

# WSU John Houstoun Memorial Award - 2021



THE UNIVERSITY OF  
**WAIKATO**  
*Te Whare Wānanga o Waikato*

The WSU John Houstoun Memorial Award was established in 1993 with donations from the University of Waikato, Waikato Students' Union, New Zealand University Students' Association, relatives, and staff / students of the University as a memorial to John Houstoun, an outstanding President of the WSU in 1993 until his death in a car accident on 9 July 1993.



## 1. Purpose

- 1.1. The purpose of the WSU John Houstoun Memorial Award is to celebrate outstanding academic diligence (e.g. ongoing excellence; continuing improvement) and contribution to the student, cultural and/or sporting life at the University of Waikato.

## 2. Eligibility

- 2.1. To be eligible, applicants must:
  - a) have **completed at least 120-points (one full-time year of academic study) towards their degree at the University of Waikato**, at the time of application;
  - b) be enrolled part- or full-time in the second year or above of their qualification at the University of Waikato; and
  - c) be a New Zealand citizen, permanent resident and international student.
- 2.2. Current members of the Waikato Students' Union Executive, or employees of the Waikato Students' Union who hold a fixed-term or continuing contract, are not eligible to apply for this Award.

## 3. Value

- 3.1. The value of the Award will be **up to \$2,500** and will be paid directly into the recipient's bank account in one lump sum in the year of tenure. The amount offered is at the discretion of the Selection Panel and will be based on criteria such as, but not limited to, total available funding, period of enrolment, grades, financial need, number of credits enrolled, number of applicants.
- 3.2. It is expected that the Award will be used to help defray course and living costs.

## 4. Application

- 4.1. The closing date for applications is **30 May** annually.
- 4.2. Applicants must include with their application:
  - a) a brief CV (no more than two A4 pages in length);
  - b) a personal statement (using the prescribed template) addressing the selection criteria outlined in clause 4.4.;

- c) a character reference (supporting their contribution to the student/cultural/sporting life of the University); and
- d) an academic reference (supporting their academic diligence).

### **Selection Panel and Criteria**

- 4.3. The Selection Panel will comprise the President of the Waikato Students' Union (in the Chair), the Vice President of the Waikato Students' Union, one director of the Waikato Students' Union, as nominated by the President, the General Manager of the Waikato Students' Union, and a representative of the University of Waikato Scholarships Committee (as nominated by the Chair of the Scholarships Committee).
- 4.4. Selection will be based on the applicants' academic achievement(s) and contribution to the student, cultural and/or sporting life of the University.
- 4.5. The Selection Panel's decision is final and no correspondence will be entered into following the selection meeting.

### **5. Awarding**

- 5.1. The Award will have a maximum tenure of one year.
- 5.2. In accepting the Award, the recipient will be deemed to have read, understood, and accepted the conditions of the Award and the [Scholarships Policy](#)
- 5.3. Applicants may receive the Award on one occasion only.
- 5.4. On the recommendation of the Selection Panel, the Award may be shared.
- 5.5. All applicants will be notified of the outcome of their application as soon as practicable following the selection meeting.

### **6. Other Conditions**

- 6.1. The Award may not be held together with the WSU Scholarship for Cultural Contribution or the WSU Sole Parent/Caregiver Award but may be held with any other scholarship, award or prize, unless the conditions of the other award preclude this.
- 6.2. The Scholarships Committee may terminate this Scholarship at any time, and recoup any funds disbursed, if the holder withdraws from the University of Waikato, brings the Scholarship, the University or Sponsor into disrepute<sup>1</sup>, or is otherwise not complying with the conditions governing the Scholarship and/or the regulations of the University of Waikato. The holder of the Scholarship shall have the right to appeal to the Scholarships Executive against any decision to terminate the Scholarship.

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<sup>1</sup> See [Code of Student Conduct](#).

- 6.3. By accepting an Award, the recipient agrees to participate in any publicity concerning the Award arranged by the Waikato Students' Union or the University of Waikato, and agrees to attend a presentation ceremony to collect the Award.
- 6.4. The Scholarships Committee, in consultation with the WSU, has the power to amend or vary these regulations provided that there is no departure from the main purpose of the Scholarship.