



▼ NEW ZEALAND NATIONAL AGRICULTURAL FIELDAYS SIR DON LLEWELLYN SCHOLARSHIP REGULATIONS 2015

BACKGROUND

The New Zealand National Agricultural Fieldays Sir Don Llewellyn Scholarship was established by the New Zealand National Fieldays Society. The Scholarship was founded to assist students to undertake research at the University of Waikato with a specific focus on the agricultural sector.

The University of Waikato has a long-standing association with the National Agricultural Fieldays; it was the University's founding Vice-Chancellor Sir Don Llewellyn who helped establish this iconic event in the 1960s. As the key tertiary institution in the Waikato region – New Zealand's agricultural heartland – the University has been a strategic partner with Fieldays since 2007 with research strengths in terrestrial and freshwater ecosystems, agribusiness, and other areas adding value to land-based industries.

1. GENERAL

- 1.1. The Scholarship shall be known as the New Zealand National Agricultural Fieldays Sir Don Llewellyn Scholarship.
- 1.2. The purpose of the award is to assist students to undertake research, **with a focus on the agricultural sector**.
- 1.3. The value of the one-year Scholarship will be **up to \$22,000**. If more than one candidate of particular merit presents, the Panel may choose to divide the Scholarship.
- 1.4. The Scholarship will normally be paid in monthly instalments.
- 1.5. It is expected that the Scholarship will be used for course-related expenses.

2. ELIGIBILITY

- 2.1. Candidates for the award must be citizens or permanent residents of New Zealand.
- 2.2. Candidates will be enrolling at the University of Waikato to undertake research, at master's or doctoral level, in the year of application for this Scholarship.
 - 2.2.1. Candidates who are already enrolled, and who have at least one further year of study to complete, may also apply.
- 2.3. Past recipients may reapply in subsequent years.



3. APPLICATION

- 3.1. Applications for the Scholarship must be received by the University of Waikato Scholarships Office by **30 March 2015**.
- 3.2. Each application must include the following:
- a. A (maximum two-page) personal statement that includes the following:
 - i. The relevance of the research to the agricultural sector
 - ii. Future study and employment plans, with a particular focus on likely contribution to the agricultural sector
 - iii. Any other information likely to be of interest to the Selection Panel.
 - b. Reference letters as follows:
 - i. A letter from the applicant's (prospective or current) Supervisor
 - ii. A letter from a Senior Researcher at a tertiary institution, CRI, or similar.

4. SELECTION

- 4.1. The Scholarship selection will be made by a Selection Panel comprising:
- Two representatives of the New Zealand National Fielddays Society
 - The Chair of the University's Scholarships Committee, or nominee, who shall chair the Panel
 - The University's Head of Marketing and Communications Division, or nominee
 - A senior academic involved in the agricultural field
- 4.2. The Selection Panel will pay particular attention to the relevance and potential benefits of the research for the agricultural sector. Academic merit will be another key consideration. The Panel may also take into account the applicant's future study and employment plans.
- 4.3. Short-listed candidates will normally be invited to attend an interview as part of the selection process.
- 4.4. The Panel may contact referees, on a confidential basis, for further relevant information. The University may not divulge details to you about the content of such confidential references without the written authorisation of these referees.
- 4.5. The Panel's decision will be final; no other correspondence will be entered into following the selection meeting.



5. AWARD & RETENTION

- 5.1. Successful applicants will be advised of the offer of a Scholarship in writing, and must advise the University's Scholarships Office of their acceptance by the prescribed date.
 - 5.1.1. If a candidate declines a Scholarship, or does not take it up, the Selection Panel may offer the Scholarship to another person.
- 5.2. The Scholarships Office will monitor each recipient's progress and facilitate reporting to the funder. For example, recipients may be required to present at the Society's annual dinner and provide written reports on their research.
- 5.3. The Scholarships Committee may terminate a Scholarship at any time and recoup any funds disbursed if it is not satisfied that the holder is following the required programme in an appropriate manner or otherwise complying with the conditions governing the Scholarship. The holder of a Scholarship shall have the right to appeal to the Research Committee against any decision to terminate an award.

6. CONDITIONS

- 6.1. The Scholarship may be held together with any other award, unless the conditions of the other preclude this.
- 6.2. In signing and returning the Scholarship acceptance form, the candidate will be deemed to have read, understood, and accepted the Scholarship conditions for the award.
- 6.3. By accepting a Scholarship, the recipient agrees to participate in events and publicity concerning the Scholarship as requested by the New Zealand National Fieldays Society and/or the University of Waikato.

New Zealand National Agricultural Fieldays Sir Don Llewellyn Scholarship



THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

▼ APPLICATION FORM 2015

This application must be submitted either:

by post: The Scholarships Office
The University of Waikato
Private Bag 3105
HAMILTON 3240

or in person: The Scholarships Office
Level 1
The Student Centre – Te Manawa
The University of Waikato

Applications close at 5.00 pm on **30 March 2015**.

[Should a closing date fall on a weekend or public holiday, the closing date will be the next working day.]

Enquiries can be directed to:

Tel. +64 7 858 5195
Fax +64 7 838 4130
Email scholarships@waikato.ac.nz

Please ensure that all questions are answered and that all the required attachments accompany this application form. You may jeopardise your chances of success if you do not complete your application properly.

