



## **REPORT OF COUNCIL**

The following is a report of the Council meeting held on 7 December 2021

### **KARAKIA**

The meeting was opened with a karakia.

### **REGISTER OF INTERESTS**

Council confirmed a register of its members' declared interests.

### **MINUTES OF THE MEETING HELD ON 12 OCTOBER 2021 (PART 1)**

Council confirmed the minutes of the Council meeting held on 12 October 2021 (Part 1).

### **REPORT OF THE VICE-CHANCELLOR (PART 1)**

Council received a written report from the Vice-Chancellor.

### **APPOINTMENT TO COUNCIL – ONE STUDENT MEMBER ELECTED BY THE STUDENTS**

Council noted that the term of the current student member to Council, Ms Kyla Campbell-Kamariera would end on 31 December 2021.

Council noted that the election for the 2022 Waikato Students' Union President had met the requirements set out under section 10 (1) (a) of the University of Waikato Council Appointment Statute 2019 and that the 2022 WSU President-elect, Ms Lushomo Thebe, was eligible for appointment to Council.

Council resolved to appoint the 2022 Waikato Students' Union President, Ms Lushomo Thebe, as the student member to Council for the term 1 January – 31 December 2022.

Council extended its thanks to Ms Kyla Campbell-Kamariera for the very significant contribution that she had made over her two-year Presidency of the Waikato Students' Union, especially in terms of Council and its committees.

### **APPOINTMENT TO COUNCIL – ONE MEMBER APPOINTED BY THE COUNCIL AFTER CONSULTATION WITH TE RŌPŪ MANUKURA**

Council noted that the term of the current member to Council appointed after consultation with Te Rōpū Manukura, Mrs Ngareta Timutimu ended on 31 December 2019.

Council noted that under section 12 of the Council Appointments Statute 2019, Ms Timutimu had continued as a member of Council until her successor's appointment took effect.

Council noted that in the absence of a formal meeting of Te Rōpū Manukura since 2019, the Chancellor had approached, with the support of the King's Office, Ms Parekawhia McLean with respect to being appointed as the Chairperson of Te Rōpū Manukura; Ms McLean had accepted the appointment.

Council noted that the appointment of Ms Parekahia McLean as Chair of Te Rōpū Manukura had been endorsed by the outgoing Chair of the committee, Mrs Ngareta Timutimu.

Council resolved to appoint the Ms Parekawhia McLean as a member of Council under Provision 7 of the University of Waikato Council Appointments Statute 2019 for the term 7 December 2021 to 6 December 2025.

Council extended its thanks to Mrs Ngareta Timutimu for the very significant contribution that she had made as a member of the University Council and its committees since 2016.

### **2022 COMPULSORY STUDENT SERVICES FEE**

Council considered an increase to the compulsory student services fee for 2022.

Council noted that the University of Waikato compulsory student services fee would remain the lowest of all New Zealand universities.

Council noted that the Waikato Students' Union had supported the increase in the fee for 2022 to reflect an inflationary increase in delivery costs and an increase in the level of mental health support funded through the fee.

Council noted that feedback from students received through the consultation process had supported the proposed new and expanded initiatives funded through the fee.

Council resolved to increase the University of Waikato compulsory student services fee for 2022 to \$7.04 per credit/point.

### **CONFERMENT OF DEGREES AND AWARD OF DIPLOMAS AND CERTIFICATES**

Council resolved to confer a number of degrees and award a number of diplomas and certificates. The conferments and awards related to those students who had applied to have their qualifications conferred or awarded in absentia.

### **NEXT MEETING**

Council noted that its next meeting would be held in Tauranga on 15 February 2022.

### **PUBLIC EXCLUSION**

Council resolved to exclude the public from the meeting from this point.

*The following items were considered following the exclusion of the public from the meeting:*

## **COUNCIL MEETING – PART 2**

### **MINUTES OF THE COUNCIL MEETING HELD ON 12 OCTOBER 2021 (PART 2)**

Council confirmed the minutes of the Council meeting held on 12 October 2021 (Part 2).

### **SOLAR FARM INITIATIVE**

Council noted that the University anticipated an update on the proposed solar farm initiative before the end of 2021.

