

**THE UNIVERSITY OF WAIKATO
CONTRACTOR HEALTH AND SAFETY AGREEMENT**

- 2.4 The Contractor, including all site personnel and subcontractors will comply with the following requirements:
- i) smoking on University premises is prohibited except in a designated smoking area;
 - ii) personal protective equipment, where applicable, shall be used and worn in accordance with safety regulations; this equipment must be well maintained to the required standard;
 - iii) good housekeeping standards are to be observed throughout the period of work, both at the work site area and in and around any temporary buildings; the working area shall be kept tidy with escape exits and other access ways kept clear; any spillages shall be cleared up in a timely and safe manner;
 - iv) work areas shall be clearly marked and cordoned off to prevent risk of harm to University employees, students or any other persons;
 - v) an appropriate first aid kit will be provided and maintained.

- 2.5 The Contractor shall take all practicable steps to ensure that people in the place of work, and people in the vicinity of the place of work are not harmed by any hazard that is or arises in the place of work.

The Contractor will submit a safety plan to the University's Health and Safety Coordinator before commencing work which includes the methods for identifying, assessing and controlling hazards which the Contractor is going to follow.

The Contractor will ensure minimum nuisance or inconvenience to occupants of adjoining spaces or buildings.

- 2.6 The Contractor is required to report any accident to the University's Health and Safety Coordinator as soon as practically possible after the event and to provide the Health and Safety Coordinator with a written copy of the entry from the Contractor's register of accidents (refer section 25 of the Act) in respect of any accident that harmed or might have harmed any person within 24 hours of the event. The Contractor will notify OSH of any serious harm accident as soon as possible after its occurrence.
- 2.7 The Contractor, in accepting this contract, undertakes to comply with any direction or requirement of the Job Manager in relation to the implementation of the "all practicable steps" requirement contained in the Health and Safety in Employment Act to ensure that employees of the Contractor including any subcontractors; employees or students of the University; or any other person is not harmed by the Contractor's activities on the University premises under this contract. Failure to comply with this provision, or any other significant breach of this contract, will constitute grounds for dismissing the Contractor.

I _____ of _____
Name (Print) Company Name

have read and understood the University of Waikato Contractor Health and Safety Agreement and accept responsibility to ensure that all staff and subcontractors employed under this work/purchase order on behalf of the University of Waikato will conform to this Agreement.

Signed: _____ Date: _____