

Unistart: Secondary School Support Form

Te Whare Wānanga o Waikato | The University of Waikato



Please complete this form and upload as a document in your online application.

Student Details

First name:	
Last name:	
Date of birth:	
Secondary school:	

Paper Details

Go to www.waikato.ac.nz/study/unistart to check the Unistart papers we offer. You can study up to two papers, but only one per trimester. Please select the relevant paper from the drop down lists below.

If you are not completing this form digitally, please ensure you include the paper code and title as per the example below.

EXAMPLE:	<i>COMPX101 – Introduction to Programming</i>
Trimester A	
Trimester B	

* Please note requirements for the following papers:

CLIMT101 – Introduction to Climate Change Science (students must be part of the Climate Ambassador Programme [Climate Ambassador Programme website link](#), limited to 40 students).

ENGEN101 - Engineering Maths and Modelling (students must have achieved 14 credits in Level 3 Calculus)

MUSIC101 Secondary Performance Studies (audition required, Hamilton on campus only)

COMPX102 Object-Oriented Programming (Trimester B paper; students must take and pass COMPX101 in Trimester A)

ENGEN102 Engineering Maths and Modelling (Trimester B paper; students must take and pass ENGEN101 in Trimester A)

Student Declaration

- ☐ I consent for my Secondary School to request my personal information from the University and for the University to disclose such information to the Secondary School. This includes but is not limited to: assessment results, final results, attendance, engagement and enrolment status.

Student Signature:	
Date:	
Email:	
Phone number:	

How to Apply:

Visit [MyWaikato](#) to complete your online application to enrol into the Unistart programme and use the instructions below to help you.

1. New Unistart students need to Create an Account for MyWaikato
2. Fill out your personal details and list the email address you use most under your account details. Click the Create account button once finished
3. From the Type of Qualification drop down box, select Individual Paper Credit and click the Search button
4. Two results will be listed after the search. Select Unistart Paper Credit
5. Select your start date
6. Continue to answer all the questions to complete your application
7. If you have a copy of your passport or birth certificate you can upload it in your application.
8. Upload a signed copy of this form.
9. We will be in touch with you once your application has been reviewed

School Support Declaration

I approve this student's application to study the Unistart papers above and I agree to support this student while they study on the Unistart programme. On behalf of the Secondary School I agree to the following terms:

The Secondary School Agrees:

1. To provide suitable staff, facilities, resources and moderation as required in conjunction with the relevant University of Waikato Divisions, Faculties, and Schools to support the delivery of the papers and to assist students with the work required to complete the papers.
2. To ensure students have completed the online Unistart application form including submission of this form before the advised enrolment dates for students wishing to enrol in any papers.
3. To oversee the completion of items of assessment by enrolled students and ensure that this work is submitted by the deadlines set out in the paper outline. Items of assessment submitted after the deadlines will not be accepted and marked unless the relevant paper convener(s) at the University of Waikato are first advised of the extenuating circumstances and have approved the revised due date. Students who do not complete a compulsory item of assessment will receive an Incomplete (IC) grade.
4. To ensure that students enrolled in the papers have been informed of the University of Waikato academic and disciplinary rules and understand that they will be subject to the University of Waikato academic, disciplinary and complaints rules, regulations, policies and procedures as set out in the University of Waikato Calendar (available at <http://calendar.waikato.ac.nz/>).
5. To ensure that, where the Secondary School has been approved to teach a paper, that paper is taught according to the curriculum provided by the University.
6. To ensure that students enrolled in the papers sit the internal tests and formal examinations set by the University at the times and under the conditions specified by the University.
7. Where applicable, to provide the University with a record of the marks achieved for the agreed items of assessment by the due date (see paper outline of appropriate paper), to enable the University to establish the students final grades for the papers. Students who do not complete a compulsory item of assessment will receive an Incomplete (IC) grade.
8. To return all resources to the relevant University of Waikato Division or Faculty upon withdrawal of student/completion of paper.
9. To recognise the University's ownership of any intellectual property rights associated with the papers.

Both the University and the Secondary School Agree

That the Secondary School and the University through the relevant University of Waikato Divisions, Faculties, and Schools will communicate with each other regarding matters which may affect the student's studies, and to monitor the students overall academic progress.

Complaint and Dispute Resolution Process

The Secondary School and the University shall take all reasonable steps to resolve any dispute that may arise in connection to this agreement. In the first instance, complaints and disputes should be directed to the University's Unistart Team who will investigate the complaint or dispute.

School representative signature:	
Name:	
Date:	
School name:	
Position:	
Email:	
Phone number:	