relate to enrolment for the Degree.
16. Candidates enrolled for Part 2 of the SJD must submit six-monthly reports on the progress of their research work.
17. An SJD thesis may consist of either published or unpublished material, or a combination of both, and must be presented within the term of enrolment.

Part 4: Higher Degree study

18. Candidates must indicate in the thesis any component that has been used or presented for any other degree.
19. Candidates must comply with the *Dissertations and Theses Regulations 2006* which set out the University's requirements with respect to the submission and presentation of theses.
20. The Postgraduate Studies Committee appoints at least two examiners for the candidate's thesis who are external to the University and not directly connected with the candidate or the candidate's research.
21. Provided that at least half of the examiners recommend that the thesis be accepted, an oral examination of the candidate is conducted.
22. The Postgraduate Studies Committee makes a final decision on the award of the Degree. On the basis of the final report of the examiners following the oral examination, the Postgraduate Studies Committee will resolve either:
 - a) That the thesis be accepted in its present form as fulfilling the requirements of Part 2 for the SJD, or
 - b) That the thesis be accepted as fulfilling the requirements of Part 2 for the SJD subject to the candidate undertaking minor amendments and/or correcting typographical errors as required by the examiners, to the satisfaction of the chief supervisor, or
 - c) That the thesis be accepted as fulfilling the requirements of Part 2 for the SJD subject to the candidate completing substantial amendments to the satisfaction of all the examiners or the chief supervisor, provided that these amendments are not so substantial as to necessitate re-submission and are completed within 10 weeks, or
 - d) That the thesis is not acceptable in its present form and be returned to the candidate, who may revise it and re-submit it for examination after a re-enrolment for a minimum period of six months, or
 - e) That the thesis is not acceptable for the SJD but should be accepted as fulfilling the requirements of the degree of Master of Laws or Master of Philosophy, or f) That the candidate has failed to meet the required standard and that no degree be awarded.
23. Candidates will be permitted to revise and re-submit a thesis only once.
24. Candidates who have completed Part 1 of the Degree, but who have not qualified to proceed to Part 2 may apply to the Dean of the Faculty of Law to transfer to the Master of Laws.
25. Candidates may apply to the Dean of the Faculty of Law, at any time during Part 2 of the SJD before submission of the thesis, to transfer to the LL.M.
26. Candidates may apply to the Postgraduate Studies Committee, at any time during Part 2 of the SJD before submission of the thesis, to transfer to the MPhil.
27. Applicants or candidates for the SJD who wish to appeal a decision by the Postgraduate Studies Committee, or who have a concern about supervision or any other aspect of their candidature, may raise the matter under the *Higher Degree Appeals and Complaints Regulations*.
28. The Postgraduate Studies Committee may vary or waive these regulations in individual cases. The Postgraduate Studies Committee is required to report any decisions under this authority to the Research Committee.

Doctor of Laws LLD

The LLD seeks to recognise research of the highest calibre and is intended to allow recognition of original published work of special excellence in the history, philosophy, exposition or criticism of law. The contribution may be in book form or in scholarly journals in circulation. In addition to the published work, the candidate may also submit unpublished work in support of the application. Such contributions cannot have been used in relation to previously awarded degrees.

The LLD candidate will typically be some one who has at least 10 years of post LLB experience, in an area of law, as a practitioner or/and an academic. S/He will have made special study of a particular area of law, have acquired expertise therein of special excellence so that s/he may be regarded as undisputed national and/or international experts and leaders in specialist areas of law.

LLD candidates must be highly skilled at accessing information through a variety of media (including electronic media) and evaluating its relevance to a situation or topic. As skilled researchers, they will be familiar with finding and utilising information obtained from a number of diverse sources. LLD candidates must be self-directed in their approach and are able to plan their work to meet time and structural constraints.

LLD candidates must have a high level of oral and written communication skills in English and/ or Māori. They should be masters with the appropriate conventions for formal communication in the legal environment and should be able to structure their communication clearly and to express sophisticated and subtle concepts in an articulate manner. LLD candidates must also be exemplars of independent research in law. They must be capable of ascertaining a subject worthy of enquiry; conceiving, designing and planning research; executing sustained research successfully, and communicating the results in clear language suitable for publication in the scholarly literature. LLD candidates must have created new knowledge in law and have contributed to a better understanding of it and its operation in society.

The Law Faculty will advise the Legal Profession of the availability of this higher doctorate, and seek to identify legal professionals with outstanding research achievements. In appropriate circumstances a particularly eminent candidate may be invited to apply.

