REGULATIONS

As part of the strategic and overall investment strategy, the Faculty of Arts & Social Sciences has established these Scholarships to enhance awareness, foster interest and increase participation among domestic Faculty of Arts & Social Sciences students in academic programmes offered by specific Universities who have an Exchange Agreement with the University of Waikato. They are intended to provide financial support for domestic students enrolled in the Faculty as part of an Exchange Agreement.

1. Eligibility

1.1. Applicants for the Scholarship must be intending to participate in an Exchange programme with a specific university that has an Exchange Agreement with the University of Waikato, and be enrolled as a second- or third-year domestic student in the Faculty of Arts & Social Sciences at the University of Waikato in the period of tenure.

2. Value

2.1. Provided funding is still available in the current financial year, Scholarships of up to $3,000 for full-time students may be awarded for study at a University which has an Exchange Agreement with the University of Waikato. Part-time students will receive a pro-rata amount.

2.2. The Scholarship will typically be credited directly to the recipient’s University of Waikato tuition fees, but may also be paid as an award to assist with travel and accommodation costs.

3. Application

3.1. Applications will be received and considered three times annually – 1 March, 1 July, and 1 November – for as long as scholarships are available.

3.1.1. Applicants will need to apply for the Scholarship in good time to meet the enrolment deadline of the institution where they wish to study.

3.2. As part of the online application process, each applicant must complete and upload the prescribed Personal Statement form that includes (but is not limited to) the following subheadings:

- Overseas exchange;
- Future study and employment plans;
- Community, sporting, and cultural involvement; and
- Academic achievements.
4. **Selection Criteria**

4.1. The Scholarships will be awarded primarily on academic merit. Grade Point Average (GPA) calculations will be based on the equivalent of the applicant's most recent two years of full-time study, where applicable. However, other criteria including involvement in sporting, cultural or community activities will also be taken into consideration, as will financial need.

5. **Selection Panel**

5.1. The Selection Panel shall include the Dean, the Associate Dean Academic, the FASS representative on the University’s Scholarships Committee, and one FASS Academic Advisor (or their nominees). In special circumstances where time does not permit full consideration by the Panel, the Dean may award any Scholarship(s) in consultation with any number (as many as practicable) of Panel members.

5.2. The Selection Panel's decisions are final and no correspondence shall be entered into following the selection meeting.

6. **Awarding**

6.1. All applicants will be advised via email of the result of their application.

6.2. Recipients of this award must enrol in an approved programme of study in the Faculty of Arts & Social Sciences for the relevant semester of exchange.

6.3. The tenure of the Scholarship is one semester.

7. **Other Conditions**

7.1. If, during the tenure of the Scholarship, a recipient’s circumstances change in such a manner that their continued eligibility for the Scholarship may be affected, they must inform the Scholarships Committee (via the Scholarships office) immediately.

7.2. The Scholarships Committee may terminate a Scholarship at any time, and recoup any funds awarded, if it is satisfied that the recipient is not following the approved programme of study or is not otherwise complying with the regulations governing the Scholarship and/or the University of Waikato. The recipient of a Scholarship will have the right to appeal to the Education Committee against any decision to terminate the award.

7.3. The Scholarship may be held with any other prize, scholarship or award, unless the conditions of the other award preclude this.

7.4. By accepting a Scholarship, the recipient agrees to participate in any reasonable publicity concerning the Scholarship arranged by the University of Waikato.

7.5. Recipients of the award will be required to:
   - Submit a report (minimum of three A4 pages) on their experience when they return from the exchange; and
   - Participate in at least two information sessions with other students on their return.