



## ▼ BRYANT RESIDENTIAL TUTORSHIP REGULATIONS FOR 2012

### BACKGROUND

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The D. V. Bryant Trust established Bryant Hall on land leased from the University of Waikato in 1971, as a hall of residence for students of the region who were attending the University. Since its inception, Bryant Hall has provided a supportive residential environment for first-year students and has also provided accommodation for a smaller number of senior undergraduate and graduate students who provide tutorial assistance and develop community activities to enrich the academic, cultural and social life of the Hall.

From 2004, Bryant Hall has been owned and operated by The University of Waikato, but the commitment of the D. V. Bryant Trust to providing opportunities for the academic development of students in the Waikato region continues in the form of the Bryant Residential Tutorships. These Tutorships were offered for the first time in 2003 for senior students continuing study in 2004 at The University of Waikato, and seeking to live in a University hall of residence on campus and contribute to its community life and the academic success of its residents.

### REGULATIONS

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1. The award shall be known as the Bryant Residential Tutorship.
2. **The appointee must be a New Zealand citizen or permanent resident of New Zealand and preference will be given to those who have attended a secondary school within the Waikato, Bay of Plenty, Gisborne or Northland regions, not more than five years prior to enrolling at the University of Waikato in the year the tutorship is held.**
3. The appointee will be required to enrol as a full-time student in either an undergraduate degree (a minimum of 120 points) or a graduate or postgraduate programme of study, for the entire academic year in the year of tenure.
4. The appointee will be required to live in an approved University hall of residence, and will be required to offer and present such formal and informal tutorial assistance within the areas of his/her academic expertise to residents of the hall to which the appointee is assigned as the Residential Manager of that hall shall determine. The expected commitment would be a minimum of 6 hours per week during the academic year, including examination periods.
5. The Tutorship will have a value of up to \$3,500 per annum, tenable for one year only, and will be applied to board and lodgings in the hall of residence to which the tutor is assigned. The Scholarship will be paid in two instalments subject to confirmation of enrolment in each semester, and (in the second semester) confirmation that satisfactory academic support is being provided.
6. Applications must be accompanied by proof of the candidate's academic performance, e.g. their academic record, evidence of the candidate's suitability as a tutor, and a character reference from a person external to the University.
7. The selection of scholars will be initially made on the basis of written applications and an interview before a Panel comprising the Group Manager of the Student Services Office and the Residential Managers of the University's halls of residence, or their nominees. The Interview Panel will make its recommendations to the Selection Panel which is empowered to offer awards.
8. The Selection Panel will include a representative of the D. V. Bryant Trust, and may, at the Panel's discretion, include the Residential Manager of Bryant Hall or of another of the University of Waikato's halls of residence.
9. Successful candidates will normally be advised of the conditional offer of the Tutorship by 30 November. That offer will be conditional on being accepted into and enrolled in an appropriate programme of study, as described in Clause 3.
10. In the event of a scholar, having accepted a Bryant Residential Tutorship, being unable to take up the Award either because of non-acceptance of their application for enrolment in the University or for some other reason, the Selection Panel may, at its discretion, offer the Tutorship to another candidate.
11. The due date for applications is normally **31 October**, but has been extended to **11 November 2011**.



# Bryant Residential Tutorship Scholarships



THE UNIVERSITY OF  
**WAIKATO**  
*Te Whare Wānanga o Waikato*

## APPLICATION DETAILS

### PREVIOUS EDUCATION

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What secondary school(s) have you attended in the last five years?

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If you have transferred from another tertiary institution, please indicate which one and details of study undertaken. Please attach transcripts from any other tertiary institution.

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### STUDY INTENTIONS

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Faculty/School you intend to enrol/are enrolled in:

Qualification:

Year of study in 2012:

### REFEREE

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Please provide the name and address of the person providing a character reference.

Name of Referee:

Address:

Telephone:

Email:

### ATTACHMENTS

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*Please attach the following to your application form:*

- A curriculum vitae (maximum four A4 pages) that details, among other things, your study at secondary and tertiary level, and any tutoring experience
- Evidence of your suitability as a tutor, e.g. a supporting statement from a Residential Manager or academic who is able to comment on your tutoring skills and experience
- A character reference **from a person outside the University**
- Academic transcripts from any other tertiary institution(s) you have attended
- Any other evidence that supports your application.

***Please do not put your application or CV in a folder or any kind of special binding. You should use one fastening (staple or clip) at the top left corner.***

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## ▼ PRIVACY DECLARATION

The information provided in this application will be used solely for the purposes of assessing your eligibility and suitability for this Scholarship. Personal information contained in this application will be made available to members of the Selection Panel, members of the Scholarships Committee and staff of the Scholarships Office.

The University of Waikato undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award. In the event that you are unsuccessful in gaining an award, the University of Waikato undertakes to destroy your application to preserve its confidentiality. Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

The Selection Panel or University may contact for further information any persons or community groups you have named in support of your application. Any such direct contact with these persons or groups will be made on a strictly confidential basis. The University may not divulge details to you about the content of such confidential communication without the written authorisation of the persons or groups concerned.

## CONDITIONS

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I understand that:

1. If I am offered, and accept, a Bryant Residential Tutorship, I will only be eligible to be formally awarded the Tutorship if I enrol at The University of Waikato in the year of tenure and comply with any other specific requirements of the Tutorship
2. The Tutorship should be paid in two instalments soon after the start of each semester and that those payments will only be made if the Scholarships Office is able to verify that I am fully enrolled for that semester and that (in the second semester) my Residential Manager confirms that I have provided satisfactory academic support to date
3. I will be obliged to undertake a minimum of 6 hours tutorial assistance per week during the academic year, including examination periods
4. The Scholarships Committee may terminate my Scholarship at any time, and recoup any funds awarded, if it is not satisfied that I am following the required programme or that I am otherwise complying with the conditions governing the Scholarship
5. I shall have the right to appeal to the Academic Board against any decision to terminate the award.

## ▼ SIGN HERE

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Bryant Residential Tutorship Scholarships



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## **CHARACTER REFERENCE**

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Applicant's Name: \_\_\_\_\_

Student ID: \_\_\_\_\_ (if known)

Please provide a **character reference** on, or attached to, this form for the above-named applicant for a Bryant Residential Tutorship Scholarship. This reference will be used by the Selection Panel in determining the applicant's eligibility for this Scholarship. The Scholarship is designed to assist diligent students whose tutorial assistance will contribute to the academic success of other residents.

Please give the reference to the applicant, or send it to the following address by **11 November**:

The Scholarships Office  
The University of Waikato  
Private Bag 3105  
HAMILTON 3240

Referee's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_