

**THE UNIVERSITY OF WAIKATO
TE WHARE WĀNANGA O WAIKATO**

ACADEMIC BOARD

Minutes of the meeting held on 7 June 2016

Present: Professor R Longhurst (Acting Chair), Mr S Aitken, Professor B Barton, Dr C Blickem, Dr T Bowell, Associate Professor C Breen, Professor B Clarkson, Ms B Cooper, Mr D Craig, Ms C Davis, Dr D Delbourgo, Associate Professor W Drewery, Ms C Green, Professor R Hannah, Professor C Hewitt, Dr A Hinze, Professor G Holmes, Professor B Hokowhitu, Mr I Jayasandara, Professor L Johnston, Ms M Jordan-Tong, Professor P Kurian, Dr J Lane, Ms S Lee, Ms K Lunn, Professor J Oetzel, Professor W Rumbles, Professor L Smith, Professor M Steyn-Ross, Professor J Swan, Ms H Te Kowhai, Mr C Temese, Professor M Thrupp, Professor J Tressler, Associate Professor J Verbeek, Professor K Weaver, Ms O Webster, Professor D Willis and Professor M Wilson.

In attendance: Ms D Fowler, Ms B Mettrick

Secretariat: Ms R Boyer and Ms J Richards

16.36 ANNOUNCEMENTS

The Academic Board expressed congratulations to Professor Pou Temara, who was named as a recipient on the Queen's 90th Birthday Honours List 2016 - Citations for Companions of the New Zealand Order of Merit (CNZM), awarded for his services to Māori and Education.

16.37 APOLOGIES

Received

Apologies for absence from Mr T Anderson, Dr A Campbell, Mr R Hallett, Dr D Johnson, Professor A Jones, Professor T McGregor, Professor R Moltzen, Associate Professor S Morrison, Ms S Nock, Professor N Quigley, and Mr J Tuaupiki.

16.38 CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 18 APRIL 2016

Confirmed

The minutes of the meeting held on 18 April 2016, as set out in document 16/190a.

16.39 REPORT OF THE VICE-CHANCELLOR (PART 1)

Received

The report of the Vice-Chancellor (Part 1), as set out in document 16/191a.

16.40 MATTERS TO BE RAISED BY STUDENT MEMBERS

Faculty of Education Staffing Plan

Noted in discussion

1. That with regard to the Faculty of Education's proposed 'Staffing Plan', a concern was raised about the impact this could have on supervision for postgraduate students based within Education. Higher degree scholarship holders were also concerned about the financial penalties they may face should a change in supervision capacity prevent them from completing on time. It was noted that a final decision had not yet been made with regard to the Staffing Plan and it was suggested that the students could voice their concerns via submission to the Vice-Chancellor.
2. That the Dean of the School of Graduate Research had taken a proactive approach to ensure postgraduate research students would not be negatively affected. It was noted that students were entitled to consistency of supervision.

16.41 COUNCIL MINUTES

Received

The Part 1 minutes of the 16 March meeting of Council, as set out in document 16/195.

16.42 CONSTITUTION OF THE ACADEMIC BOARD

Received

The constitution of the Academic Board approved by Council at the 18 May 2016 meeting, as set out in document 15/487.

16.43 APPOINTMENT TO SPECIAL CONSIDERATION COMMITTEE

Reported

1. That clause 6 of the constitution of the Special Consideration Committee included three academic staff members appointed by the chairperson of the Special Consideration Committee from a pool of four academic staff members nominated by the Academic Board for terms of up to three years such that the terms of the members provide for continuity.
2. That the term of one of the four members nominated by the Academic Board, Dr Linda Twiname, expired on 31 December 2015.
3. That Dr Twiname had indicated that she would not seek re-nomination.
4. That Dr Jenny Gibb from the Waikato Management School had indicated her willingness to be nominated for the Special Consideration Committee.
5. That any additional nominations would be accepted prior to, or at the Academic Board meeting; any Academic Board member who wished to make a nomination should ensure that the nominee consented, and it was preferred that consent was evidenced in writing.

6. That where more than one nomination was received, appointment would be by way of a simple majority of votes by those Academic Board members present at the meeting.

Considered

The nomination of an academic staff to the Special Consideration Committee as per clause 6 of the constitution, as set out in document 16/194.

Noted in discussion

That this was an important committee as it was adjudicative and governed by strict rules. Careful thought was required with regard to the decision making processes the University had in place for applications of this nature, as well as for the corresponding appeal process. It was noted that such issues would inform the committee reconsideration.

Resolved

That Jenny Gibb was appointed to the Special Consideration Committee as per clause (6) of the constitution.

16.44 REPORT OF THE EDUCATION COMMITTEE

Received

The report of the Education Committee, as set out in document 16/192

16.45 REPORT OF THE RESEARCH COMMITTEE

Received

The report of the Research Committee, as set out in document 16/193.

