Michael Caiger Memorial Scholarship

REGULATIONS

The Michael Caiger Memorial Scholarship was established in recognition of the high regard in which academic education was held by Michael Caiger.

1. Purpose
   1.1. The purpose of the Michael Caiger Memorial Scholarship is to provide financial assistance to students who demonstrate academic potential to further their studies, where this potential might otherwise not be realised due to financial constraints.

2. Eligibility
   2.1. To be eligible, applicants must:
       2.1.1. be enrolled full-time in a Bachelor of Arts (BA) or Bachelor of Social Sciences (BSocSc) in the Faculty of Arts and Social Sciences at the University of Waikato, at second year or above;
       2.1.2. have been enrolled full-time for at least one full year at the University of Waikato in the year preceding their application; and
       2.1.3. be a New Zealand citizen or permanent resident.
   2.2. While students studying any BA or BSocSc subject are eligible to apply, preference may be given to applicants studying History or International Relations, which were Michael Caiger's passions.

3. Value
   3.1. The Scholarship will have a value of up to $5,000 and will be paid to the recipient in two equal instalments of $2,500.
       3.1.1. The first instalment will be paid directly to the recipient in the form of a cheque after the withdrawal date for A Semester has passed.
       3.1.2. The second instalment will be paid directly to the recipient in the form of a cheque after the withdrawal date for B Semester has passed and is conditional on the recipient passing all of their A Semester papers.
   3.2. In exceptional circumstances the Scholarship may be shared and instalments amended in line with the value of the award.

4. Application
   4.1. The Scholarship will normally be offered every alternate year (e.g. 2016, 2018, etc.), however, if no award is made in a particular year, the Sponsor or their nominee may, at their discretion, offer the Scholarship again in the following year.
   4.2. Applications must be received on the prescribed online form by 15 April.
   4.3. Applicants must also submit with their application:
       4.3.1. a one-page personal statement outlining their commitment to their field of study and their financial circumstances;
       4.3.2. a brief CV (maximum four A4 pages);
       4.3.3. one academic reference; and
       4.3.4. one character reference.

5. Selection Criteria
   5.1. In selecting a recipient, the Selection Panel will take into account academic merit, financial need, and the applicant's vision for their field of study.

6. Selection Panel
6.1. The Selection Panel will comprise of the Faculty of Arts and Social Sciences representative to the Scholarships Committee, one Chair of School\(^1\) (from Arts, Social Sciences, or Psychology), and the sponsor, or their nominees.

6.2. Short-listed applicants will be required to attend an interview with the Selection Panel.

6.3. The Selection Panel may refrain from making a recommendation if it finds no applicant of sufficient merit.

6.4. The Selection Panel's decisions are final and no correspondence will be entered into following the selection meeting.

7. **Awarding**

7.1. All applicants will be advised via email of the outcome of their application.

7.2. The Scholarship will be tenable for one year.

8. **Other Conditions**

8.1. The Scholarships Committee may terminate a Scholarship at any time, and recoup any funds awarded, if it is satisfied that the recipient is not following the required programme or is not otherwise complying with the regulations governing the Scholarship and/or the University of Waikato. The recipient of a Scholarship will have the right to appeal to the Education Committee against any decision to terminate the award.

8.2. By accepting the Scholarship, the recipient agrees to participate in any reasonable publicity concerning the Scholarship arranged by the University of Waikato.

8.3. With the consent of the Sponsor or their nominee, the University may from time to time vary these regulations.

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\(^1\) Each year the Faculty of Arts and Social Sciences representative to the Scholarships Committee will nominate the Chair of School for the Selection Panel.