The regulations below set down the requirements for award of the LLD degree.

Regulations for the Degrees of Doctor of Laws

1. The degree of Doctor of Laws, Doctor of Literature, or Doctor of Science shall be awarded for original work of special excellence in the appropriate field of knowledge and published in a scholarly journal, monograph, or book available to the general public.
2. A candidate for the degree of Doctor of Laws, Doctor of Literature, or Doctor of Science shall be a graduate of the University of Waikato or of the University of New Zealand or shall have been granted the right to proceed to that degree under the regulations for admission ad eundem statum.
3. No candidate shall present himself or herself for the degree of Doctor of Laws, Doctor of Literature, or Doctor of Science until at least 10 years after graduation to his or her first degree.

Part 4: Higher Degree study

4. A candidate for the degree shall forward his or her application to the Director of the Student and Academic Services Division accompanied by:
 - a) Four copies of the published work on which the application is based, one of which shall be bound in the form prescribed for presentation to the Library, and
 - b) A short discourse on the nature of the candidate's work, and
 - c) A statutory declaration which shall:
 - i) State the extent to which the work is the candidate's own, and (in the case of a conjoint work) identify as clearly as possible which parts are the candidate's own, and
 - ii) State what portion (if any) of the work submitted has been previously presented for a degree or diploma of the University of Waikato or any other university, and
 - iii) Declare that the work in substantially its present form has not been previously accepted for the award of a degree or diploma in this or any other university and is not being concurrently submitted for a degree or diploma in any other university.
 - d) The charge prescribed in the Fees and Charges section published in the *2016 University of Waikato Calendar*.
5. Upon receiving the application, the Academic Board may at its discretion appoint a moderator who shall submit to the Head of the Student and Academic Services Division a preliminary report on the candidate's work and a recommendation as to whether the examination should proceed or whether the candidate should be advised to withdraw the application. A candidate shall not be obliged to withdraw the application if so advised, but withdrawal upon such advice shall entitle him or her to the refund of two-thirds of the fee (excluding GST) required under section 4(d) of these regulations.
6. If the examination is to proceed, the candidate's work shall be submitted to three examiners appointed by the Academic Board, at least two of whom shall be external to the University. Each examiner shall:
 - a) Report independently on the quality of the work and its value as a significant contribution to learning, and
 - b) Recommend to the Academic Board whether or not the degree should be awarded, provided that where the recommendation is that the degree should not be awarded the examiner may recommend that the candidate be allowed to re-present his or her work supplemented by additional published work. A re-presentation permitted by the Academic Board under this regulation shall be accompanied by a further full examination charge.

4. Responsibilities

Within Te Piringa - Faculty of Law, postgraduate studies are overseen by the Associate Dean – Postgraduate. The Associate Dean is the Dean's nominee and is delegated full responsibility except as to resources, budget, facilities and availability of staff. The Associate Dean is the Faculty's representative on the Postgraduate Studies Committee of the University, and is the Chair of the Faculty's Graduate Studies Committee.

5. Quality assurance processes

The Graduate Administrator shall maintain a file on each postgraduate student. On that file will be held copies of the following documents:

- a) Application and approval by Postgraduate Studies Committee;
- b) Full research proposal and plan;
- c) Progress reports, suspensions, extensions, and changes of conditions;
- d) Recommendations for appointment of external examiners, and chief supervisors report on thesis.

The Chief Supervisor shall maintain a record of the progress of the student, including a brief summary and record of the major research meetings. The Chief Supervisor may maintain this record on the Faculty student file, or on a file in his/her custody. Refer to the *Higher Degrees Handbook*.

6. Supervision

Students and supervisors are referred to the *University's Higher Degrees Handbook*. The Associate Dean checks:

- a) That supervisors are registered at the appropriate level; and have copies of the appropriate regulations, policies and guidelines;
- b) That the chief supervisor has undertaken research in a field relevant to the thesis;
- c) That the supervisory panel is conversant with the appropriate methodologies and literate in the scope of the thesis.

Supervisors will use the University policy on supervision which can be found at www.waikato.ac.nz/sasd/postgraduate/supervision.shtml Where a student has problems that cannot be discussed with the supervisor, he/she may raise them for resolution with:

- The Associate Dean – Postgraduate; or
- Any of the persons or groups identified for such purposes in *Te Piringa - Faculty of Law Undergraduate Handbook*, or in the *2016 University of Waikato Calendar*.

