



HEALTH RESEARCH COUNCIL ETHICS SUMMER STUDENTSHIP 2011-2012

BACKGROUND

The Health Research Council (HRC) of New Zealand has available five Ethics Summer Studentships, nationwide, for students to conduct research during the summer break in a health-related ethics field. The project should be a discrete piece of research that is achievable within the period (usually ten weeks) of the Studentship.

A recipient's Supervisor will ideally have a background in health-related ethics research. Some training in research methodology and report writing should be involved, prior to or during the Studentship, and the student should be encouraged to present the results of the research at a seminar and / or by publication.

It is the recipient's and the Supervisor's joint responsibility to ensure that the project is completed on time. The Supervisor is responsible for obtaining Ethics Committee approval, should this be necessary.

REGULATIONS

1. The Award will be known as the Health Research Council Ethics Summer Studentship.
2. The Studentship is for research based around the following topics:
 - The storage and access of health research data
 - Indigenous People and cultural responsibility in research
 - Alternative Complimentary and traditional medicine
 - Any other significant topic in health ethics.
3. Applications will be accepted from any level of study. However, the research focus of the Studentship would lend it to applications from those who have (at least) completed the requirements of a Bachelors degree and who have already studied or practised research skills.
4. Together with their completed application form, applicants must submit a brief CV. In addition, a research proposal (including a timeline) outlining the work to be undertaken during the Ethics Summer Studentship must accompany the application. Students new to the University of Waikato should also attach academic transcripts from their previous institution(s).
5. Applicants must also ask two academic referees to send references directly to the Scholarships Office.
6. Candidates for the Studentship must be New Zealand citizens or permanent residents.
7. Applications will be assessed on the following:
 - a. The field of research being undertaken
 - b. The presentation and feasibility of the proposal
 - c. Academic merit.
8. As a condition of the Studentship, the Health Research Council requires that a (four-page minimum) report be submitted at the conclusion of the Ethics Summer Studentship. This should be written in collaboration with the recipient's supervisor. The report should outline the work undertaken while funded by the Studentship, as well as any outcomes resulting from their research (such as publications). The report must be submitted to the Scholarships Office of the University of Waikato by mid March.
9. The Studentship of \$5,000 will be paid in two instalments to the successful candidate. The first instalment of \$2,500 will normally be paid in December of the year of application, while the second instalment will normally be paid early in April of the following year after submission of the research report by mid March.
10. The Selection Panel for the Studentship will consist of a representative of the University of Waikato Human Research Committee and a representative of the Scholarships Office.
11. The Selection Panel may refrain from making a recommendation if it finds no candidate of sufficient merit.
12. The Scholarships Committee may terminate a Studentship at any time and recoup any funds disbursed if it is not satisfied that the holder is following the required programme, is making satisfactory academic progress or is otherwise complying with the conditions governing the Studentship.
13. The holder of a Studentship shall have the right to appeal to the Academic Board against any decision to terminate a Studentship.
14. Applications close on **19 October 2011**.

HRC of New Zealand Ethics Summer Studentship



THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

This application must be submitted to: The Scholarships Office
The Gateway
The University of Waikato
Private Bag 3105
HAMILTON 3240

Applications close at 5.00 pm on **19 October 2011**.

Enquiries can be directed to: Tel. +64 7 858 5136 or 838 4489
Fax +64 7 838 4600
Email scholarships@waikato.ac.nz

Please ensure that all questions are answered and that all the required attachments accompany this application form. You may jeopardise your chances of success if you do not complete your application properly.

Please do not put your application or CV in a folder or any kind of special binding. You should use one fastening (staple or clip) at the top left corner.

▼ YOUR PERSONAL DETAILS

NAME AND ID

Full name: _____
University of Waikato Student ID: _____

POSTAL ADDRESS

For correspondence regarding this application

Street Number and Name: _____
Suburb: _____ Town/City: _____
Postcode: _____ Telephone: _____ (land line)
Email: _____ Cell Phone: _____

CITIZENSHIP / RESIDENCY

If you new to the University of Waikato, please attach verified proof of New Zealand citizenship or permanent residency.

