This Application Form is for students who are NEW to the University of Waikato. Complete this form or apply online at www.waikato.ac.nz

» New Teacher Education applicants must also complete the supplementary forms.
» Higher degrees applicants must also complete the supplementary forms.
» Computer Graphic Design applicants must also provide a portfolio.

For all enquiries contact Student Administration on 0800 WAIKATO (0800 924 528) or email enrol@waikato.ac.nz

MY DETAILS

You need to provide a verified copy of your birth certificate, passport or New Zealand certificate of citizenship and evidence of any change of name before completing your enrolment.

☐ Enclosed

Legal Name

First* ____________________________
(Your legal first name)

Second ____________________________

Family* ____________________________
(Your legal surname)

Preferred name(s) ____________________________
☐ First Name ☐ Family Name

Previous name(s) ____________________________
☐ First Name ☐ Family Name

This was my ____________________________
☐ First Name ☐ Family Name

Gender* ☐ Female ☐ Male

Date of Birth* ____________________________ dd/mm/yyyy

Students with Disabilities

Do you live with the long term effects of disability or injury?
☐ Yes ☐ No

If yes, complete the Disability Support Registration Form.

This information has no bearing on your application and is only used to improve our services to students.

For further information visit www.waikato.ac.nz/disability

Type of disability (Tick as applicable):
☐ Blind ☐ Deaf ☐ Head injury ☐ Hearing ☐ Medical ☐ Mental health ☐ Mobility ☐ Specific learning ☐ Speech ☐ Vision ☐ Other, please describe ____________________________

Residency Status*

You need to provide evidence of your citizenship before completing your enrolment.

☐ Enclosed

Are you a/an?

☐ New Zealand citizen
Supply a verified copy of your New Zealand birth certificate, New Zealand certificate of citizenship or New Zealand passport

☐ Australian citizen
Supply a verified copy of your Australian birth certificate or passport

☐ Permanent resident in New Zealand
Supply a verified copy of your residence permit and passport

Country of citizenship ____________________________

☐ Citizen of another country
Supply a verified copy of your passport

Country of citizenship ____________________________

Will you be living in New Zealand for the period of your study?*

☐ Yes ☐ No

Ethnicity*

To which ethnic group(s) do you belong? Tick up to three boxes.

☐ New Zealand European/European/Pakeha

☐ New Zealand Māori (iwi optional) ____________________________

☐ African ☐ Australian ☐ British/Irish ☐ Cambodian ☐ Cook Island Māori ☐ Dutch ☐ Fijian ☐ Filipino ☐ German ☐ Indian ☐ Italian ☐ Japanese ☐ Korean ☐ Latin American ☐ Niuean ☐ Polish ☐ Other Asian ☐ Other European ☐ Other Pacific Islander ☐ Other Southeast Asian ☐ Samoan ☐ South Slav ☐ Sri Lankan ☐ Tokelauan ☐ Vietnamese

ID number ____________________________

(OFFICE USE)

Intended year of study* ____________
Postal Address
Please advise Student Administration (call 0800 WAIKATO) if any of your contact details change.

Number and Street ________________________________
Suburb ________________________________
City/Town ________________________________ Postcode ________
Country ________________________________

Phone and Email*
Phone ________________________________
Mobile ________________________________
Email ________________________________

You will be issued with a university email account once your enrolment is complete.

Emergency Contact Details
Name ________________________________
Number and Street ________________________________
Suburb ________________________________
City/Town ________________________________ Postcode ________
Country ________________________________
Phone/Mobile ________________________________

Main Activity*
Indicate your main activity on 1 October of the year prior to the year you are enrolling. **Tick one box.**

☐ Secondary school student
☐ Self-employed
☐ College of education student
☐ Wānanga student
☐ University student
☐ Houseperson or retired
☐ Unemployed or other beneficiary
☐ Private training establishment student
☐ Wage or salary earner
☐ Polytechnic student
☐ Overseas

This information has no bearing on your application. The Ministry of Education requires us to collect this information.

Tertiary Study
Complete details if you are enrolling or have previously enrolled at another university, college of education, polytechnic, wānanga, or private training establishment in New Zealand or overseas.

Verified copy of academic records attached.

Table:

<table>
<thead>
<tr>
<th>INSTITUTION</th>
<th>QUALIFICATION</th>
<th>YEARS ENROLLED</th>
<th>QUALIFICATIONS COMPLETED</th>
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<td>From</td>
<td>To</td>
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Do you want to apply for credit?  ☐ Yes  ☐ No

If yes, you need to complete an Application for Credit Form at www.waikato.ac.nz/go/credit
A fee of $50 is payable upon submission of your Credit Application.

* Mandatory Fields
MY STUDY INTENTIONS

First Choice of Qualification (Preferred)*

<table>
<thead>
<tr>
<th>Qualification</th>
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<tbody>
<tr>
<td>Faculty/School of Study</td>
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<tr>
<td>Major/Field/Subject: 1</td>
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<td>2</td>
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</tbody>
</table>

Papers for First Choice

New Teacher Education applicants do not complete this section.

