



## UNIVERSITY OF WAIKATO SUMMER RESEARCH SCHOLARSHIPS

### BACKGROUND

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The University of Waikato Summer Research Scholarships are intended as an initiative to support and enhance research at the University. The Scholarships provide promising students, particularly those considering further study, with the opportunity to experience the challenges and rewards of research work. Applications will be considered from students studying at up to, and including, final-year honours degree and first-year masters degree.

The Summer Research Scholarships are offered in various disciplines during the summer study break. The number of Scholarships offered in any one year will be determined by the availability of funding and appropriate supervision.

It is the recipient's and the Supervisor's joint responsibility to ensure that the project is completed on time. The Supervisor is responsible for obtaining Ethics Committee approval, should this be necessary.

### REGULATIONS

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1. The Awards will be known as the University of Waikato Summer Research Scholarships.
2. Each year, Summer Research Scholarships will be offered in specific areas of research approved by the University of Waikato's Research Committee. In approving specific projects, the Committee will take into consideration the subject area and will be influenced by the University's research strategy.
3. The Summer Research Scholarships will support a **ten-week period of full-time research** during the summer study break.
4. Recipients travelling to New Zealand must arrange their own health and travel insurance and, upon their arrival, provide the University of Waikato Scholarships Office with a copy of their full policy document(s).
5. Applicants should be currently enrolled in an undergraduate, a final-year honours or a first-year masters degree at a New Zealand or Australian university and are expected to have completed at least three years of undergraduate study. Students with an appropriate background may apply at the end of their second year.
6. Students not previously enrolled at the University of Waikato should also attach academic transcripts from their previous institution(s).
7. Applicants are required to ask two academic referees to send references directly to the Scholarships Office.
8. The Selection Panel for the Summer Research Scholarships will be a sub-group of the University's Research Committee and Scholarships Committee. The Selection Panel will consult with the staff member(s) responsible for each Scholarship.
9. Applicants will be assessed on the following criteria:
  - a. Academic merit
  - b. Expertise in one of the specific areas in which a Scholarship is being offered in a given year.
10. The offer of a Summer Research Scholarship must be accepted by the date stipulated on the acceptance form. If the candidate fails to accept the award within the prescribed period, the offer may lapse.
11. Awards will be expected to be taken up, and research commenced, no later than 1 December in the year that the Scholarship is offered.
12. The Scholarship will have a value of \$5,000. Students who live outside of the greater Waikato area (including Australia) may apply to the Research Committee for a contribution towards approved return travel costs. Where appropriate, assistance with accommodation may be available.



13. **The Scholarship will normally be paid in four instalments: the first (25%) on commencement, the second (25%) four weeks through the term of the Scholarship, the third (35%) 8 weeks through the term of the scholarship and the final (15%) following submission of the research report within four weeks of the completion of the Scholarship term. The payment of the third instalment will also be conditional upon receipt of a brief report from the supervisor confirming satisfactory progress.**
14. Recipients of a Summer Research Scholarship are required to submit a brief but comprehensive report at the conclusion of the Scholarship. Recipients should write their report, in collaboration with their supervisor, using the official template provided. The report should outline the work undertaken while funded by the Scholarship, as well as any outcomes resulting from the research (such as publications). The report must be submitted to the Scholarships Office of the University of Waikato within four weeks of completion of the term of the Scholarship.
15. Each year, there will be a social event to celebrate all of the Summer Research Scholarships awarded. Recipients of the Summer Research Scholarship are required to attend this event.
16. The Selection Panel may choose to formulate a reserve list. The Selection Panel may choose to refrain from making a recommendation if it finds no candidate of sufficient merit for a particular Scholarship.
17. The Scholarships Committee may terminate a Scholarship at any time and recoup any funds disbursed if it is not satisfied that the holder is following the required programme, is making satisfactory academic progress, or is otherwise complying with the conditions governing the Scholarship.
18. By accepting a Scholarship, the recipient agrees to participate in any publicity concerning the Scholarship arranged by the University of Waikato. The recipient may also be asked to present at a closing function.
19. The holder of a Scholarship shall have the right to appeal to the Academic Board against any decision to terminate a Scholarship.
20. **Applications for projects offered by the Faculty of Science & Engineering and the Faculty of Computing & Mathematical Science close on 31 August annually**
21. **Applications for projects offered by all other Faculties / Schools close 30 September annually.**