How to apply for our China Learning Centre

Please see our step-by-step ‘How to Apply’ instructions with screenshots below.

If you have any questions or require any support, please contact gowaikato@waikato.ac.nz to speak with a University of Waikato staff member.

Step 1 – Register online or login

Please visit our online application portal. Click on ‘Create an account’ if you are new to Waikato University or click on ‘Student login’ if you already have a Waikato account.

If you are an agent, please log in using your agent login details (if you do not have these details, please contact agency@waikato.ac.nz).

Step 1b - Enter your details (only for students who need to ‘Create an account’)

Please enter your legal name, date of birth, select your residency status and input your email. Then click on ‘Create account’.
Step 2 – Qualification search

1) Select ‘China Learning Centre’ under the ‘Location’ drop down.

2) Once you select ‘China Learning Centre’ and click on ‘Search’, you will get a list of qualifications we will be offering at our China Learning Centre. You will need then select the qualification you want to study.

3) Select the start date of your chosen qualification – this list will include all intakes which are available at the China Learning Centre. Once you decide the Year/Intake you would like to start your qualification, click on ‘Apply’.
4) Please let us know your preference for this application; you may submit up to 3 applications per entry year. 
Please note our Admissions team will only process one application at a time (your 1st preference).

Step 3 – Enter your personal details

Please complete all relevant/compulsory fields.

In the ‘Other details’ section (this appears on the ‘Personal details’ page) please select the following:

‘Will you be living in New Zealand for the period of your study’ = ‘No’

This lets us know that you are currently located outside of New Zealand at the time of applying.
Step 4 – Enter your contact details

Please complete all relevant/compulsory fields.
Step 5 – Enter your education details

Please complete all relevant/compulsory fields of the details of your previous study.

Step 6 – Additional information

On the ‘Additional info’ page, you will need to select the following:

‘Which of the following apply to you?’ = ‘A student starting their study at our China Learning Centre (HNU campus)’

‘Where are you living at the time of submitting this application?’ = China, People’s Republic of

Please also complete the ‘city/town’ field
Step 7 – Upload all required documents

*Please remember to name all documents (what type of document they are) before you upload them.
Step 8 – You are almost there! Please read the declaration and tick the box once you read and agreed to the declaration, then click on ‘Submit application’

Your application is now submitted. We will contact you once there is an update with your application.

If you have any questions or require any support, please contact gowaikato@waikato.ac.nz to speak with a University of Waikato staff member.