This fund was established in 1983 by Mrs Margaret Broad, in memory of Dr John Broad and Philippa Broad who died in the Mount Erebus air disaster. Philippa Broad had intended to start an MSc in Earth Sciences at the time of the disaster.

1. Purpose
1.1. The Broad Memorial Fund is used to assist graduate students in Earth Sciences engaged in Antarctic research or in a research area of current interest to the programme.

2. Eligibility
2.1. To be eligible, applicants must:
   a) be enrolled, and currently undertaking research towards a masters (normally at the start of the second year of the MSc programme) or enrolled in a MPhil or PhD programme in Earth Sciences; and,
   b) not be in receipt of any other awards providing significant funds and/or not receiving substantial financial assistance under a research contract.

3. Value
3.1 The number and value of awards in any one year is dependent on the funds available and will be paid as a lump sum shortly after acceptance.

4. Application
4.1. The closing date for applications is **31 March** annually.
4.2. As part of the online application process, each applicant must:
   4.2.1. Complete and upload the prescribed Personal Statement form that includes the following subheadings:
   - a brief description of the nature of the research being conducted or proposed
   - a brief description of the progress achieved to date
   - a programme for completion of thesis (with proposed dates)
   - details of the purpose to which the funds will be directed, and
   - financial hardship/special needs relevant to the conducted/proposed research.
4.3. The applicant’s Chief Supervisor must provide a statement commenting on the quality of research undertaken to date, be satisfied that the programme can be completed within the minimum time for the degree, and to certify that the applicant is not in receipt of significant funds from research contracts or any other sources.
5. **Selection Criteria**

5.1. Applications will be considered on merit, financial hardship, special needs and the motivation of the applicant for research in areas appropriate to the current interests of the programme of Earth Sciences within the School of Science.

5.1.1 Under the terms of the Broad Memorial Fund, research related to Antarctica has first priority.

6. **Selection Panel**

6.1 The panel will comprise the Earth Sciences Academic Team Leader or Deputy (who will chair the panel), a Professor or Senior Academic staff member in the Earth Sciences Programme, and the Division of Health, Engineering, Computing, and Science Scholarships Committee Representative (or their nominee).

6.2 The selection panel may refrain from making a recommendation if it finds no applicant of sufficient merit.

6.3 The selection panel will make recommendations to the Dean of the School of Science to be forwarded to the Scholarships Office.

6.4 The selection panel's decision is final and no correspondence will be entered into following the selection meeting.

7. **Awarding**

7.1. The successful applicant will be advised of the offer in writing and must return their acceptance form by the prescribed date.

7.2. In accepting the Award, the recipient will be deemed to have read, understood, and accepted the conditions of the Award and the Scholarships Policy.

8. **Tenure**

8.1 The award will have a maximum tenure of one year.

9. **Other Conditions**

9.1. Students may hold an award on one occasion only in the course of study for a masters or doctoral degree.

9.2. The award may be held together with any scholarship, prize or student allowance, unless the conditions of the other award preclude this.

9.3. The Scholarships Committee may terminate an Award at any time, and recoup any funds disbursed, if the holder withdraws from the University of Waikato, brings the Award, University or Sponsor into disrepute¹, or is otherwise not complying with the conditions governing the Award and/or the regulations of the University of Waikato. The holder of an award shall have the right to appeal to the Research Committee against any decision to terminate the Award.

¹ See Student Code of Conduct
9.4. The Scholarships Committee has the power to amend or vary these regulations provided that there is no departure from the main purpose of the Award.

9.5. By accepting an Award, the recipient agrees to participate in any publicity concerning the award arranged by the University of Waikato.