

BRYANT POSTGRADUATE RESEARCH SCHOLARSHIP REGULATIONS 2008

BACKGROUND

The D. V. Bryant Trust established Bryant Hall on land leased from the University of Waikato in 1971, as a Hall of Residence for students of the region who were attending the University. Since its inception, Bryant Hall has provided a supportive residential environment for first-year students and has also provided accommodation for a smaller number of senior undergraduate and graduate students who provide tutorial assistance and develop community activities to enrich the academic, cultural and social life of the Hall.

From 2004, Bryant Hall has been owned and operated by The University of Waikato, but the commitment of the D. V. Bryant Trust to providing opportunities for the academic development of students in the Waikato region continues in the form of the Bryant Scholarships including the Bryant Postgraduate Research Scholarship. The Postgraduate Research Scholarship was offered for the first time in 2003.

REGULATIONS

1. The award shall be known as the Bryant Postgraduate Research Scholarship.
2. The award can only be held by one recipient at a time. The next round of applications is expected to occur in 2011.
3. Candidates for the award must be New Zealand citizens or permanent residents of New Zealand.
4. The doctoral thesis topic is required to be in an area the findings of which are intended to enhance the quality of student residential life, student learning or research in the University environment.
5. The application must be accompanied by a proposal for the research envisaged. The Panel recognizes that at the time of application the proposal is likely to be a draft and may need to be modified subsequently. However, the intentions of the research in meeting the purpose of the award must be clearly indicated in the proposal.
6. Preference will be given to applicants who have completed the requirements of the qualifying degree at the time of application.
7. The Selection Panel expects that candidates will devote the majority of their working time to their studies during the tenure of the Scholarship. This should equate to a minimum of 30 hours per week. It is therefore expected that the recipient will have a full-time enrolment status.
8. Students employed on a non-casual or non-part-time basis by an institution at which research for the degree is to be carried out, will not normally be eligible for a Scholarship.
9. The Scholarship will have a value of \$22,000 per annum (paid in monthly instalments of \$1,833.33), and is tenable for up to three years, provided there is satisfactory progress.

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10. Should a candidate complete the doctoral degree before the three-year tenure period of the Scholarship has ended, the tenure of the Scholarship will end on final completion of doctoral study, or after three years, whichever is the earlier date, provided that the candidate continues to be enrolled in a doctoral degree at the University of Waikato. Final completion takes place when the Postgraduate Studies Committee has accepted the report of the examiners and recommends the awarding of the degree.
11. The Scholarship may be held in conjunction with any other scholarship or award. However, should the total value of other stipendiary scholarships or awards held by the scholar exceed \$11,000 the Bryant Postgraduate Research Scholarship will be reduced on a dollar-for-dollar basis. Scholars must advise the Scholarships Office, in writing, of any other awards from which they benefit during the tenure of their Bryant Postgraduate Research Scholarship.
12. The selection of scholars will be initially made on the basis of written applications, but candidates may be required to attend an interview.
13. The Selection Panel will include a representative of the D. V. Bryant Trust and the Chairperson of the Scholarships Committee or nominee.
14. Applicants will normally be advised of the decision of the Panel in the two months following application.
15. The offer of a Bryant Postgraduate Research Scholarship should be accepted within a maximum of one month of the formal offer of the award being made. If the candidate fails to accept the award within the one month period, the offer may lapse.
16. The awarding and continuation of the Scholarship is conditional on enrolment in an approved research programme leading towards the award of a PhD degree at The University of Waikato. Termination of, or withdrawal from, the doctoral programme for which the Scholarship has been awarded, shall result in termination of the Scholarship.
17. The Scholarships Committee may terminate a Scholarship at any time if it is not satisfied, after consultation with the Postgraduate Studies Committee, that the recipient is following the approved programme of research, and / or making satisfactory progress, and / or otherwise complying with the conditions governing the Scholarship. The holder of a Scholarship shall have the right to appeal to the Academic Board against any decision to terminate the award.
18. In the event of a scholar, having accepted a Bryant Postgraduate Research Scholarship, being unable to take up the award either because of non-acceptance of their application for enrolment at the University or for some other reason, the Selection Panel may, at its discretion, offer the Scholarship to another candidate.
19. The next due date for applications is **31 May 2008**.