### **COUNCIL WORK PLAN**

Council received a draft 2022 Work Plan.

### **REPORT OF THE VICE-CHANCELLOR (PART 2)**

Council received a written report from the Vice-Chancellor.

Council received a further oral report from the Vice-Chancellor with respect to University of Waikato applications and enrolments.

#### **MINUTES OF THE CAPITAL AND FINANCE COMMITTEE MEETING HELD ON 10 NOVEMBER 2021**

Council received the draft minutes of the Capital and Finance Committee meeting held on 10 November 2021.

#### **MINUTES OF THE SPECIAL MEETING OF THE HEALTH & SAFETY, RISK AND ASSURANCE COMMITTEE MEETING HELD ON 24 NOVEMBER 2021**

Council received the draft minutes of the Health & Safety, Risk and Assurance Committee held on 24 November 2021.

#### **REPORT OF THE STUDENT DISCIPLINE APPEALS COMMITTEE**

Council received a report of the Student Discipline Appeals Committee.

#### **MEMBERSHIP OF COMMITTEES OF COUNCIL**

Council considered current memberships and vacancies on committees of Council.

Council resolved to appoint Ms Lushomo Thebe to the vacancy on the Health & Safety, Risk and Assurance Committee.

Council resolved to appoint Ms Meleane Burgess to the vacancy on the Honours Committee.

Council resolved to appoint Ms Parekawhia McLean to the vacancy on the People and Culture Committee.

Council resolved to appoint Ms Lushomo Thebe to the vacancy on the Student Discipline Appeals Committee.

#### **HEALTH, SAFETY AND WELLNESS REPORT**

Council received a report with respect to the University's health and safety.

Council noted the University's improved performance in its annual ACC Accredited Employer Programme audit.

#### **UNIVERSITY OF WAIKATO FINANCIAL SUMMARY**

Council received a financial summary report for the period ended 31 October 2021.

#### **2022 INSURANCE RENEWAL**

Council received an update on the University's 2022 insurance renewal.

#### **2022 UNIVERSITY OF WAIKATO ANNUAL MANAGEMENT PLAN AND BUDGET**

Council resolved to approve the University's 2022 budget.

#### **UNIVERSITY OF WAIKATO HILLCREST CAMPUS LAND LEASE**

Council received an update with respect to the University of Waikato Hillcrest Campus Land Lease.

#### **RESPONDING TO THE REPORT OF THE TASKFORCE**

Council received a progress report and timeline from the Co-Chairs of the Taskforce Response Group.

## **UNIVERSITY OF WAIKATO STRATEGY 2022-2024 – DRAFT METRICS**

Council received an updated set of draft metrics for measuring performance against the University of Waikato Strategy 2022-2024.

## **LEGAL OBLIGATIONS UNDER THE CODE OF PASTORAL CARE**

Council received a report with respect to the legal obligations of universities, university councils, and individual council with respect to the incoming Education (Pastoral Care of Tertiary and International learners) Code of Practice.

## **UNIVERSITY OF WAIKATO PULSE SURVEY OF STAFF**

Council received a report on a recent pulse survey of staff which focussed on staff wellness and workload.

Council noted that the three core questions related to the University Strategy and leadership has shown significant improvement in favourable responses over the February 2021 staff engagement survey.

## **REPORT OF THE DEPUTY VICE-CHANCELLOR ACADEMIC**

Council received a six-monthly portfolio report from the Deputy Vice-Chancellor Academic, Professor Robyn Longhurst.

## **REPORT OF THE DEPUTY VICE-CHANCELLOR MĀORI**

Council received a six-monthly portfolio report from the Deputy Vice-Chancellor Māori, Dr Sarah-Jane Tiakiwai.

## **REPORT OF THE DEPUTY VICE-CHANCELLOR RESEARCH**

Council received a six-monthly portfolio report from the Deputy Vice-Chancellor Research, Professor Bryony James.

## **PĀ PROJECT PROGRESS REPORT**

Council received a progress report with respect to the University's Pā project.

## **REPORT OF THE CHANCELLOR**

Council received a report from the Chancellor with respect to the recruitment and appointment process for a member of Council to fill the vacancy left by the late Mr Scott Bartlett.

Brandon McGibbon  
**Secretary to Council**