Application documents should be printed single-sided on white paper, and fastened with a paper clip or bulldog clip.

If your circumstances change after the submission of this application, e.g. you apply for or receive another Scholarship, please inform the Scholarships Office immediately.

▼ YOUR PERSONAL DETAILS

NAME AND ID

Full name: _____

University of Waikato Student ID: _____ (if known)

POSTAL ADDRESS

Your contact details on the University's database may be used; please keep them updated via iWaikato.

Street Number and
Name: _____

Suburb: _____ Town/City: _____

Post Code: _____ E-mail: _____

Home Phone: _____ Cell Phone: _____



APPLICATION DETAILS

PREVIOUS STUDY

A. AT THE UNIVERSITY OF WAIKATO

If you are, or have been, a student at the University of Waikato, please give details of study undertaken.

B. AT ANOTHER TERTIARY INSTITUTION

If you have transferred, or will transfer, from another tertiary institution, please give details of the institution(s) and study undertaken.

If you have studied at another tertiary institution, you must attach verified copies of your academic transcripts. Please also attach grade scales where available.

STUDY INTENTIONS

Please indicate the programme of study for which you are seeking funding.

Programme: _____

Qualification: _____

Faculty/School: _____

Department: _____

Chief Supervisor _____

Research topic: _____

In which period will your year of relevant study primarily fall? (Please tick the appropriate box.)

2014-2015

2015

2015-2016

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FINANCIAL SUPPORT

Please list all scholarships/prizes won in the last two years. _____

Please list all other scholarship applications in process. _____

REFEREES

Please provide the names and addresses of two persons you have **already** asked to forward confidential references to the Scholarships Office.

One referee should be your Supervisor. The other referee will ideally be a senior researcher at a tertiary institution or CRI.

Those references (ideally on letterhead paper) may be sent by post or attached to an e-mail.

Referee – Supervisor:

Title and Name: _____

Address: _____

Telephone: _____

Email: _____

Referee – Senior Researcher:

Title and Name: _____

Address: _____

Telephone: _____

Email: _____



PERSONAL STATEMENT

Please attach a (maximum two-page) personal statement that briefly presents the following:

- The relevance of your research to the agricultural sector
- Your future study and employment plans, with a particular focus on your likely contribution to the farming sector
- Any other information you believe would be of interest to the Selection Panel.

CHECK LIST

All applicants please check that you have done the following:

- Completed all relevant sections of the application form
- Provided the names and contact details of two referees (**one should be your Supervisor, the other should be a senior researcher at a tertiary institution or CRI**)
- Asked those two referees to send confidential references directly to the Scholarships Office
- Attached a two-page personal statement to the application.

Students new to the University of Waikato please check that you have also done the following:

- Attached verified copies of academic transcripts from any other tertiary institution(s) you have attended (and a grade scale if possible)



▼ PRIVACY DECLARATION

The information provided in this application will be used solely for the purposes of assessing your eligibility and suitability for this Scholarship. Personal information contained in this application will be made available to members of the Selection Panel, members of the Scholarships Committee, and staff of the Scholarships Office.

The University of Waikato undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award. In the event that you are unsuccessful in gaining an award, the University of Waikato undertakes to destroy your application to preserve its confidentiality.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

The Selection Panel or University may contact for further information any persons or community groups you have named in support of your application. Any such direct contact with these persons or groups will be made on a strictly confidential basis. The University may not divulge details to you about the content of such confidential communication without the written authorisation of the persons or groups concerned.

CONDITIONS

I understand that:

1. If I am offered, and accept, a New Zealand National Agricultural Fieldays Sir Don Llewellyn Scholarship, I will only be eligible to be formally awarded the Scholarship if I enrol full-time at the University of Waikato in the year for which the offer is made and comply with any other specific requirements of the Scholarship
2. By accepting a Scholarship, I agree to participate in any publicity concerning the Scholarship arranged by the funder and/or the University of Waikato
3. The Scholarships Committee may terminate my Scholarship at any time, and recoup any funds awarded, if it is not satisfied that I am following the required programme or that I am otherwise complying with the conditions governing the Scholarship
4. I shall have the right to appeal to the Academic Board against any decision to terminate the award.

▼ SIGN HERE

Signature: _____ Date: _____

New Zealand National Agricultural Fieldays Sir Don Llewellyn Scholarship



THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

REFERENCE

Applicant's Name: _____

Student ID: _____ (if known)

Please provide a signed, confidential reference (ideally on letterhead paper) for the above-named applicant for New Zealand National Agricultural Fieldays Sir Don Llewellyn Scholarship.

Please note that if your reference letter names both the award and applicant, you do **not** have to complete this form.

Please comment on any/all of the following: the candidate's academic merit, the relevance of the research project and the likely long-term contribution of the research and/or candidate to the agricultural sector.

This reference will be used by the Selection Panel for this Scholarship.

While you are welcome to give your signed reference to the applicant, it would be appreciated if you could send it directly to the following address (or e-mail it as an attachment to scholarships@waikato.ac.nz) by **30 March 2015**:

The Scholarships Office
The University of Waikato
Private Bag 3105
HAMILTON 3240

Referee's Name: _____

Address: _____

Signature: _____ Date: _____

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