Procedures laid down in *Te Piringa - Faculty of Law Undergraduate Handbook* for the resolution of disputes shall apply to postgraduate students. Chief supervisors shall keep the Postgraduate Representative informed of the student's progress and of any issues arising from the supervisory relationship.

7. General provisions applying to postgraduate students

The provisions of this Handbook apply to postgraduate students, subject to special provisions made here, in the University Regulations, or in the *University Higher Degrees Handbook*. In particular:

- a) The minimum or higher English language requirement for LLM students applies to postgraduate students;
- b) The LLM orientation programme is required for postgraduate students;
- c) Postgraduate students have the same entitlement as LLM students to available facilities.

Part 5: Plagiarism

Plagiarism is prohibited by the University Assessment Regulations. For the full regulations see the *2016 University of Waikato Calendar*.

Assessment regulations (excerpts)

Definition

Plagiarism means presenting as one's own work the work of another, and includes the copying or paraphrasing of another person's work in an assessment item without acknowledging it as the other person's work through full and accurate referencing; it applies to assessment presented through a written, spoken, electronic, broadcasting, visual, performance or other medium.

Plagiarism and cheating

1. Guidelines for sourcing and referencing styles appropriate to particular disciplines are available from the Faculty/Schools of Studies and the Library.
2. Plagiarism is prohibited.
3. It is not a defence against a charge of plagiarism for a student to argue that he or she did not act intentionally in appropriating the writing or work of another person; however, the extent to which the student is judged to have plagiarised intentionally, and the level and standard of scholarship that might reasonably be expected of the student, may be factors in the determination of any disciplinary action to be taken against the student.
4. Cheating in any matter connected with assessment is prohibited.

Use of the same material for different assessment items

Unless approved otherwise by the examiners of the papers concerned, a student must not submit as assessment material that is substantially the same as material submitted as assessment for a different paper.

Proof reading

The University policy applicable to the use of proof reading services for postgraduate students is available from the Graduate Administrator. All students using proof readers must adhere to this policy.

Part 6: Facilities, scholarships and employment

Te Piringa - Faculty of Law will, as far as possible and subject to space and financial constraints, provide the following:

1. Facilities

Tea room

Students are welcome to use the staff tea room. A separate graduate tea room is provided in the graduate students facilities.

Study space

Generally space will be allocated in the following priority: full-time PhD, SJD, LLD, research masters students, part-time PhD, SJD, LLD and other LLM students. Students who wish to have the use of a shared office should see Joan Reeves, PA to the Dean.

Computers

A computer lab with 24-hour access is available for everyone's use, and a Cardax swipe card is required for access to the building. A Cardax application form is available from Te Piringa - Faculty of Law Reception.

2. Scholarships and awards

Law Scholarships

Scholarships are awarded primarily on the basis of academic merit in order to allow meritorious students to participate in the postgraduate programmes who would otherwise find it difficult to do so. The total scholarship is valued at \$5,000 and may be awarded pro-rata to more than one student. The holder of a scholarship may also hold another like award, and may hold a sessional assistantship in the Faculty. The scholarship is not restricted to Waikato graduates and an application form is available from the Scholarships Office, email scholarships@waikato.ac.nz A student must provide a statement of income sources and employment, and undertake to notify the Scholarships Office of any change in income or employment status throughout the year, and meet any other conditions specified in the regulations for the Law Masters Scholarships.

Kamira Henry (Binga) Haggie Scholarship

This scholarship is valued at a total of \$5,000 and is awarded annually to the most deserving all-round Māori student or students. Students are assessed on the basis of their academic record, personal circumstances, and commitment to whānau, hapu and iwi. Please contact the Scholarships Office for an application form, email scholarships@waikato.ac.nz

Scholarships offered by other organisations

There are a number of scholarships for masters and doctoral study at the University of Waikato. There are also a number of national and international scholarships that a student may wish to consider. All enquiries should be directed to the Scholarships Office, email scholarships@waikato.ac.nz Full details are on their webpage at: www.waikato.ac.nz/research/scholarships

Part 6: Facilities, scholarships and employment

3. Research account

A research account of up to \$100 for each taught 30 point paper (maximum of up to \$400) is available to assist with masters research-related expenses, such as books, subscriptions, interview expenses, conferences, stationery, computer supplies (consumables), photocopying, and printing. The research account cannot be used for Library fines and other University fines. Students must be enrolled and only research-related expenses incurred during the period of study may be claimed for reimbursement. It is preferable that students submit claims for reimbursement during the University's financial year (January to December), in which the paper enrolment occurs. If an extension is approved (eg for a dissertation or thesis) into the following financial year, expenses incurred during the extension period, until the specified hand-in-date will be reimbursed, subject to the other conditions specified for Research Accounts. An original GST receipt must be provided before any reimbursement of claims for study related expenses can be processed. Students enrolled in a 30 point dissertation will receive \$100; 60 point dissertation \$200; 90 point thesis \$300 and 120 point thesis \$400.

