This Scholarship was established in 2000 by the late Constance Bartlett (née Buckley), in memory of her husband John Bartlett. It is funded by interest earned on funds held by the University. The purpose of the award is to provide financial support to a first-year Accounting student at the Waikato Management School. One scholarship is offered each year.

1. **Eligibility**

   1.1. To be eligible, candidates must:
       
       a) be completing Year 13 of their secondary schooling in the year prior to taking up the Scholarship;
       
       b) be intending to enrol **full-time (a full-time academic year comprises 120 points)** in the first year of study at the Waikato Management School at the University of Waikato, in the year of tenure;
       
       c) be intending to enrol in **at least one paper in Accounting**, in the year of tenure;
       
       d) have performed at a high standard in the National Certificate in Educational Achievement (NCEA) Level 2 or equivalent, and
       
       e) be a New Zealand citizen or have the right to permanent residency.

   1.2. Candidates who are taking a ‘gap year’ in the year of application may also be considered, provided they meet the eligibility criteria

   1.3. A Scholarship offer will be **conditional upon the recipient gaining University Entrance**, or equivalent, and enrolling full-time in the first year of study at the Waikato Management School, with at least one paper in Accounting.

2. **Value**

   2.1. The Scholarship will have a value of up to $1,500 paid in cash.

   2.2. The Scholarship will be paid to the recipient in one lump sum, in the year of tenure after the withdrawal date for A Semester.

3. **Application**

   3.1. The closing date for the online applications is **31 August each year**.

   3.2. As part of the online application process, each candidate must provide:

       - A CV of no more than two A4 pages in length;
       
       - A personal statement (using the template provided), which includes the following subheadings:

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1 The Cambridge International Examinations (CIE) or the International Baccalaureate (IB) Diploma

2 Includes Australian citizens
• Secondary School Achievements; and
• Financial circumstances.
• NCEA School Results Summary (or equivalent).

3.3. Each candidate must also request the submission of two reference letters (one academic and one character), as stipulated in the application.

4. Selection Criteria

4.1. The Scholarship will be awarded on the basis of academic excellence. Financial need may also be taken into consideration.

5. Selection Panel

5.1. The Selection Panel will comprise the Chairperson of the Department of Accounting (in the Chair), an academic staff member from the Department of Accounting (appointed by the Waikato Management School’s Associate Dean (Academic)), and the Waikato Management School’s representative on the Scholarships Committee (or nominees).

5.2. The Selection Panel may refrain from making a recommendation if it finds no candidate of sufficient merit.

5.3. All candidates will be advised of the outcome of their application.

5.4. The Selection Panel’s decision is final and no further correspondence will be entered into following the selection meeting.

6. Awarding

6.1. The offer of a Scholarship must be accepted by the date prescribed in the offer documents.

6.2. If a successful candidate declines a Scholarship, or does not take it up in Semester A in the year of offer, the Selection Panel reserves the right to offer the Scholarship to another candidate.

6.3. The Scholarship will have a maximum tenure of one year.

7. Other Conditions

7.1. The Scholarship may be held with any other award unless the conditions of the other award preclude this.

7.2. The Scholarships Committee may terminate an undergraduate scholarship at any time and recoup any funds disbursed if the holder withdraws from the University during the tenure of the Scholarship, brings the University into disrepute, or is otherwise not complying with the regulations governing the scholarship.

7.3. The holder of a Scholarship shall have the right to appeal to the Education Committee against any decision to terminate the award.

7.4. By accepting a Scholarship, the recipient agrees to participate in any reasonable events or publicity concerning the award arranged by the University of Waikato.
### APPENDIX A – CIE and IB Equivalences

#### NCEA Level 2 with Merit endorsement

<table>
<thead>
<tr>
<th>Qualification</th>
<th>CIE</th>
<th>IB</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level of achievement</td>
<td>170 points on the UCAS 3rd tariff, at AS or A level in <strong>four subjects</strong>, with at least 30 points in each of those four subjects</td>
<td>Assessed by the Scholarships Office at the time of application</td>
</tr>
</tbody>
</table>

#### NCEA Level 2 with Excellence endorsement

<table>
<thead>
<tr>
<th>Qualification</th>
<th>CIE</th>
<th>IB</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level of achievement</td>
<td>200 points on the UCAS tariff, at AS or A level in <strong>four subjects</strong> equivalent to the NZQA-approved subjects, with at least 30 points in each of those four subjects</td>
<td>Assessed by the Scholarships Office at the time of application</td>
</tr>
</tbody>
</table>

#### NCEA Level 3 with Merit endorsement

<table>
<thead>
<tr>
<th>Qualification</th>
<th>CIE</th>
<th>IB</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level of achievement</td>
<td>200 points on the UCAS tariff, at AS or A level in <strong>four subjects</strong> equivalent to the NZQA-approved subjects, with at least 30 points in each of those four subjects</td>
<td>30 points in the Diploma</td>
</tr>
</tbody>
</table>

#### NCEA Level 3 with Excellence endorsement

<table>
<thead>
<tr>
<th>Qualification</th>
<th>CIE</th>
<th>IB</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level of achievement</td>
<td>300 points on the UCAS tariff, at AS or A level in <strong>four subjects</strong> equivalent to the NZQA-approved subjects, with at least 40 points in each of those four subjects</td>
<td>30 points in the Diploma</td>
</tr>
</tbody>
</table>

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3 Universities & Colleges Admissions Service