16.46 ROUND TWO 2016

Received

The current list of Round Two 2016 proposals that had been signalled to date or deferred from previous rounds, as set out in document 16/70 (revised 16 May 2016).

16.47 CATEGORY C AND SPECIALISATION PROPOSALS

Received

The list of proposals signalled for Round B 2016, as set out in document 16/13 (revised 4 May 2016).

Resolved

1. Approval of the Category C proposal to amend the compulsory paper requirements for Leadership Communication, as set out in document 16/167.
2. Approval of the proposal to introduce Professional Finance as a specialisation for the MMS in Finance, as set out in document 16/168.

16.48 INTERNATIONAL AGREEMENTS

Yunnan University (YNU)

Received

A proposal for a Guaranteed Credit Agreement between The University of Waikato and Yunnan University (YNU), China as set out in document 16/143a.

Reported

1. That the Guaranteed Credit Agreement (GCA) had been considered by the Education Committee where it was recommended that a clause be added to signal to Yunnan University that from 2018 the degree architecture would change and credit would need to be renegotiated.
2. That the following changes were made:
 - a. Clause 4.12 was added to ensure both parties acknowledged and agreed that the University of Waikato would change its degree architecture and regulations and that there may be changes to exemption of credit set out in Appendix Two and Three.
 - b. The regular clause to ensure parties were keep informed of changes to curriculum (Clause 2.8) had been amended to refer to Clause 4.12 in particular.
 - c. A Disclaimer had been included in bold at the end of both Appendix Two and Three.

Noted in discussion

1. That there was no mention of Māori or indigenous studies in the agreement despite indications that there could be interest in indigenous studies from Yunnan University. It was noted that the feedback would be passed to Ed Weymes to look at going forward.
2. That the Faculty of Computing and Mathematical Sciences raised a concern that despite two years of negotiation with Yunnan University, a Memorandum of Understanding had not been established with that Faculty. It was noted that the GCA was at University level and included social sciences and arts.
3. That there was a need to think about these agreements more broadly going forward, particularly in light of international recruitment requirements.

Resolved

Approval of the Guaranteed Credit Agreement between the University of Waikato and Yunnan University, China, as set out in document 16/143b.

16.49 ACADEMIC BOARD AGENDA

Noted in discussion

1. That the agenda seemed to be technically focussed, with little content for consideration or discussion by members. It was suggested that the purpose of the Academic Board could be undermined if there was little opportunity for input on matters of academic importance.
2. That the reports of the Education and Research Committee should not be starred in future and should be actively accepted by the Board.

3. That the report from Council should also be unstarred. It was noted that the item would ordinarily be unstarred and accompanied by a verbal report from the Academic Board's elected representative, who was absent on this occasion.

Resolved

That reports of the Education Committee, Research Committee and Council would not be starred on future agenda.

16.50 ANONYMITY ON EXAM SCRIPTS

Reported

That student members thanked the Pro Vice-Chancellor Teaching and Learning for her pro-active work with regard to the anonymisation of exam scripts.

16.51 TERTIARY EDUCATION UNION (TEU) RALLY

Reported

1. That the TEU had organised a rally for 8 June 2016 at Waikato University to protest the proposed staffing cuts in the Faculty of Education and Engineering and the proposed privatisation of Pathways College.
2. That the President of the Waikato Students Union, (the student member of Council) reported that he had been approached by the TEU to speak at the rally. He had declined the offer but would continue to monitor the situation, with a particular focus on the impact on students.

16.52 TOPICS FOR FUTURE AGENDA

Considered

Requests or suggestions for topics to be included on future agenda.

Resolved

The following were submitted as topics for a future agenda:

1. The academic implications of the potential privatisation of the Waikato Pathways College, specifically the receipt of students from pre-degree and English language courses.
2. The Strategic Plan

16.53 DATE OF NEXT MEETING

To report

That the next meeting of the Academic Board would be held on Tuesday 16 August 2016 at 2.10pm in the Council Room.

16.54 PROCEEDINGS WITH THE PUBLIC EXCLUDED

Resolved

That the public be excluded from the meeting to allow consideration of the following items:

1. Minutes (Part 2) of the Academic Board meeting of 18 April 2016
2. Report of the Vice-Chancellor (Part 2)

The interests protected under the Local Government Information and Meetings Act 1987 and/or the Official Information Act 1982 which would be prejudiced by the public conduct of these proceedings were:

Item 1 affected material previously dealt with in a meeting from which the public was excluded.

Item 2 affected the disclosure or use of official information for improper gain or advantage and to protect the commercial interests of the University.

Renee Boyer
Jeanie Richards
Academic Office
8 June 2016