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This application must be submitted to: The Scholarships Office
B Block
The University of Waikato
Private Bag 3105
HAMILTON 3240

The next round of applications is expected to close at 5.00 pm on **31 May 2008**.

Enquiries can be directed to: Tel. +64 7 858 5195 or 858 5136
Fax +64 7 838 4600
E-mail scholarships@waikato.ac.nz

Please ensure that all questions are answered and that all the required attachments accompany this application form. You may jeopardise your chances of success if you do not complete your application properly.

If your circumstances change after the submission of this application, e.g. you apply for or receive another Scholarship, please inform the Scholarships Office immediately.

▼ YOUR PERSONAL DETAILS

NAME AND ID

Full Name: _____ Student ID: _____

POSTAL ADDRESS

For correspondence regarding this application

Street Number and Name: _____

Suburb: _____ Town / City: _____

Country: _____ Telephone: _____

Email: _____ Cell Phone: _____

STUDY INTENTIONS

School / Faculty: _____

Department: _____

Proposed Research Topic: _____

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APPLICATION DETAILS

PREVIOUS STUDY

A. AT THE UNIVERSITY OF WAIKATO

If you are, or have been, a student at the University of Waikato, please give details of study undertaken that provides evidence of your academic eligibility for the award of a Bryant Postgraduate Research Scholarship.

B. AT ANOTHER INSTITUTION

If you have studied at **any** other tertiary institution(s), please give details of the institution(s) and study undertaken that provides evidence of your academic eligibility for the award of a Bryant Postgraduate Research Scholarship.

You must attach verified copies of your academic transcripts from the other tertiary institution(s) attended. Please also attach grade scales where available.

ATTACHMENTS

Please attach a one-page personal statement that briefly presents the following:

- An outline of your proposed research intentions
- An indication of any promotion of past research activities, such as through seminars, conference presentations, and a list of publications
- A summary of any past or present work / employment history other than casual or part-time positions
- Any special circumstances you consider relevant to this application.

You may also choose to attach the following:

- A timeline (endorsed by your (proposed) Chief Supervisor) showing the start of your doctoral enrolment, any milestones, and the expected completion date.

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PROPOSED DOCTORAL SUPERVISION

Proposed Chief Supervisor: _____

Department: _____

School / Faculty: _____

Declaration of proposed Chief Supervisor

I am available to supervise the doctoral topic proposed above. I understand that any offer of a Bryant Postgraduate Research Scholarship does not equate to approval for registration for a doctoral degree at the University of Waikato.

Signature: _____ Date: _____

Comments of Chair of Department

Signature: _____ Date: _____

APPLICATION FOR REGISTRATION FOR DOCTORAL PROGRAMME

All doctoral degree programmes at the University of Waikato must be approved by the Postgraduate Studies Committee. It is helpful to the Selection Panel to know your progress in the registration process.

Have you applied to the Postgraduate Studies Committee to register for a doctoral degree at the University of Waikato? (please tick the appropriate boxes)

Yes

No

If yes, has that application been successful?

Yes

No response

No

(The endorsement of your School / Faculty Representative on the Postgraduate Studies Committee is required, even if you have not yet applied for doctoral enrolment.)

Comments of School / Faculty Representative on the Postgraduate Studies Committee

Signature: _____ Date: _____

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REFEREES

Please provide the names and addresses of two persons you have asked to forward confidential references to the Scholarships Office.

One of them must be **either** your proposed Chief Supervisor **or** a member of the academic staff at the institution at which you obtained the qualification that defines your eligibility to enter the doctoral programme.