Monies from the research account may be credited to a student's Unicash account. Please see the Graduate Administrator.

Before obtaining access to any of these funds, a student must make a satisfactory beginning on work in the graduate programme for which the credit is being made (eg by completing the first assignment or research proposal). The Graduate Administrator will determine when this point has been reached in consultation with the Associate Dean – Postgraduate.

MPhil, PhD and SJD students are also eligible for research accounts of up to \$400 per year (pro-rated for part-time students), for up to a maximum period of four years. Students must be currently enrolled and enrolment fees fully paid to be eligible for any research monies. Only research-related expenses incurred during the period of study may be claimed for reimbursement. Research monies cover expenses such as books, subscriptions, interview expenses, conferences, stationery, computer supplies (consumables), photocopying, and printing. The Te Piringa - Faculty of Law is bound by University policy with regards to purchase of capital (computer equipment). In essence, where University funds are used to purchase a computer, the computers would have to be purchased through a specific supplier and would remain the property of the University. For that reason the Faculty cannot reimburse students for computer purchases. It is suggested that students have a prior discussion with the Graduate Administrator regarding any major purchases. There will not be any carry forward of balances from the date of anniversary of enrolment. Re-enrolments to continue work not completed in the normal time-frame will not attract additional funding. All research funding is subject to continuing satisfactory progress, including meetings with supervisors, and for MPhil, PhD and SJDs, filing of the usual Postgraduate Studies Committee Progress Report.

4. Employment

It is expected that a full-time LLM student will be working full-time on their studies. Nevertheless, it is possible for a student to engage in part-time work.

5. Sessional assistants

Some students may be appointed as sessional assistants in Te Piringa - Faculty of Law. This may entail being employed to provide tutorials, computer assistance, administrative assistance, and/or research for staff members. Only modest amounts of such employment will be offered to an individual student so as to avoid any adverse effect on his/her study.

Sessional assistants may have access to a range of facilities as necessary for the purposes for which they have been employed, but not for the purposes of their graduate study or for private purposes. These facilities may include stationery eg overheads, computer disks, mail, phones, toll calls, fax, computer printing, and use of the staff library. This access must be organised through the staff member who is responsible for their teaching, research etc. Status as a graduate student does not give access to these facilities.

Te Piringa - Faculty of Law will hold an employment round at which time graduate students are encouraged to apply.

6. Professional Legal Studies programmes (IPLS or college of law – New Zealand)

Students should not be enrolled in Professional Legal Studies programmes whilst enrolled in the Master of Laws programme.

7. Doctoral candidates: conference travel assistance

Doctoral candidates may apply for financial assistance to attend appropriate international conferences at which they are presenting a paper. Such assistance is limited, and subject to policy and budgeting constraints.

LLM Level 5 papers 2016

A Semester

LAWS570-16A Special Topic: Electronic Surveillance and Human Rights

The purpose of this paper is to study the evolution and current state of legal protection of information in view of electronic surveillance. Is information susceptible to ownership or not? This crucial question guides the paper Surveillance and Human rights. Using the Dotcom case that took place in New Zealand as a case analysis, this paper seeks to compare the international state of the art of privacy protection as a human right with the local situation.

LAWS526-16A Legal Aspects of Cyber Security

This paper will be one of the core papers in the new Master of Cyber Security degree. It is also open for Law Masters and honours students. It explores the legal aspects of cyber security and cyber crime, by analysing selected legislation and case law relevant to the area of cyber security. The paper covers the ethical and legal boundaries of rights and liability of security professionals.

LAWS528-16A Foreign Investment

International investment law is one of the most dynamic and controversial areas of international law. The topic will be more relevant to New Zealand in the coming years given the likely inclusion of a Chapter on Investment Protection and investor/State arbitration in the future Trans-Pacific Partnership Agreement. This course will assess the standards of protection of foreign investment, the main features of investor/State arbitration, and some of the most contentious aspects of this field of law: its interactions with the protection of human rights and the environment.

