

School of Māori and Pacific Development

Te Pua Wānanga ki te Ao Postgraduate Excellence Awards



THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

TE PUA WĀNANGA KI TE AO POSTGRADUATE EXCELLENCE AWARDS 2011

BACKGROUND

The School of School of Māori and Pacific Development Te Pua Wānanga ki te Ao Postgraduate Excellence Awards were established in 2001 to affirm and encourage excellence in students undertaking study at postgraduate level within the School of Māori and Pacific Development.

REGULATIONS

1. The Awards will be known as Te Pua Wānanga ki te Ao Postgraduate Excellence Awards.
2. The Awards will be made annually to full-time or part-time postgraduate students who are studying in the School of Māori and Pacific Development at the University of Waikato:
 - a. Who qualify for entry into, or are already enrolled in, a postgraduate (MPhil, PhD) course of study in the School
 - b. Who demonstrate academic excellence
 - c. Who demonstrate the ability to complete their programme of study
 - d. Whose research has particular relevance to the priorities of the School.
3. The Awards shall be made each year by the Scholarships Committee, on behalf of the Academic Board, following the recommendation of the Selection Panel. The Selection Panel will comprise the Dean of the School of Māori and Pacific Development, the School of Māori and Pacific Development Postgraduate Convenor, the School of Māori and Pacific Development's representative on the Scholarships Committee, and the relevant Chair of Department or their nominees.
4. The value of the Awards may vary but will not exceed \$5,000 for full-time students or \$2,500 for part-time students at postgraduate level (MPhil, PhD). The number and value of Awards made will be dependent on the availability of funding. The Selection Panel may also take financial need into consideration during its deliberations.
5. The Selection Panel may show preference for applicants who contribute significantly to the academic and/or cultural life of the institution.
6. To qualify for an Award, candidates must be enrolled for their programme of postgraduate study in the year of tenure.
7. The Awards will be paid out in two equal amounts or as otherwise negotiated with the Scholarships Office in consultation with the School of Māori and Pacific Development:
 - a. For the payment of the first instalment on confirmation of enrolment or, in the case of enrolled students, at a time agreed by the Selection Panel in consultation with the Scholarships Office.
 - b. For payment of the second instalment on confirmation from a relevant supervisor of the attainment of goals set.
8. The Award may not be held concurrently with any other bursary, scholarship, or award offered by the School of Māori and Pacific Development.

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9. Applications for the Awards must be made by completing an application form, which should be accompanied by a brief CV, details of the applicant's study intentions for the year of tenure, and a statement that highlights the applicant's suitability in terms of the criteria for the Awards.
10. The Selection Panel may refrain from making an Award if it finds no candidate of sufficient merit.
11. Previous winners of a Pua Wānanga ki te Ao Postgraduate Excellence Award may apply again in later years if they continue to be eligible.
12. By accepting a Scholarship, the recipient agrees to participate in any publicity concerning the Scholarship arranged by the University of Waikato. The recipient may be asked to attend a presentation ceremony
13. The Scholarships Committee may terminate an Award at any time and recoup any funds disbursed if it is not satisfied that the holder is following the required programme, is making satisfactory academic progress or is otherwise complying with the conditions governing the Award.
14. The holder of an Award shall have the right to appeal to the Academic Board against any decision to terminate an Award.
15. The due dates for the two rounds of applications are **31 March** and **31 August** annually.

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TE PUA WĀNANGA KI TE AO POSTGRADUATE EXCELLENCE AWARDS APPLICATION FORM

This application must be submitted to: The Scholarships Office
The University of Waikato
Private Bag 3105
HAMILTON 3240

Applications close at 5.00 pm on the due dates (**31 March** and **31 August** annually)

Enquiries can be directed to: Tel. +64 7 858 5195 or 858 5136
Fax +64 7 838 4600
Email scholarships@waikato.ac.nz

Please ensure that all questions are answered and that all the required attachments accompany this application form. You may jeopardise your chances of success if you do not complete your application properly.

When preparing your attachments, please **do not** use staples, special binding, coloured ink or paper. To fasten documents together, please use paper clips or bulldog clips. This is because all documents will be photocopied.

YOUR PERSONAL DETAILS

NAME AND STUDENT ID

Full name: _____

University of Waikato Student ID: _____ (if known)

POSTAL ADDRESS

For correspondence regarding this application

Street Number and Name: _____

Suburb: _____ Town/City: _____

Post Code: _____ E-mail: _____

Home Phone: _____ Cell Phone: _____

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APPLICATION DETAILS

PREVIOUS STUDY

A. AT THE UNIVERSITY OF WAIKATO

Past and present students of the University of Waikato, please list the degree(s) you hold.

B. AT ANOTHER INSTITUTION

If you have studied at **any** other tertiary institution(s), please give details of the institution(s) and study undertaken.

You must attach verified copies of your academic transcripts from the other tertiary institution(s) attended along with grade scales where available.