Title and Name of Referee 1: _____

Address: _____

Telephone: _____

Email: _____

Title and Name of Referee 2: _____

Address: _____

Telephone: _____

Email: _____

FINANCIAL SUPPORT

If you are employed, how many hours a week do you work? _____

Have you applied for, or received, other funding for this programme of study? (please tick the appropriate box)

Yes

No

If yes, please name the funding provider. _____

Please list all scholarships / prizes won in the last two years. _____

Please list all other scholarship applications in process. _____

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CONDITIONS

I understand that if I am offered a Bryant Postgraduate Research Scholarship, and accept it, I will only be eligible to be formally awarded the Scholarship if I meet all of the following criteria:

- Any anticipated or provisional grades used in calculating my eligibility are confirmed by the final grades awarded
- I am approved for registration for a doctoral degree programme at the University of Waikato by the date indicated in the regulations for the Scholarship
- I am enrolled full-time in a doctoral degree programme at the University of Waikato in the years of tenure
- I am not in receipt of funding provided through a research contract of the University of Waikato in the period of tenure of the Scholarship.

I also understand that:

- The offer of a Bryant Postgraduate Research Scholarship is not an indication that I will automatically receive approval from the Postgraduate Studies Committee of the University of Waikato for registration for a doctoral degree programme
- The Scholarships Committee may terminate my Scholarship at any time if it is not satisfied that I am following the required programme or am otherwise complying with the conditions governing the Scholarship. I shall have the right to appeal to the Academic Board against any decision to terminate the award.

▼ PRIVACY DECLARATION

The information requested in this application form will be used solely for the purposes of assessing your application for the Bryant Postgraduate Research Scholarship. Personal information contained in this application will be made available to members of the Selection Panel and staff of the Scholarships Office.

The University of Waikato undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award. The University of Waikato undertakes to destroy your application to preserve its confidentiality, in the event that you are unsuccessful in gaining an award. The destruction of unsuccessful applications normally occurs six weeks after applicants are informed of the outcome of the Selection Panel's deliberations. Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

The University may contact the persons you have named in your application as referees for further information. Any such direct contact with these referees will be made on a strictly confidential basis. The University may not divulge details to you about the content of such confidential references without the written authorisation of the referee concerned.

▼ SIGN HERE

Signature: _____

Date: _____

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CHARACTER REFEREE'S REPORT

Applicant's Name: _____

Student ID: _____

Please provide a confidential character reference (on, or attached to, this form) for the above-named applicant for a Bryant Postgraduate Research Scholarship. This reference will only be used by the Selection Panel in determining the applicant's eligibility for the Scholarship.

Please send your reference to the following address by **31 May**:

The Scholarships Office
The University of Waikato
Private Bag 3105
HAMILTON 3240

Referee's Name: _____

University / Dept: _____

Signature: _____ Date: _____

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ACADEMIC REFEREE'S REPORT

Applicant's Name: _____

Student ID: _____

Please provide a confidential academic reference (on, or attached to, this form) for the above-named applicant for a Bryant Postgraduate Research Scholarship. This reference will only be used by the Selection Panel in determining the applicant's eligibility for the Scholarship.

Please send your reference to the following address by **31 May**:

The Scholarships Office
The University of Waikato
Private Bag 3105
HAMILTON 3240

Referee's Name: _____

University / Dept: _____

Signature: _____ Date: _____

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CHECK LIST

All applicants please check that you have done the following:

- Completed all relevant sections of the application form
- Obtained the signature of your (proposed) Chief Supervisor
- Obtained the comments and signature of your Chairperson of Department
- Obtained the comments and signature of your Faculty / School Representative on the Postgraduate Studies Committee
- Provided the names and contact details of two referees
- Asked those two referees to send confidential references directly to the Scholarships Office
- Attached verified copies of academic transcripts from any other tertiary institution(s) you have attended (and a grade scale if possible)
- Attached a one-page personal statement to the application.

If your circumstances allow it, **all applicants** are welcome to have done the following:

- Attached a timeline (endorsed by your (proposed) Chief Supervisor) showing the start of your doctoral enrolment, any milestones, and the expected completion date.

Students new to the University of Waikato please check that you have done the following:

- Attached verified proof of New Zealand citizenship or permanent residence.