LAWS571-16A Special Topic: Sales & Finance Law

This course discusses the most important legal issues in international sales and finance in the modern global era. Principal topics include: international sale of goods most commonly adopted terms such as FOB, CIF etc., international sale of goods under the terms of the United Nations Convention on the International sale of Goods 1980, passing property and risk, delivery, bills of lading, letters of credit, disputes resolution, jurisdiction and governing law of contracts for international sales and finance.

B Semester

LAWS527-16B Law of Wills, Charities, & Trustees

A detailed examination of issues arising out of contemporary matters relating to trusts, wills and equity, both nationally and internationally.

LAWS562-16B International Trade

This paper will provide students with an in-depth understanding and knowledge of the law and policies of present-day international trade regulations, both on the multilateral level (and hence an intensive examination of the procedural and substantive law of the World Trade Organisation (WTO)) and on the regional level (the law of Free Trade Agreements).

LAWS569-16B International Law: A Place for Indigenous Rights

The purpose of this paper is to focus on the historical and developing place within International Law, and the United Nations, of the rights for Indigenous Peoples. The influence of the State on this process together the coinciding Indigenous rights to development, environmental rights and economic rights will be examined. The role and effect of the United Nations Declaration on the Rights of Indigenous Peoples will be pivotal.

LAWS576-16B Laws of Armed Conflict & International Humanitarian Law

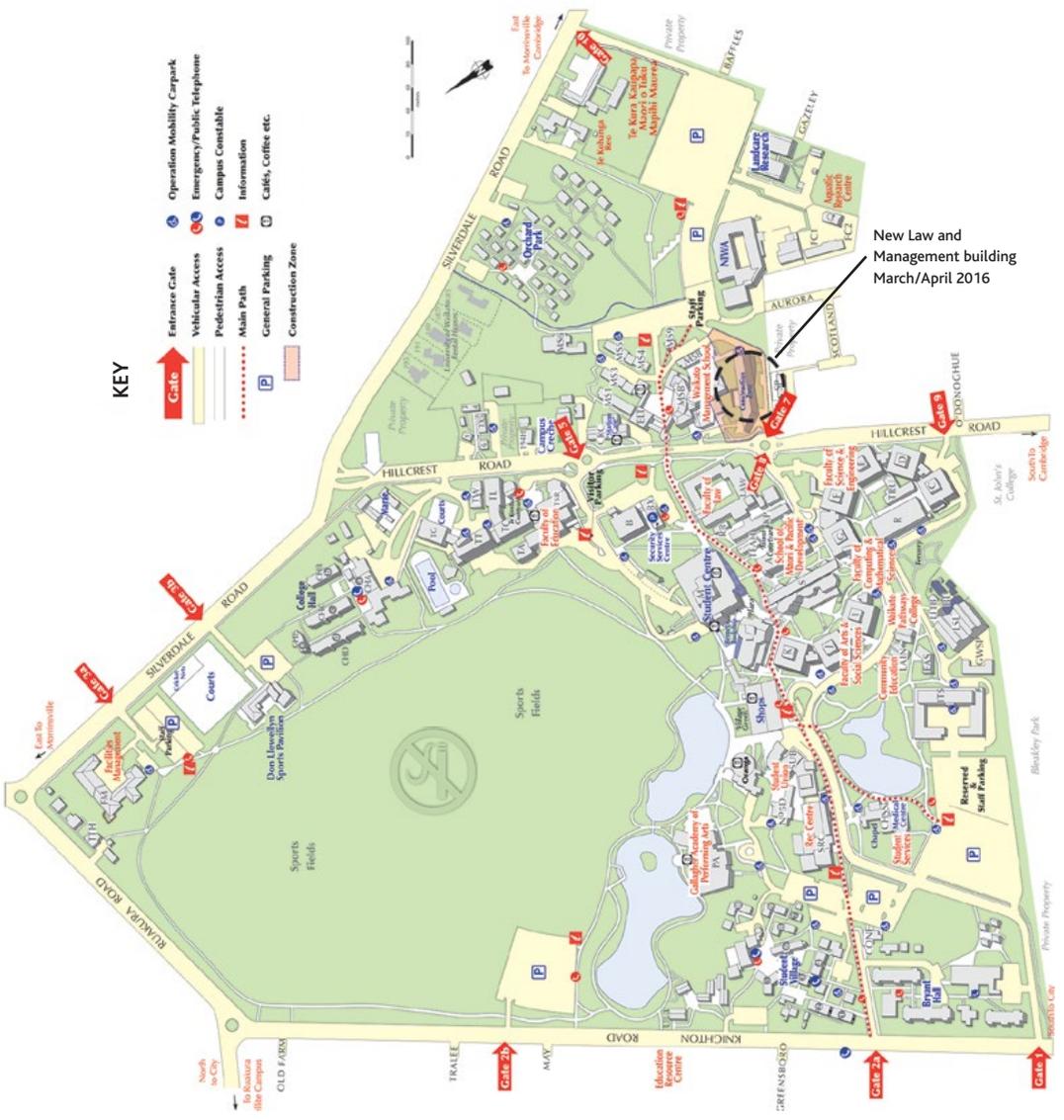
This paper is designed to provide the postgraduate student with an advanced understanding of the basic principles of the Laws of Armed Conflict and International Humanitarian Law through an examination of the principles of international law that are to be applied before, during, and after armed conflict.

