



Application for change of conditions of enrolment in MPhil / PhD / EdD /SJD

I am applying for:

an extension of enrolment	a suspension of enrolment
Full time students: Extend conditional enrolment for 3 months (not available for EdD students)	Part time students: Extend conditional enrolment for up to 6 months (not available for EdD students)
a change of status (full-time/part-time)	a change of supervisor
a change of status (MPhil to PhD or PhD to Mphil)	

Note: It is the candidate's responsibility to ensure this form is completed and returned to the Postgraduate Studies Office

Draft revised regulations for suspension and extension of enrolment include the following:

- the minimum period of suspension is three (3) months (refer to clause 4.6 in the Handbook)
- the sum period of suspension of enrolment for a candidate may not exceed one (1) year
- a candidate shall not undertake work for the degree during the period of suspension
- candidates may apply for extensions for three, six, nine or 12 months but the sum period of extension of enrolment may not exceed one (1) year

Personal Details

Name																																																															
Student ID														SJD											PhD													MPhil													EdD												
Department(s)																																																															
School/Faculty																																																															
Chief Supervisor																																																															
Thesis Title																																																															
Date of first registration														Current status	Full-time									Part-time																																							

My current contact details are:

Address													
Phone							Fax						
Email													

Reason for Application for extension / suspension / change of status / change of supervisor

To be completed by Chief Supervisor

Has there been a change in the direction of the candidate's research?

Yes

No

Major

Minor

Comments

Signature

Date

To be completed by Chairperson of Department

Comments

Signature

Date

Note: If the candidate is supervised through more than one Department, the comments/signature(s) of each Chairperson of Department involved must be obtained

Comments

Signature

Date

To be completed by School/Faculty Postgraduate Studies Committee representative

Comments

Signature

Date