

# Application for Access to CCTV Images

For more information see the [CCTV Surveillance Policy](#).



THE UNIVERSITY OF  
**WAIKATO**  
*Te Whare Wānanga o Waikato*

The University of Waikato uses CCTV systems for the purposes of crime prevention, public safety and investigation. The [Privacy Act 2020](#) gives you the statutory right to access CCTV images or recordings we hold about you. Please complete this form if you wish to access CCTV image or recordings. If you require assistance, please contact the Security Manager.

## PERSON MAKING THE REQUEST

Name

Address

Contact number

Email

## DETAILS OF CCTV IMAGES TO BE VIEWED

Date and estimated time

Location

Reason for request

By signing this form I acknowledge that the images or recordings will only be used within the terms and purposes of the [CCTV Surveillance Policy](#).

Signature

Date

Please return the completed form to

The Security Manager  
Room BX.G.11  
University of Waikato  
Private Bag 3105  
Hamilton 3240  
[security@waikato.ac.nz](mailto:security@waikato.ac.nz)

Once we receive your completed form we will respond promptly and in no more than 20 working days. If we encounter any difficulties in locating your images we will keep you informed of progress.

### Office use only:

Request (tick one)

Approved

Declined

Reason if declined

Signature

Date

Enquiry completed

Date