Teaching and assessment periods 2016

NZ Secondary School dates	Week	Starting	University teaching periods	Holidays and other important dates	
		28-Dec-15		1-2 January	New Year's Day Observed
	1	4-Jan-16	Summer School (S)	4 January	University reopens
	2	11-Jan-16			
	3	18-Jan-16			
	4	25-Jan-16			
Term 1 starts	5	1-Feb-16		1 February	Auckland Anniversary Day (Observed)
	6	8-Feb-16		8 February	Waitangi Day (Observed)
	7	15-Feb-16	Examinations		
	8	22-Feb-16	Enrolment		
	9	29-Feb-16	A Semester starts		
	10	7-Mar-16			
	11	14-Mar-16			
	12	21-Mar-16		25 March	Good Friday
	13	28-Mar-16		28 & 29 March	Easter Monday, University Holiday
	14	4-Apr-16			
Term 1 ends	15	11-Apr-16			
	16	18-Apr-16	Teaching Recess		
	17	25-Apr-16	Teaching Recess	25 April	ANZAC Day
Term 2 starts	18	2-May-16	A Semester cont.		
	19	9-May-16			
	20	16-May-16			
	21	23-May-16			
	22	30-May-16			
	23	6-Jun-16		6 June	Queen's Birthday
	24	13-Jun-16	Study Week		
	25	20-Jun-16	Examinations		
	26	27-Jun-16	Examinations		
Term 2 ends	27	4-Jul-16	Teaching Recess		
	28	11-Jul-16	Teaching Recess		
	29	18-Jul-16	B Semester starts		
Term 3 starts	30	25-Jul-16			
	31	1-Aug-16			
	32	8-Aug-16			
	33	15-Aug-16			
	34	22-Aug-16	Teaching Recess		
	35	29-Aug-16	B Semester cont.		
	36	5-Sep-16		8 September	Kīngitanga Day
	37	12-Sep-16			
Term 3 ends	38	19-Sep-16			
	39	26-Sep-16			
	40	3-Oct-16			
Term 4 starts	41	10-Oct-16			
	42	17-Oct-16	Study Week		
	43	24-Oct-16	Examinations	24 October	Labour Day
	44	31-Oct-16	Examinations		
	45	7-Nov-16	Summer School (T)		
	46	14-Nov-16			
	47	21-Nov-16			
	48	28-Nov-16			
	49	5-Dec-16			
Term 4 ends	50	12-Dec-16			
	51	19-Dec-16		25 December	Christmas Day
	52	26-Dec-16		26 December	Boxing Day

KEY

- Gate
- Entrance Gate
- Vehicular Access
- Pedestrian Access
- Main Path
- General Parking
- Construction Zone
- Operation Mobility Carpark
- Emergency/Public Telephone
- Campus Constable
- Information
- Cafés, Coffee etc.





THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

WHERE THE WORLD IS GOING
TE AHUNGA O TE AO

The University of Waikato

Private Bag 3105

Hamilton 3240

New Zealand

Toll Free: 0800 WAIKATO

Website: www.waikato.ac.nz

Te Piringa - Faculty of Law

Phone: +64 7 838 4167

Fax: +64 7 838 4417

Email: lawrecp@waikato.ac.nz

Toll Free: 0800 LAWSTUDY

Website: www.waikato.ac.nz/law