

## Appendix 5 - Treasury Delegated Authority Framework

Activity	Delegated Authority	Parameters
<b>Banking</b>		
Opening new bank account	Vice-Chancellor	Public Finance Act 1989 Must be an approved counterparty
Closing existing bank account	Chief Financial Officer	
Assigning and removing signatory status	Vice-Chancellor	Council to be notified at next meeting
Establishing new credit card facilities	Chief Financial Officer	Must be an approved counterparty
Establishing/deletion of digital payment/collection facilities	Chief Financial Officer	Liaise with ITS to ensure facilities operation within the University's IT strategy.
<b>Financial Instruments and Financial Arrangements</b>		
Approval of financial instruments	Capital and Finance Committee	Public Finance Act 1989 Must be an approved counterparty
Approval of short-term investment of funds over NZ\$ 10,000,000	Vice-Chancellor	Must be an approved counterparty Must be a major NZ trading bank
Approval of short-term investment of funds up to NZ\$ 10,000,000	Financial Controller	Must be an approved counterparty Must be a major NZ trading bank
Approval of financial arrangements	Chief Financial Officer	Public Finance Act 1989 Must be an approved counterparty
<b>Interest Rate Risk Management</b>		
Establishing debt arrangements	Council	Must be an approved counterparty
Drawdown of borrowings	Chief Financial Officer	Within Council approved facilities
Hedging interest rate borrowing within policy parameters	Chief Financial Officer	Must be an approved counterparty
Hedging interest rate borrowing outside policy parameters	Council	Must be an approved counterparty
<b>Liquidity Risk Management</b>		
Setting of funding requirements	Capital and Finance Committee	
<b>Foreign Exchange Risk Management</b>		
Hedging of foreign currency expenses and receipts over NZ\$ 100,000	Chief Financial Officer	Public Finance Act 1989 Must be an approved counterparty
<b>Credit Risk Management</b>		
Approval of counterparties	Council	Minimum Standard and Poor's short-term credit rating of A-1 or long-term credit rating of A, or equivalent Minimum Moody's Investors' ratings
Setting of counterparty exposure limits	Capital and Finance Committee	

**Note:** In addition to their own delegated authorities, the Chief Operating Officer and the Vice-Chancellor have the same delegated authority powers for treasury management as the Chief Financial Officer.