

The University of Waikato Taught Postgraduate Scholarship was established in 2012 to support students studying taught papers at postgraduate level at the University of Waikato. Preference may be given to students on a pathway to research qualifications at the University of Waikato. The number of Scholarships offered each year is based on the total pool of funding available. Awards will be determined on academic merit and the strategic objectives of the University.

## 1. Eligibility and Selection Criteria

### 1.1. To be eligible applicants must:

1.1.1. **Submit their application prior to the commencement of the taught papers** for which funding is being sought (applications may not be submitted retrospectively (see Section 3.1 for more details).

1.1.2. be intending to enrol in eligible taught papers, including:

- a. Taught coursework in **at least one** 500-level taught paper; or
- b. Taught components of a master's degree such as 30 or 60-point Directed Study/Dissertations, Postgraduate Diplomas, Postgraduate Certificates, and Honours degrees normally of one year duration; or
- c. EDUCA980, EDUCA981, EDUCA982, EDUCA983 or EDUCA990.

1.1.3. To be clear, **papers not eligible for consideration are:**

- a. All papers below 400-level.
- b. All 400-level taught papers.
- c. 500-level papers that include a thesis of 90-points or more.
- d. 600-level (and above) taught papers except those listed in Clause 1.1.2c.
- e. Paid internships, and papers linked to the Summer Research Scholarship Programme.

1.2. The Scholarship is open to NZ Citizens, NZ Permanent Residents, NZ Resident Class Visa holders or Australian Citizen/Permanent Residents domiciled in NZ, and international students. **International students must** have completed at least 120-points of study at a New Zealand university, before the closing date of the relevant scholarship round. Applications of international students who are due to complete 120 points of study at the end of the relevant trimester at the time of application will be sent to the panel for consideration.

1.3. Previous recipients may apply again if they continue to meet the eligibility criteria.

1.4. **Applications will be deemed ineligible** where:

1.1.4. students will be eligible for a staff fees concession during the tenure of the Scholarship.

1.1.5. applications are incomplete.

1.5. **Selection of recipients** is based on:

1.5.1. Academic merit, with a minimum Grade Point Average (**GPA**) of **A- expected**. Normally, GPA calculations will be based on the equivalent of the applicant's last two years of full-time study (i.e. 240 points of study).

- 1.5.2. Other factors that may be taken into consideration include experience of the applicant (e.g., references, prior work experience etc), knowledge of Mātauranga Māori and/or Pacific knowledges, alignment priorities of Divisions/Faculties/Schools and Research Institutes, financial hardship and the strategic objectives of the University.
- 1.3. **To maintain eligibility recipients must:**
  - 1.6.1. Enrol in at least one eligible paper as outlined in Clause 1.1.2 within six months of the scholarship offer date.
  - 1.6.2. Not be eligible for a staff fees concession during the tenure of the Scholarship. I.e., Recipients may hold a position as a sessional assistance with the University but may not be employed on a permanent or full-time basis.

## 2. Value, Tenure and Awarding

- 2.1. The value of the Scholarship is **up to \$3,000** and will be calculated on the eligible taught papers (see Clause 1.1.2) the recipient is enrolled in for the relevant trimester as follows:
  - a) Total 60-points = \$3,000
  - b) Total 45-points = \$2,250
  - c) Total 30-points = \$1,500
  - d) Total 15-points = \$750
- 2.2. Recipients will receive funding up to a maximum of 60 eligible points (i.e., a maximum of \$3,000) in each application round.
- 2.3. The scholarship will be paid directly towards the recipient's tuition fees (not including Student Services Levy) and will be made after the withdrawal date for the relevant trimester in the year of tenure.
- 2.4. The Scholarship will have a maximum tenure of six months and must be taken up within the six months for which it is offered.
- 2.5. The offer of a Scholarship must be accepted by the date indicated in the offer, or the offer will lapse.
- 2.6. In accepting the Scholarship, the recipient will be deemed to have:
  - 1.6.3. read, understood, and accepted the conditions of the Scholarship and the [Scholarships Policy](#).
  - 1.6.4. agreed to participate in any publicity concerning the Scholarship arranged by the University of Waikato.

