

Participant Information Sheet



STEM Human Research Ethics Committee

Project Title

{Title of project as per outline document}

Purpose

This research *or related activity* is conducted as partial requirement for *name of the degree/diploma etc.* This project requires the researcher to choose a topic and conduct research on the topic through using surveys or interviews or a combination of the two techniques.

What is this research project about?

{Describe the research project e.g.. 'This research is to investigate.....'}

What will you have to do and how long will it take?

In most cases, the researcher will want to either interview you or have you complete a survey questionnaire (or, in some cases, both). This should take no longer than {*name a time e.g.. 30 minutes*}. The researcher may ask for relevant documents or sources accessible for this research. The interview may be recorded. You will be asked to give consent prior to the interview and maybe asked to also give consent at a later stage.

What will happen to the information collected?

The information collected will be used by the researcher to write a research report for the credit of a specific paper. It is possible that articles and presentations may be the outcome of the research. Only the researcher *and supervisor (if applicable)* will be privy to the notes, documents, recordings and the paper written. Afterwards, notes and documents will be destroyed and recordings erased. The researcher will keep transcriptions of the recordings and a copy of the paper but will treat them with strictest confidentiality. No participants will be named in the publications, and every effort will be made to disguise their identity.

Declaration to participants

If you take part in the study, you have the right to:

- Refuse to answer any particular question, and to withdraw from the study before / analysis has commenced on the data.
- Ask any further questions about the study that occurs to you during your participation.
- Be given access to a summary of findings from the study when it is concluded.

Who's responsible?

If you have any questions or concerns about the project, either now or in the future, please feel free to contact either:

Researcher:

{Name and contact details }

Supervisor: {(if applicable)}

Name and contact details

Research Consent Form



THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

STEM Human Research Ethics Committee

(Insert title of project)

Consent Form for Participants

I have read the **Participant Information Sheet** for this study and have had the details of the study explained to me. My questions about the study have been answered to my satisfaction, and I understand that I may ask further questions at any time.

I also understand that I am free to withdraw from the study before *{add date...}*, or to decline to answer any particular question/s in the study. I understand I can withdraw any information I have provided up until the researcher has commenced analysis on my data. I agree to provide information to the researchers under the conditions of confidentiality set out on the **Participant Information Sheet**.

I agree to participate in this study under the conditions set out in the **Participant Information Sheet**.

Signed: _____

Name: _____

Date: _____

Additional Consent as Required

Examples Only – adjust to suit your research needs:

I agree / do not agree to my responses to be tape recorded.

I agree / do not agree to my images being used

Signed: _____

Name: _____

Date: _____

Researcher's Name and contact information:

Supervisor's Name and contact information: *(only add if applicable otherwise delete)*