

# Waikato Chamber of Commerce Business Scholarship

*Waikato Management School*

Te Raupapa



THE UNIVERSITY OF  
**WAIKATO**  
*Te Whare Wānanga o Waikato*

SPONSORED BY THE UNIVERSITY OF WAIKATO IN ASSOCIATION WITH THE WAIKATO CHAMBER OF COMMERCE

## **REGULATIONS FOR THE WAIKATO CHAMBER OF COMMERCE BUSINESS SCHOLARSHIP**

### **BACKGROUND**

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This scholarship has been established for the benefit of members or employees of members of the Waikato Chamber of Commerce to assist a participant to undertake a programme of study offered through Corporate & Executive Education at the Waikato Management School.

### **REGULATIONS**

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1. The Waikato Chamber of Commerce Business Scholarship is awarded annually to assist a participant to undertake study at Postgraduate level in Hamilton namely the Postgraduate Diploma in Management Studies (evening programme) or Part One of the Waikato Master of Business Administration (MBA) programme through Corporate & Executive Education at the Waikato Management School, University of Waikato.
2. The value of the Scholarship is equivalent to half of the total programme fees and will be credited to the recipient's fees account at the University of Waikato. The scholarship will be offered in two instalments, the first at the commencement of the programme and the second half way through the programme.
3. Applicants must have applied and been accepted into either the Postgraduate Diploma in Management Studies (evening programme) or Part One of the Waikato Master of Business Administration (MBA) programme before applying for this scholarship.
4. The successful candidate will be expected to complete the proposed programme. The Selection Panel may terminate a Scholarship and recoup any funds awarded if the recipient does not meet this requirement.
5. The Scholarship will be offered on the basis of demonstrated:
  - past academic performance;
  - contribution to business and the community;
  - management experience;
  - leadership potential.
6. To be eligible to apply for the Scholarship applicants must:
  - be a New Zealand citizen or permanent resident of New Zealand;
  - be a member or employee of a member of the Waikato Chamber of Commerce
  - have a minimum of five years relevant work experience;
  - have a tertiary or relevant professional qualification (in some cases the requirement for formal degree qualifications may be waived where relevant practical experience is deemed to offset the need for prior tertiary study;

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- have the support of his/her employer;
  - Not already be enrolled in a Postgraduate Diploma in Management Studies or Master of Business Administration (MBA) programme with the Waikato Management School, University of Waikato;
  - Not have been a previous recipient of any Waikato Management School, University of Waikato scholarship awarded for the Postgraduate Diploma in Management Studies.
7. The Waikato Chamber of Commerce Business Scholarship will be awarded on the recommendation of a Selection Panel which shall include the Chief Executive Officer (or nominee) from the Waikato Chamber of Commerce and the Associate Dean-Enterprise (or nominee).
  8. The Selection Panel may refrain from making a recommendation if it finds no candidate of sufficient merit.
  9. Along with the completed application form, applicants should submit a statement outlining their reason for wishing to undertake this study, their curriculum vitae and at least two references to support the application (including one from their employer if currently employed).
  10. Applications should be EITHER :

<i>Mailed to:</i>	OR	<i>Delivered to:</i>
The Scholarships Office		The Scholarships Office
University of Waikato		University of Waikato
Private Bag 3105		The Gateway
HAMILTON 3240		Gate 5, Hillcrest Road
		HAMILTON
  11. Applicants will be advised in writing following the closing date whether they have been short-listed for an interview with the Selection Panel.
  12. The offer of a Scholarship must be accepted by the date indicated in the letter of offer. If any candidate declines a Scholarship or does not take it up, the Selection Panel may offer the Scholarship to another person.
  13. A Scholarship shall be taken up in the year for which it is offered.
  14. In accepting the Scholarship, the recipient undertakes to present a short summary of the outcome of their study to a nominated audience at a time after the conclusion of the papers covered by the Scholarship.
  15. The University of Waikato may, with the consent of the Waikato Chamber of Commerce vary these regulations from time to time.
  16. The closing date for applications is **30 November** in the year preceding the study to be undertaken (although a later date may apply in the year the first scholarship is awarded).

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## APPLICATION FORM

This application must be submitted to:    The Scholarships Office  
The Gateway  
The University of Waikato  
Private Bag 3105  
HAMILTON 3240

Applications close at 5.00 pm on the **30 November 2011**

Enquiries can be directed to:                    (07) 838 4964 or  
(07) 858 5195 or  
[scholarships@waikato.ac.nz](mailto:scholarships@waikato.ac.nz)

Please ensure that all questions are answered and that all the required attachments accompany this application form. You may jeopardise your chances of success if you do not complete your application properly.

## YOUR PERSONAL DETAILS

### NAME

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Surname:

Given name(s):

University of Waikato ID Number:

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### POSTAL ADDRESS

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*For correspondence regarding this application*

Street number and name:

Suburb:

Town/City:

Country:

Telephone:

Email:

Cell Phone:

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## ATTACHMENTS

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*Please attach the following to your application form*

- One page outlining your reasons for wishing to undertake this particular programme of study
- A copy of your curriculum vitae
- At least two references to support your application, including one from your employer or business associate
- Proof of New Zealand citizenship or permanent residency
- If you have undertaken study at a tertiary institution(s) other than University of Waikato you are also required to attach academic transcripts for study at this institution(s). Please also include details of the grade scales where available.

Please ensure you have included all of the above. Your application will not be assessed until we have the required accompanying documentation.

## CONDITIONS

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I understand that:

1. If I am offered and accept a Waikato Chamber of Commerce Business Scholarship, I will only be eligible to be formally awarded the Scholarship if enrolled at The University of Waikato in the year of tenure and comply with any other specific requirements of the scholarship.
2. The Scholarships Committee may terminate a Scholarship at any time and recoup any funds awarded, if it is satisfied that the holder is not following the required programme or is not otherwise complying with the conditions governing the Scholarship. The holder of a Scholarship shall have the right to appeal to the Academic Board against any decision to terminate the award.

## ▼ PRIVACY DECLARATION

The information requested in the attached application form will be used solely for the purposes of assessing your application for the Scholarship for which you are applying. Personal information contained in this application will be made available to members of the Selection Committee, members of the Scholarships Committee and staff of the Scholarships Office.

The University of Waikato undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award. The University of Waikato undertakes to destroy your application to preserve its confidentiality, in the event that you are unsuccessful in gaining an award. Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

## ▼ SIGN HERE

Signature:

Date:

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