## 3. Application

- 3.1. Applications must be submitted prior to the commencement of the papers for which funding is being sought within one of the two following processing deadlines:
  - 3.1.1. **Round 1:** for study commencing between 1 January and 30 June in the year after the year of application (applications close **31 October**).
  - 3.1.2. **Round 2:** for study commencing between 1 July and 31 December in the year of application (applications close **30 April**).
- 3.2. As part of the online application process, each applicant must provide information on the following:
  - 3.2.1. Study interests and intentions.

- 3.2.2. Academic awards/achievements.
- 3.2.3. Any other relevant details such as previous work experience, alignment to strategic priorities of the University and / or financial hardship.
- 3.2.4. There will be an optional field for applicants to inform the panel of any way that their research and/or study advances the University's commitment to supporting Mātauranga Māori and/or Pacific knowledges.
- 3.2.5. Each applicant must also upload a copy of their academic transcript(s) from any New Zealand university other than the University of Waikato, that they have attended (if applicable).

#### 4. Selection Panel and Process

- 4.1. The Selection Panel is the University of Waikato Scholarships Committee which includes the Dean of the School of Graduate Research (as Chair), the Pro Vice-Chancellor Academic Quality and Learner Success, the Scholarships Manager, representatives from all Divisions/Faculties, a member of Māori Academic Board, a Pacific Staff member appointed by the Assistant Vice-Chancellor Pacific, a staff member from Tauranga Campus and a student representative.
- 4.2. Applications will first be ranked by GPA and sent to the relevant academic area for commentary on relevance to strategic objectives of the University and further ranking. Commentary and rankings will be coordinated by the Scholarships Committee representative for that academic area and will be signed-off by the relevant Pro Vice-Chancellor.
- 4.3. The Selection Panel will consider the applications, including any supporting commentary, and will select the recipients at meetings held in **November/December (for Round 1)** and **June (for Round 2)**.
  - 4.3.1. The number of Scholarships offered in any round is at the discretion of the Selection Panel and will be based on criteria such as, but not limited to, total available funding, period of enrolment, grades, financial need, strategic benefit to the University and number of points enrolled, number of applicants.
  - 4.3.2. The Selection Panel may refrain from making any offers if it finds no applicant(s) of sufficient merit.
- 4.4. The Scholarships Committee's decisions are final, and no correspondence will be entered into following the selection meeting.

#### 5. Other Conditions

- 5.1. The Scholarship may be held in conjunction with a University of Waikato Research Masters Scholarship. It may also be held with any other scholarship or award, provided the regulations of the other funding do not preclude this.
- 5.2. Should the recipient hold another University of Waikato fees scholarship, the University of Waikato Taught Postgraduate Scholarship will pay the balance of any tuition fees (up to the value awarded) and the recipient will forgo any unused balance of the University of Waikato Taught Postgraduate Scholarship.
- 5.3. Recipients should seek independent financial advice about any tax implications of their Scholarship.

- 5.4. If, during the tenure of the Scholarship, a recipient's circumstances change in such a manner that their continued eligibility for the Scholarship may be affected, they must inform the Scholarships Committee (via [scholarships@waikato.ac.nz](mailto:scholarships@waikato.ac.nz)) immediately.
- 5.5. The Scholarships Committee may terminate this Scholarship at any time, and recoup any funds disbursed, if the holder withdraws from the University of Waikato during the tenure of the Scholarship, brings the Scholarship programme or the University into disrepute<sup>1</sup>, or is otherwise not complying with the conditions governing the Scholarship and/or the regulations of the University of Waikato. The holder of a Scholarship will have the right to appeal to the Scholarships Executive against any decision to terminate the award.
- 5.6. The Scholarships Committee has the power to amend or vary these regulations provided there is no departure from the main purpose of the Scholarship.

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<sup>1</sup> See [Code of Student Conduct](#).