The Brian Smith Memorial Entrance Scholarship was established in 1999 by the Waikato Management School in memory of Professor B. V. Smith who was the Director of Undergraduate Studies from 1991 to 1998. The Scholarship is funded through the Waikato Management School and supports up to five students per year. The purpose of the award is to provide financial support to first-year undergraduate student(s) studying at the Waikato Management School.

1. Eligibility
   1.1. To be eligible, candidates must:
       a) be completing Year 13 of their secondary schooling in the year prior to taking up the Scholarship;
          i. Candidates who are taking a ‘gap year’ in the year of application may also be considered, provided they meet the eligibility criteria
       b) be intending to enrol full-time (a full-time academic year comprises 120 points) in the first year of an undergraduate degree offered through the Waikato Management School at the University of Waikato;
       c) have performed at a high standard in the National Certificate in Educational Achievement (NCEA) Level 2 or equivalent; and
       d) be a New Zealand citizen or Permanent resident.
   1.2. A Scholarship offer will be conditional upon the recipient gaining University Entrance or equivalent and enrolling full-time in the first year of study at the Waikato Management School.

2. Value
   2.1. Each scholarships will have a value of up to $1,800 and will be paid directly into the recipient’s bank account in one lump sum in the year of tenure, after the withdrawal date for A Semester.

3. Application
   3.1. The closing date for the online applications is 31 August each year.
   3.2. As part of the online application process, each candidate must provide:
       a) A CV of no more than two A4 pages in length;
       b) A Personal Statement (on the template provided up to a maximum of two A4 pages), which includes the following subheadings:
          • Character and personal qualities
          • Academic merit
          • General all-round achievement
          • Community involvement; and
          • Financial circumstances.
       c) Upload their NCEA School Results Summary (or equivalent).
   3.3. Each candidate must organize the submission of up to two references who should not be family members. The candidate should invite each referee to comment on any of the above subheadings the referee considers relevant.
4. Selection Criteria and Selection Panel

4.1. The Selection Panel will comprise the Waikato Management School's Associate Dean (Academic), a Department Chairperson from Waikato Management School (appointed by the WMS Associate Dean (Academic)), and the Waikato Management School's representative on the Scholarship Committee (or nominees).

4.2. The Scholarship will be awarded on the basis of character, academic merit, general all-round achievement, community involvement, and financial need.

4.3. The Selection Panel may refrain from making a recommendation if it finds no candidates of sufficient merit.

4.4. The Selection Panel’s decision is final and no further correspondence will be entered into following the selection meeting.

5. Awarding

5.1. The offer of a Scholarship must be accepted by the date prescribed in the letter of offer.

5.2. If a successful candidate declines a Scholarship, or does not take it up in A Semester in the year of tenure, the Selection Panel reserves the right to offer the Scholarship to another candidate.

5.3. The Scholarship will have a maximum tenure of one year.

6. Other Conditions

6.1. The Scholarship may be held with any other scholarship, award or prize unless the conditions of the other preclude this.

6.2. The Scholarships Committee may terminate this Scholarship at any time, and recoup any funds disbursed, if the holder withdraws from the University of Waikato, brings the Scholarship or the University into disrepute\(^1\), or is otherwise not complying with the conditions governing the Scholarship and/or the regulations of the University of Waikato. The holder of a Scholarship shall have the right to appeal to the Scholarships Executive against any decision to terminate the Scholarship.

6.3. The Scholarships Committee may, from time to time, vary these regulations.

6.4. By accepting a Scholarship, the recipient agrees to participate in any reasonable events or publicity concerning the award arranged by the University of Waikato.

\(^1\) See Code of Student Conduct.