

COVID-19 Alert Level 3

Health and Safety Guidance



Health and Safety Guidance under COVID-19 Alert Level 3

As of Monday 4th October 2021, parts of the Waikato including Hamilton City (link for the [boundary](#)) will enter Alert Level 3. The Hillcrest campus is now closed.

- All staff and students from the Hillcrest campus will transition to working remotely.
- The University will continue to deliver learning fully online, and maintain this as long as the alert levels require us to do so.

Staff are encouraged to stay up to date with the latest information and Government guidelines [here](#).

The following guidance has been prepared to serve as a reminder that:

1. All staff and students who have been working remotely continue to do so.
2. Only services deemed to be essential or labs that cannot be delivered online can be delivered face-to-face, (and must be limited to 10 people or less in an exclusive bubble).
3. Students will be contacted if you fall into this category for lab work and there is approval for you to come to campus. Unless you hear from your lecturer, please continue with your learning online. **Do not come to campus.**
4. Staff seeking access to campus to support essential services or to conduct lab operations that cannot be delivered face-to-face will need to log a request through [Kuhukuhu](#) for approval to come to campus, and access will be considered on a case-by-case basis.

Note:

- 'essential services' are those needed to keep the campus secure and operational.
- 'lab work' is work that cannot be completed remotely and must be delivered face-to-face

All other access remains suspended.

A risk assessment will need to be completed for any lone work or work conducted in bubbles as part of the approval process. This risk assessment must detail how staff and students will be kept safe. Staff or students that have been identified as a close or casual contact, are isolating under direction from the Ministry of Health, have had a recent COVID-19 test, or are waiting for a COVID-19 test result cannot apply for access to labs or to conduct essential services.

5. Follow the golden rules as set out by the Government on the [COVID-19 website](#):
 - a. Sign in with the COVID Tracer App
 - b. [Wearing a face covering](#) when leaving home is strongly recommended
 - c. Maintain two-metre distancing wherever possible
 - d. Stay in your work bubble while at work
 - e. Practice good hygiene – wash hands or sanitise regularly.
 - f. If you are unwell, stay home. If you are experiencing symptoms related to COVID-19 contact Healthline and get tested.

The level 3 lockdown announcement may be distressing, please access support if required:

- EAP – <https://www.waikato.ac.nz/healthandsafety/wellbeing/employee-assistance-program>
- Free call or free text 1737 for access to a trained counsellor <https://1737.org.nz/>
- [Wellbeing @ Waikato resources](#)

Date reviewed: 4/10/2021	Approved by: HSW Manager	COVID-19 Alert Level 3 Guidance	Next review: 8/10/2021
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