Are you a New Zealand citizen or permanent resident? (please tick the appropriate box)

Yes

No



APPLICATION DETAILS

ACADEMIC DETAILS

School / Faculty: _____
Department: _____
Current programme of study: _____ Expected dated of completion: _____
Major: _____

PROPOSED RESEARCH

As well as writing the topic of your research here, please attach a proposal (maximum of 2 pages) to this application.

Proposed Research Topic (already agreed to by Supervisor): _____

ACADEMIC SUPPORT

Supervisor: _____
Department: _____ School / Faculty: _____

Comments of Supervisor (particularly with regard to the academic merit and research capability of the applicant):

Signature: _____ Date: _____

Comments of Chair of Department (particularly with regard to any Department resources that may be required):

Signature: _____ Date: _____



ACADEMIC REFEREES

Please provide the names and addresses of two persons you have asked to forward academic references to the Scholarships Office.

One of them must be your Supervisor.

Title and Name of Referee 1: _____

Address: _____

Telephone: _____

Email: _____

Title and Name of Referee 2: _____

Address: _____

Telephone: _____

Email: _____

ATTACHMENTS

All applicants please attach the following to this application form:

- A brief curriculum vitae (maximum four A4 pages) which highlights, among other things:
 - Your academic merit
 - Research skills studied and / or practised to date.
- A research proposal which includes the following information:
 - Information on the nature of the project and the field and depth of study
 - Any resources / support required
 - A timeline.
- Verified copies of academic transcripts from any other tertiary institution(s) you have attended (please attach a grade scale if possible).

Students new to the University of Waikato please also attach the following:

- Verified proof of New Zealand citizenship or permanent residence.



▼ **PRIVACY DECLARATION**

The information provided in this application will be used solely for the purposes of assessing your eligibility and suitability for this Studentship. Personal information contained in this application will be made available to members of the Selection Panel, members of the Scholarships Committee and staff of the Scholarships Office.

The University of Waikato undertakes to store your application in a secure place in the event that you are successful in gaining a Studentship or are selected as a reserve candidate for a Studentship. In the event that you are unsuccessful in gaining a Studentship, the University of Waikato undertakes to destroy your application to preserve its confidentiality.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

The Selection Panel or University may contact for further information any persons or groups you have named in support of your application. Any such direct contact with these persons or groups will be made on a strictly confidential basis. The University may not divulge details to you about the content of such confidential communication without the written authorisation of the persons or groups concerned.

CONDITIONS

I understand that:

1. If I am offered, and accept, an HRC Ethics Summer Studentship administered through the University of Waikato, I will only be eligible to be formally granted the Studentship if I meet the requirements of the regulations
2. I must submit a report on my research project (as outlined in the regulations) prior to receiving the final instalment of the Studentship
3. The Scholarships Committee may terminate my Studentship at any time, and recoup any funds disbursed, if it is not satisfied that I am following the required programme or that I am otherwise complying with the conditions governing the Studentship
4. I shall have the right to appeal to the Academic Board against any decision to terminate the Studentship.

▼ **SIGN HERE**

Signature: _____ Date: _____

HRC of New Zealand Ethics Summer Studentship



THE UNIVERSITY OF
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Te Whare Wānanga o Waikato

REFEREE'S REPORT

Applicant's Name: _____

Student ID: _____ (if known)

Please provide an **academic reference** on, or attached to, this form for the above-named applicant for an HRC Summer Studentship. This reference will be used by the Selection Panel in determining the applicant's eligibility for the Studentship.

Please send your reference to the following address by **19 October**:

The Scholarships Office
The University of Waikato
Private Bag 3105
HAMILTON 3240

Referee's Name: _____

University / Dept: _____

Signature: _____ Date: _____

HRC of New Zealand Ethics Summer Studentship



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