PRESENT STUDY

If you are **currently** enrolled in an MPhil or PhD programme through Te Pua Wānanga ki te Ao, please answer the three following questions:

1. In which degree programme are you currently enrolled? (please tick the appropriate boxes)

MPhil

PhD

2. When did you first enrol in your MPhil / PhD at the University of Waikato?

3. Who are your supervisors?

Applicants currently enrolled for an MPhil or PhD through Te Pua Wānanga ki te Ao, should now proceed directly to the section headed 'Academic Referees'.

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FUTURE STUDY

School: _____

Department: _____

Proposed Research Topic (already agreed to by Chief Supervisor): _____

FINANCIAL SUPPORT

Are you employed? (please tick the appropriate box)

Yes

No

If yes, where do you work? _____

If yes, how many hours a week do you work? _____

Have you applied for, or received, other funding for this programme of study?

Yes

No

If yes, please name the funding provider. _____

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PROPOSED HIGHER DEGREE PROGRAMME

Proposed Chief Supervisor: _____

Department: _____ School: _____

Declaration of proposed Chief Supervisor

I am available to supervise the MPhil / PhD topic proposed above. I understand that any offer of a Scholarship does not equate to approval for registration for a higher degree at the University of Waikato.

Signature: _____ Date: _____

Comments of Chair of Department

Signature: _____ Date: _____

APPLICATION FOR REGISTRATION FOR HIGHER DEGREE

All higher degree programmes at the University of Waikato must be approved by the Postgraduate Studies Committee.

Have you applied to the Postgraduate Studies Committee for registration? (please tick the appropriate boxes)

Yes No

MPhil PhD

If yes, has that application been successful?

Yes No response No

Do you intend to study part-time or full-time?

Part-time Full-time

Comments of School Representative on the Postgraduate Studies Committee

Signature: _____ Date: _____

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ACADEMIC REFEREES

Please provide the names and addresses of two persons you have asked to forward academic references to the Scholarships Office. **If a referee is a friend or relative, this should be declared in the reference.**

One of them must be your (proposed) Chief Supervisor.

Title and Name of Referee 1:

Address:

Telephone:

Email:

Title and Name of Referee 2:

Address:

Telephone:

Email:

ATTACHMENTS

All applicants please attach the following to this application form:

- A curriculum vitae (maximum four A4 pages) which contains, among other things:
 - A brief statement about your previous studies
 - An outline of your proposed study intentions, especially during the year of tenure
 - A statement which highlights your suitability in terms of the criteria of the Award, including your contribution to the academic and/or cultural life of the institution.

- Verified copies of academic transcripts from any **other** tertiary institution(s) you have attended (please attach a grade scale if possible).

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PRIVACY DECLARATION

The information provided in this application will be used solely for the purposes of assessing your eligibility and suitability for this Award. Personal information contained in this application will be made available to members of the Selection Panel, members of the Scholarships Committee and staff of the Scholarships Office.

The University of Waikato undertakes to store your application in a secure place in the event that you are successful in gaining an Award or are selected as a reserve candidate for an Award. The University of Waikato undertakes to destroy your application to preserve its confidentiality, in the event that you are unsuccessful in gaining an Award.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

The Selection Panel or University may contact for further information any persons or groups you have named in support of your application. Any such direct contact with these persons or groups will be made on a strictly confidential basis. The University may not divulge details to you about the content of such confidential communication without the written authorisation of the persons or groups concerned.

CONDITIONS

I understand that:

1. If I am offered, and accept, a Te Pua Wānanga ki te Ao Postgraduate Excellence Award, I will only be eligible to be formally granted the Award if I will be enrolled in a postgraduate degree programme in the School of Māori and Pacific Development at The University of Waikato in the year of tenure
2. This Award may not be held concurrently with any other bursary, scholarship, or award offered by the School of Māori and Pacific Development
3. Being offered this Award is not an indication that I will automatically receive approval from the Postgraduate Studies Committee or the relevant Department of the University of Waikato, for registration for a higher degree
4. The Scholarships Committee may terminate my Award at any time, and recoup any funds disbursed, if it is not satisfied that I am following the required programme or that I am otherwise complying with the conditions governing the Award
5. I shall have the right to appeal to the Academic Board against any decision to terminate the Award.

SIGN HERE

Signature: _____ Date: _____

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ACADEMIC REFEREE'S REPORT

Applicant's Name: _____

Student ID: _____ (if known)

Please provide an **academic reference** on, or attached to, this form for the above-named applicant for a Te Pua Wānanga ki te Ao Postgraduate Excellence Award. This reference will be used by the Selection Panel in determining the applicant's eligibility for the Scholarship.

Please note that the Selection Panel understands that the most expert and well-informed referee can sometimes be a friend or relative of the applicant. If this is the case, the Selection Panel requests that the situation be explained in the reference.

Please send your reference to the following address by **31 March** (1st round) or **31 August** (2nd round):

The Scholarships Office
The University of Waikato
Private Bag 3105
HAMILTON 3240

Referee's Name: _____

University / Dept: _____

Signature: _____ Date: _____

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