Paper selection is optional at this time. Refer to http://papers.waikato.ac.nz

<table>
<thead>
<tr>
<th>PAPER CODE</th>
<th>SEMESTER</th>
<th>LOCATION CODE</th>
<th>PAPER TITLE</th>
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<tbody>
<tr>
<td>eg STMG191</td>
<td>14A</td>
<td>(HAM)</td>
<td>Introduction to Management</td>
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</table>

Do you expect to complete your qualification this year?  ☐ Yes, I need __________ papers or __________ points to complete.  ☐ No

Second Choice of Qualification (Alternative)

In case you are unsuccessful in your first choice of qualification, please give an alternative choice.

<table>
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Third Choice of Qualification (Alternative)

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<tr>
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</tr>
<tr>
<td>Major/Field/Subject: 1</td>
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<tr>
<td>2</td>
</tr>
</tbody>
</table>

DECLARATION*

I declare that the information I have provided in this application and in any attached documentation is true and correct, and that I have not withheld any information which could have a bearing on my enrolment or the conditions of my enrolment.

I agree to supply any further documentation requested by the University of Waikato for the purpose of my enrolment.

I have read the statement regarding the Privacy Act 1993 [at www.waikato.ac.nz/go/privacy1993] and I understand that the University of Waikato will hold, use and disclose information which I have provided as explained in that statement. I also understand that I have the right to have access to information about me held by the University of Waikato and to request correction of that information, in the terms provided for under the Privacy Act 1993.

I also acknowledge that, in terms of the Privacy Act 1993, it is for a purpose connected with my enrolment that Studylink will need to disclose the status of my loan application and any supporting loan information to the University of Waikato.

Some personal information will be used by the Ministry of Education in an authorised information matching programme for the purposes of the National Student Index.

Signature ______________________ Date ____________

* Mandatory Fields
ADDITIONAL INFORMATION IN SUPPORT OF YOUR APPLICATION

Student Statement

This statement is only compulsory for Bachelor of Laws applicants, and applicants who don’t have University Entrance from school or have no tertiary study history (and will be 20 years of age or older on the first day of semester).

A student statement will assist us to make a decision when considering your application. We want to make sure that you are academically prepared for university study.

You should aim to write between 200 and 300 words overall (please check spelling and grammar). Tell us about your secondary schooling or any tertiary study you have done. If you have been working, tell us about your employment history and how you think that has prepared you for university. What other things have you done or are you doing that show us that you will cope with university study (eg overseas travel, community work, raising a family). Why are you interested in your chosen degree and what in your background shows that you will succeed in your studies.

WHERE DID YOU HEAR ABOUT US?

Where have you heard about the University of Waikato in the past 12 months?

- Advertisement
- English Language School
- Other University
- Agent
- Friend/Family
- School/College
- Brochure
- Internet
- Seminar
- Education Fair/Expo
- Newspaper Article
- Waikato Visit
- Embassy/Trade Office
- Other Institution
- Other

CHECK LIST

You must:
- Sign the declaration

Before completing your enrolment you will need to provide:
- A verified copy of your birth certificate/passport and permits
- A verified copy of evidence of any change of name (if your name is different from that on your birth certificate)
- Evidence of your citizenship
- A written statement in support of your application, if applicable
- Evidence of previous tertiary study, if applicable
- Your application for Discretionary Entrance and a copy of your NCEA results notice, if applicable
- The supplementary forms for Teacher Education or a portfolio for Computer Graphic Design, if applicable

What is a verified document?

A verified copy is a photocopied document signed by someone of suitable standing such as a Justice of the Peace, solicitor, barrister, court registrar, or school principal.

This person will need to see the original document and will check that the photocopy is a genuine, unaltered copy. They will then sign, date and stamp the photocopy with an official stamp, or will write “certified original sighted and this is a true copy of that original.”

University staff at Student Administration or the Tauranga Student Information Centres can also verify your documents.

Note(s): You cannot send in a photocopy of a verified copy or fax a verified copy. We need the original version of the verified copy ie, the verification name, signature and date, must be original. The University does not send back these documents. Once received, they become part of your University record.

Please do not submit original documents, keep them for your own personal records.

Applying for a Student Loan or Allowance

If you intend to apply for a student loan or allowance, you must apply **directly** to StudyLink. **Apply at least six weeks** before your classes start.

Apply online at [www.studylink.govt.nz](http://www.studylink.govt.nz) or contact StudyLink on 0800 889 900 to make an application.

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Post to:
Freepost 78837
Enrolment Office
University of Waikato
Private Bag 3105
Waikato Mail Centre
Hamilton 3240

For further advice:
Phone: 0800 WAIKATO (0800 924 528)
Email: enrol@waikato.ac.nz
Visit: [www.waikato.ac.nz/enrol](http://www.waikato.ac.nz/enrol)