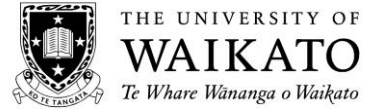


# Nomination for University of Waikato Medal

The honorary award nomination process must be treated in the strictest confidence and without reference to the person nominated. Please respect the confidentiality of the process.



## CRITERIA

The University of Waikato Medal recognises University and community service at a local or regional level.

The Honours Committee may recommend to the Council for the award of the University of Waikato Medal any person who has been a member of staff of the University or who is from its wider external community who:

a) has made a substantial and exemplary contribution to the University

OR

b) has local or regional credibility and has demonstrated outstanding leadership or service in a particular role or endeavour consistent with the University of Waikato's Charter, Vision and Strategy.

Where a nominee for a University of Waikato Medal has had a direct association with the University, in addition to satisfying the criteria above, the nominee should have been or is likely to be an advocate for the University of Waikato and demonstrate genuine commitment to its reputation and success.

### Exclusions

Nominations for these honorary awards will not normally be considered in respect of any person currently in post as either:

- a) an employee of, or contractor to, the University, or
- b) a member of Council or any standing committee of the University.

## SECTION 1 – PERSON BEING NOMINATED

Name

Current relationship or association with the University (if applicable)

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## SECTION 2 – NOMINATION AND SUPPORTING EVIDENCE

A nomination may only be made by a current staff member or member of Council of the University of Waikato.

A nomination is a short statement (approximately two A4 pages or 2,000 words) setting out the grounds on which the award of the University of Waikato Medal is proposed. The statement should address the criteria listed above.

If the nomination is successful, information from this section may be used in association with the announcement of any honour awarded.

**The nomination must be treated in the strictest confidence and without reference either to the person nominated or any party external to the University.**

**SECTION 3 – SIGNATURES IN SUPPORT OF THE NOMINATION**

The nomination must be signed by the nominator and two members of the University Leadership Group.

By signing this form you are acknowledging that you are not aware of any significant risks to the University inherent in this nomination and that you do not have any conflict of interest in relation to this nomination.

**NOMINATOR**

Name

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Signature

Date

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**SIGNATORIES**

**A member of the University Leadership Group**

Name

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Signature

Date

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**A member of the University Leadership Group**

Name

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Signature

Date

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Please send the completed nomination form and attachments to:

Tracy Pilet

**Secretary to the Honours Committee**